

**MIDDLESBROUGH COUNCIL**

**COMMITTEES, MEMBERSHIPS**  
**AND TERMS OF REFERENCE**  
**FOR THE EXECUTIVE**  
**(EXCLUDING PORTFOLIOS)**  
**AND**  
**COMMITTEES OF THE COUNCIL**  
**2017/2018**

## CONTENTS

<b>Committee</b>	<b>Page Number</b>
Executive	3
<b>EXECUTIVE ADVISORY BODIES/COMMITTEES/SUB-COMMITTEES</b>	
<b>SCHEDULE A</b>	
Executive Sub-Committee for Grants to the Voluntary Sector	4
Executive Sub-Committee for Property	5
Executive Sub-Committee for Standing Orders	6
Local Plan Working Group	6
<b>COMMITTEES OF THE COUNCIL</b>	
<b>SCHEDULE B</b>	
Chief Officer Appointments Committee	7
Constitution and Members' Development Committee	8
Corporate Health and Safety Committee	8
Casino Licensing Sub-Committee	9
Licensing Sub-Committee (General)	9
Licensing Sub-Committees (A, B and C)	10
Health and Wellbeing Board	10
Teesside Pension Board	12
Standards (Hearings) Sub-Committee	13
Works Council	13
<b>SCHEDULE C</b>	
Corporate Affairs and Audit Committee	15
Licensing Committee	17
Overview and Scrutiny Board	17
Ad Hoc Scrutiny Panel	19
Children and Learning Scrutiny Panel	19
Culture and Communities Scrutiny Panel	20
Economic Development and Infrastructure Scrutiny Panel	21
Environment Scrutiny Panel	21
Health Scrutiny Panel	22
Social Care and Adult Services Scrutiny Panel	23
Planning and Development Committee	23
Staff Appeals Committee	24
Standards Committee	24
Teesside Pension Fund and Investment Panel	25

**EXECUTIVE 2017/2018**

Membership/Portfolios: The Mayor plus up to nine Executive Members

Chair: The Mayor: Dave Budd

**TITLE OF PORTFOLIO:  
MEMBERS:**

**EXECUTIVE**

Deputy Mayor and Executive Member for City Centre Strategy	Councillor C Rooney
Lead Executive Member for Children's Services	Councillor M Carr
Executive Member for Culture and Communities	Councillor Thompson
Executive Member for Adult Health, Social Care and Public Health	Councillor Rostron
Executive Member for Education and Skills	Councillor Brunton
Executive Member for Economic Development, and Infrastructure	Councillor L Young
Executive Member for Environment and Commercial Services	Councillor Harvey
Executive Member for Finance and Governance	Councillor N J Walker

Terms of Reference:

Notwithstanding the fact that the Executive will consider matters which are required of it by legislation and the Council's Constitution; it will also consider issues which:

- a) include the Council's policy plans and budget;
- b) under the Executive Scheme of Delegation is, as directed by the Mayor, a matter to be determined by the Executive;
- c) are key decisions referred to the Executive by the Mayor, Executive Members, Executive Body or Officer for determination;
- d) may be submitted for information purposes;
- e) may be referred to the Executive by a non-executive body (including outside bodies) wishing to seek its views;
- f) arise out of or in connection with the Council's Scrutiny procedures;
- g) any other issues it is felt appropriate to consider.

## **ADVISORY BODIES/COMMITTEES/SUB- COMMITTEES OF THE EXECUTIVE 2017/2018**

The following executive committees and other bodies fall within the requirements of the Local Government and Housing Act 2000 and do not need to comply with the proportionality rules under Sections 15 and 16 of the Local Government and Housing Act 1989.

### **EXECUTIVE SUB-COMMITTEE FOR GRANTS TO THE VOLUNTARY SECTOR (4)**

**Lead Executive Member for Children's Services (Chair)**  
**Executive Member for Adult Health, Social Care and Public Health**  
**Executive Member for Culture and Communities**  
**Executive Member for Finance and Governance**

Membership/Restrictions:                    Executive Members only  
Need not be politically balanced

Chair:    Councillor Carr

Members:                                      Councillors Rostron, Thompson and N J Walker

(or substitute Members appointed in accordance with the  
Executive Scheme of Delegation approved by the Mayor)

Terms of Reference:

When not referred to the Mayor, Executive or Executive Member for determination the Executive Sub-Committee for Grants to the Voluntary Sector is delegated the following powers:-

- To determine the criteria under which grants will be awarded from the Grants to the Voluntary Sector budget.
- That working within the existing frameworks and allocated resources, determine on an annual basis, the allocation of grant aid from the Grants to the Voluntary Sector budget.
- To determine 'in year' changes to those allocations should it become necessary.
- To monitor and evaluate the use of grant aid once allocated.
- Subject to available resources with the Budget, to determine 'in year' one off applications for grant aid.
- To consider and determine all issues relating to charities, which identify the Council as being Trustee and which are not specifically delegated to another body.
- To consider and determine policy issues in relation to Grants, Trusts and the Voluntary and Community sector not specifically delegated to another body.

(The Members of the Executive Sub-Committee also act as trustees of the Hustler,



## **EXECUTIVE SUB-COMMITTEE FOR STANDING ORDERS (2)**

### **Deputy Mayor and Executive Member for City Centre Strategy and relevant Executive portfolio holder**

Membership/Restrictions: Executive Members only  
Need not be politically balanced

Chair: Councillor C Rooney

Member: Relevant Portfolio holder

Terms of Reference:

When not referred to the Mayor, the Executive or, where prejudicial interests might be involved requiring the matter to be referred to the Deputy Mayor and Executive Member for Finance and Governance for determination, the Executive Sub-Committee for Standing Orders is delegated the following power:

- To determine requests to waive standing orders, which fall within the remit of the Executive, relating to contracts. No exemptions can be used if EC procurement procedures apply.

In the event that the Sub-Committee for Standing Orders is unable to reach a decision on a report, it may be submitted to either the Mayor or the full Executive for determination.

## **LOCAL PLAN WORKING GROUP (6)**

**Executive Member for Economic Development and Infrastructure (Chair)**  
**Deputy Mayor and Executive Member for City Centre Strategy**  
**Executive Member for Finance and Governance**  
**Executive Member for Environment and Commercial Services**  
**Chair of Planning and Development Committee**  
**Vice-Chair of Planning and Development Committee**

Membership/Restrictions: Executive Advisory Body  
Need not be politically balanced

Chair: Councillor L Young

Members: Councillors Bloundele, Harvey, C Rooney, N J Walker, Walters

Terms of Reference:

To guide the preparation of the Local Plan relating to changes to the planning system proposed in the Planning and Compulsory Purchase Bill, including associated changes in planning advice and guidance.

**COMMITTEES OF THE COUNCIL  
2017/2018**

The following Council/statutory committees and other bodies deal with matters which either fall outside the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 in relation to political balance rules or, are those for which Council is requested to waive those rules.

**CHIEF OFFICER APPOINTMENTS COMMITTEE (7)**

**Mayor, Deputy Mayor and Executive Member for City Centre Strategy and relevant portfolio holder plus 2 Labour, 1 Con, 1 MICA**

**Political balance rules waived**

Membership/Restrictions: The Committee to consist of at least one member of the Executive.

Appointment of the Chief Executive will be approved by the full Council following recommendation by the Appointments Committee

Chair: Councillor C Rooney

The Mayor: D Budd

Members: Councillors Brunton, C Hobson, Rostron, and Portfolio Holder  
**1 vacancy**

Terms of Reference:

The Committee will have delegated powers to:

1. Make appointments to the posts of Chief Executive, Executive Directors, Assistant Directors, Heads of Service and statutory officers.
2. Undertake disciplinary procedures in relation to statutory officer appointments: Head of Paid Service, Monitoring Officer and Chief Finance Officer.
3. Undertake disciplinary and/or dismissal procedures in relation to Chief Officers, other than the Head of Paid Service, Monitoring Officer, and Chief Finance Officer.
4. Consider grievances, submitted by Chief Officers, at stage 2 of the Council's grievance policy in circumstances where, in the opinion of the Monitoring Officer, following consultation with the Head of Democratic Services and Head of Human Resources, it would be prejudicial to the fair consideration of the grievance for it to be considered by an Executive Director or the Chief Executive.

## **CONSTITUTION AND MEMBERS' DEVELOPMENT COMMITTEE (9)**

**Chair of Council**

**Vice-Chair of Council**

**Deputy Mayor and Executive Member for City Centre Strategy**

**Chair of Overview and Scrutiny Board**

**Plus 3 Labour, 1 Con, 1 MICA**

**Political balance rules waived**

**Membership/Restrictions: Nil**

Chair: Councillor Bloundele

Vice-Chair: Councillor Brady

Members: Councillors J Hobson, Hubbard, C Rooney, Sharrocks, Storey, N J Walker, L Young

Terms of Reference:

1. To be responsible for reviewing and recommending to Council changes to the Constitution.
2. To be responsible for advising and making recommendations to the Council on any matter relating to civic and ceremonial functions of the Council.
3. To develop and review the Member Development Policy.

## **CORPORATE HEALTH AND SAFETY COMMITTEE (10)**

**Deputy Mayor and Executive Member for City Centre Strategy plus 6 Labour, 1 Conservative, 1 MICA, 1 spare**

**Political balance rules waived**

Membership/Restrictions: Nil  
(Constitutionally this is not a Committee of the Council)

Chair: Councillor C Rooney

Vice-Chair: Staff Side

Members: Councillors Arundale, Branson, Hellaoui, McTigue, Thompson, N J Walker  
**3 vacancies (2 reserved for Labour)**

Terms of Reference:

1. To be an advisory body to the Council.
2. To establish regular consultation between the elected Members of the Council and the recognised trades unions on health and safety issues.

### **CASINO LICENSING SUB-COMMITTEE (3)**

**3 Members of Licensing Committee plus 3 named substitute members from Licensing Committee**

**Political balance rules do not apply**

Membership/Restrictions: Must be members of Licensing Committee

Chair: Councillor J A Walker

Members: **Councillors (2 vacancies)**

Substitute Members: **3 vacancies (for named substitutes, must be Members of Licensing Committee)**

Terms of Reference:

To determine stages 1 and 2 of the large casino competition in accordance with the procedures and consideration in the application pack, the Gambling Act 2005 and any regulations, code of practice and guidance.

### **LICENSING SUB-COMMITTEE (GENERAL) (3)**

**Political balance rules do not apply with the exception when dealing with licences under the Scrap Metal Dealers Act 2013**

Membership/Restrictions: Any member of the Licensing Committee may substitute, providing they have received any necessary training.

Chair and two other members of Licensing Committee on a rota basis.

Chair: Councillor J A Walker (as Chair of Licensing Committee)

Terms of Reference:

To have delegated powers to exercise the functions of the Council to consider, hear and decide upon applications, renewals, variations and revocations of licences under the Scrap Metal Dealers Act 2013.

**LICENSING SUB-COMMITTEES (A, B, C) (3 Labour (Chairs) plus 2 others per sub-committee from members of Licensing Committee on a rota basis)**

## **Political balance rules do not apply**

Membership/Restrictions: Appointed under the Licensing Act 2003 and Gambling Act 2005

Any member of the Licensing Committee may substitute, providing they have received any necessary training

### **Sub-Committee A**

Chair: Councillor J A Walker

### **Sub-Committee B**

Chair: Councillor Biswas

### **Sub-Committee C**

Chair: Councillor Higgins

Terms of Reference:

To have delegated powers to exercise the functions of the Licensing Authority to hear and decide upon licensing applications requests and referrals under the Licensing Act 2003 and the Gambling Act 2005 except in so far as such functions are delegated to an officer.

## **HEALTH AND WELLBEING BOARD (5)**

**5 Elected Members: Mayor (Chair), Deputy Mayor and Executive Member for City Centre Strategy (Vice-Chair), Executive Members for Children's Social Care, Adult Health, Social Care and Public Health and Finance and Governance) plus statutory council officers and representatives from health.**

Membership/Restrictions:

In a departure from the Council's Procedure Rules the following will apply to meetings of the committee:

- Quorum: At least 50% of the members are present. This should include the Chair or Vice Chair, at least one CCG representative and an officer of the Local Authority.
- Substitution: In order to ensure consistency and ability for senior decision-making, ad-hoc substitutions will not be allowed. Each member of the group to nominate one appropriate deputy.
- Voting: Decisions will be reached through a majority vote. The Chair to hold a casting vote.

## **Voting Members**

Elected Members:	D Budd	Mayor (Chair)
	Councillor C Rooney	Deputy Mayor and Executive Member for City Centre Strategy (Vice-Chair)
	Councillor Carr	Lead Executive Member for Children's Services
	Councillor Rostron	Executive Member for Adult Health, Social Care and Public Health
	Councillor Thompson	Executive Member for Culture and Communities
	Councillor N J Walker	Executive Member for Finance and Governance
Council Officers:	Helen Watson	Executive Director of Children's Services
	E Kunonga	Director of Public Health
Representatives of Other Bodies:	Healthwatch	
	South Tees Clinical Commissioning Group (Chair/ Locality Lead)	
	NHS England, Local Area Team Chair, South Tees Hospitals NHS Foundation Trust	
	Chair, Tees Esk and Wear Valley NHS Foundation Trust	
	Chief Executive, Middlesbrough Voluntary Development Agency	
	Chair, Wellbeing Middlesbrough Partnership	

## **Non Voting Members** **Supporting Officers**

Chief Executive, Middlesbrough Council  
Chief Executive, South Tees Hospitals NHS Foundation Trust  
Operations Director, Tees, Esk and Wear Valley NHS Foundation Trust  
Chief Officer, South Tees Clinical Commissioning Group

### Terms of Reference:

The Health and Wellbeing Board is required to discharge the functions required by the Health and Social Care Act 2012 and has a statutory duty to promote the health and wellbeing of Middlesbrough's communities. Its focus will be on securing the best possible health outcomes for all residents and will collaborate effectively using agreed principles to:

- Provide strategic direction
- Ensure all statutory duties are met
- Sign off for key documents, i.e. Joint Strategic Needs Assessment (JSNA) /Joint Health and Wellbeing Strategy (JHWBS)
- Review progress against priorities

- Develop a forward work programme
- Link with neighbouring authorities across the Tees Valley
- Influence joint working between commissioners and providers of health and social care services.

The Board will also develop and implement a Communications and Engagement Strategy outlining how the board will be influenced by stakeholders and the public, and how the board will disseminate specific duties required by the board, including consultation on service changes.

Communicate and engage with local people on how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.

## **TEESSIDE PENSION BOARD (1)**

### **Political balance rules do not apply**

Membership:

A total of three employer representatives shall be appointed to the Board from the following sources:

(a) In the first year of the board

One employer representative shall be appointed by the Administering Authority.

One employer representative shall be appointed from the Councils of Hartlepool, Redcar and Cleveland, and Stockton-on-Tees.

One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

(b) Thereafter

i. Two employer representatives shall be appointed from the Councils of Hartlepool, Middlesbrough, Redcar and Cleveland, and Stockton-on-Tees.

ii. One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

Member: Councillor N J Walker

Terms of Reference:

The key statutory functions of the board are:

- (a) secure compliance with the Regulations, any other legislation relating to the governance and administration of the Scheme, and requirements imposed by the Pensions Regulator in relation to the Scheme and;
- (b) to ensure the effective and efficient governance and administration of the Scheme.

## **STANDARDS (HEARINGS) SUB-COMMITTEE (5)**

**3 Labour and 2 non Labour members from Standards Committee on a rota basis, plus if required, 1 parish council representative.**

### **Political balance rules do not apply**

Membership/Restrictions: Appointed under the Localism Act 2011  
Chair: To be appointed from Standards Committee

Members: 4 members on a rota basis from Standards Committee

### Terms of Reference:

To have delegated powers to consider and deal with, in accordance with agreed procedures and following investigation, complaints relating to the Members' Code of Conduct.

## **WORKS COUNCIL (10)**

**Deputy Mayor and Executive Member for City Centre Strategy (Chair) plus 6 Labour, 1 Conservative, 1 MICA, 1 spare**

### **Political balance waived**

Membership/Restrictions: Nil (Constitutionally this is not a Committee of the Council)

Chair: Councillor C Rooney

Vice-Chair: Staff Side

Members: Councillors Arundale, Branson, Brady, Higgins, Thompson, N J Walker, L Young  
**2 vacancies**

### Terms of Reference:

1. To be an advisory body to the Council.
2. To establish regular consultation between elected members of the Council and the recognised trades unions on issues affecting the Council at a strategic level. As this is not a negotiating body, the rights of the trades unions to negotiate issues through the proper negotiating process are preserved.
3. To present resolutions for the Executive's consideration.
4. To discharge any functions specifically assigned to the Works Council.
5. To review annually the operation and performance of the Works Council, including setting and evaluating performance indicators.



**COMMITTEES OF THE COUNCIL  
2017/2018**

The following Committees/Sub-Committees are appointed in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government (Political Groups and Committees) Regulations 1990 and for which political balance rules will apply.

**CORPORATE AFFAIRS AND AUDIT COMMITTEE (7)**

**5 Labour, 1 Conservative, 1 MICA**

**Plus up to 2 Independent Non Elected Members without voting rights in respect of items 4 to 9 of the undermentioned terms of reference**

Membership/Restrictions: No Executive Members

Chair: Councillor D Rooney

Vice-Chair: Councillor Blyth

Members: Councillors Biswas, Brady, C Hobson, Hubbard, Storey

Terms of Reference:

To have delegated powers to:

1. Deal with any matter, which is not an executive function and that has not been delegated to any other committee of the Council.
2. Grant dispensations to Councillors, Co-opted Members and Parish Council Members from the requirements relating to declarations of interest as set out in Section 32 of the Localism Act 2011.
3. Consider any items of urgency that would require the approval of the Council, as determined by the Chief Executive in consultation with the Chair of the Council and the Leader of the Majority Group.
4. External Audit Functions
  - (a) To advise on the appointment of the Council's external auditor.
  - (b) To discuss with the external auditor the nature and scope of audit coverage, including value for money (VFM).

- (c) To review external audit reports and annual audit letters, together with the management response and make recommendations to the Executive.
  - (d) To examine any other concerns of the external auditors.
5. Internal Audit Functions
- (a) Monitor the progress and performance of internal audit.
  - (b) To review the internal audit annual plan.
  - (c) To consider significant findings of Internal audit reviews and investigations together with management responses and monitor implementation of agreed recommendations.
  - (d) To advise the Executive on the internal audit function, resourcing and standing within the Authority.
  - (e) To ensure co-ordination between internal and external auditors.
  - (f) To consider the Audit Manager's annual report and comment annually on the adequacy and effectiveness of internal audit control systems within the Council.
6. Risk Management and Business Continuity Functions
- (a) To support and monitor the implementation and ongoing processes for identifying and managing key risks of the Authority.
  - (b) To ensure that effective and proper processes and procedures are in place to ensure business continuity of the Council.
7. Internal Control Functions
- (a) To review and approve the Statement of Internal Control.
  - (b) To monitor the Council's compliance with its own published standards and controls and recommend any necessary changes to Financial Regulations and Contract Standing Orders.
8. Corporate Governance
- (a) Keeping under review the Council's arrangements for Corporate Governance and proposing from time to time necessary actions to ensure compliance with best practice.
  - (b) To keep under review corporate policies such as the Public Information Disclosure Code (Whistleblowing), Anti-fraud Strategies, Data Quality and Diversity Policies.

- (c) Ensuring that effective systems are in place that will underpin the processes of the Council and ensure the highest standards in respect of audit and corporate governance matters.

## 9. Reporting

To report to the Executive or to the Council as appropriate, with findings and recommendations.

## LICENSING COMMITTEE (14)

### 10 Labour, 1 Conservative, 1 MICA, 1 MIG and 1 spare

Membership/Restrictions:	No members of Planning and Development Committee
Chair:	Councillor J A Walker
Vice-Chair:	Councillor Higgins
Members:	Councillors Arundale, Biswas, Brady, Branson, Goodchild, Hellaoui, Lewis, Mawston, McCabe, P Purvis and D Rooney <b>1 vacancy (reserved initially for Independent)</b>

#### Terms of Reference:

To have delegated powers to exercise the functions of the Council in relation to all licensing functions except insofar as such functions are delegated to an officer.

## OVERVIEW AND SCRUTINY BOARD (13)

### 9 Labour, 1 Conservative, 1 MICA, 1 MIG and 1 spare plus 4 Co-opted Members with voting rights \* plus up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Councillor J Sharrocks
Vice- Chair:	To be appointed
Members:	Councillors Blyth, Dryden, Higgins, Lewis, Mawston, McGee, McGloin, P Purvis, D Rooney, Storey, J Young <b>1 vacancy</b>
Co-opted Members:	Parent Governor x 2 * Church of England *

## Roman Catholic Church\*

Added Members: Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

### Terms of Reference:

The Overview and Scrutiny Board will have delegated power to appoint and disband such scrutiny panels as it thinks fit, and if appropriate after receiving a report from a scrutiny panel, will exercise the following functions of the Council:-

- (a) On behalf of the Council to scrutinise executive decisions.
- (b) On behalf of the Council to scrutinise recommendations by the Executive to the Council.
- (c) Following use of the Council's Call-in procedure to refer back executive decisions once only, PROVIDED that the decision in question shall not already have been actioned. References back must contain details of the Board's concerns together with any revisions proposed.
- (d) To scrutinise the performance of Council services.
- (e) To scrutinise statutory plans of the Council.
- (f) To invite attendance by appropriate individuals to advise (as an 'expert witness') the Board in exercising its role. Such individuals will have expertise in the area subject to scrutiny; e.g. they may be a service user or a professional in the relevant discipline.
- (g) To question members of the executive relating to the scrutiny of executive decisions and recommendations and the performance of Council services.
- (h) To question chief officers, or any other officer after consultation with the chief officer, relating to the scrutiny of service performance and reports on which executive decisions are based.
- (i) To make recommendations to the Council on issues arising from scrutiny of executive decisions, recommendations and performance including for example recommendations that an area of Council policy should be reviewed. Such recommendations must be contained in a report which the executive will see, and have the opportunity to comment on, in draft form before it is finalised and submitted to Council.
- (j) To monitor compliance with audit, external inspectorate reports following their consideration and adoption by the Executive and Council.
- (k) To scrutinise and monitor matters relating to Council budgets, audit and resources issues.

- (l) To refer any significant internal control issues to the Corporate Affairs and Audit Committee.
- (m) To review or scrutinise the decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and
- (n) To make reports or recommendations to the local authority with respect to the discharge of those functions.
- (o) To consider Councillor Calls for Action.

\* NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education or education related matters.

### **AD HOC SCRUTINY PANEL (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus up to 2 Added Members without voting rights**

Membership/Restrictions: Cannot include members of the Executive

Chair: Councillor J Sharrocks

Members: Councillors J Hobson  
plus 5 Labour Members to be appointed depending on the scrutiny investigation to be conducted.  
**2 vacancies (1 reserved initially for Independent)**

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To undertake scrutiny examination on corporate issues as directed by the Overview and Scrutiny Board.

### **CHILDREN AND LEARNING SCRUTINY PANEL (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus 4 Co-opted Members with voting rights\* plus Up to 2 Added Members without voting rights**

Membership/Restrictions: Cannot include members of the Executive

Chair: Councillor Blyth

Vice-Chair: To be appointed

Members: Councillors G Purvis, Storey, Uddin, J A Walker, Walters, J Young  
**2 vacancies (1 reserved initially for Independent)**

Co-opted Members: Parent Governor x 2\*  
Roman Catholic Church\*  
Church of England \*

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children and learning including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to education and learning which affect the area or its inhabitants, including services provided by external organisations or bodies.

## **CULTURE AND COMMUNITIES SCRUTINY PANEL (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus up to 2 Added Members without voting rights**

Membership/Restrictions: Cannot include members of the Executive

Chair: Councillor Lewis

Vice-Chair: To be appointed

Members: Councillors Arundale, Branson, Goodchild, Hellaoui, D Rooney, Saunders, Uddin  
**1 vacancy (reserved initially for independent)**

Added Members: Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to community safety and leisure including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.

- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.

Any matters relating to community safety and leisure which affect the area or its inhabitants, including services provided by external organisations or bodies.

## **ECONOMIC DEVELOPMENT AND INFRASTRUCTURE SCRUTINY PANEL (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Councillor Storey
Vice-Chair:	To be appointed
Members:	Councillors Arundale, Branson, Higgins, Hussain, Lewis, Saunders, Uddin <b>1 vacancy (reserved initially for independent)</b>
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation
Terms of Reference:	

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to economic regeneration and transport including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to economic regeneration and transport which affect the area or its inhabitants, including services provided by external organisations or bodies.

## **ENVIRONMENT SCRUTINY PANEL (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
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Chair:	Councillor Higgins
Vice-Chair:	To be appointed
Members:	Biswas, Branson, Coupe, Goodchild, Hubbard, McGee, <b>2 vacancies (1 reserved for Labour and 1 initially reserved for Independent)</b>
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to the environment including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to the environment which affect the area or its inhabitants, including services provided by external organisations or bodies such as the management of flood risk.

## HEALTH SCRUTINY PANEL (9)

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Councillor Dryden
Vice Chair:	To be appointed
Members:	Councillors Biswas, Brady, C Hobson, Hellaoui, McGee, Walters <b>2 vacancies (1 initially reserved for Independent)</b>
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

1. To investigate and make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to public health and health service provision, in line with the powers granted in the Health and Social Care Act 2012 and delegated by full Council.
2. To be the statutory consultee, or jointly with other local authorities where appropriate, on any statutory consultations held by the local NHS in pursuance of the Health and Social Care Act 2012 in line with the delegation of such powers by full Council.

### **SOCIAL CARE AND ADULT SERVICES SCRUTINY PANEL (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare, plus up to 2 Added Members without voting rights**

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Councillor McGee
Vice-Chair:	To be appointed
Members:	Councillors Coupe, Dryden, Higgins, Uddin, J A Walker, Walters <b>2 vacancies (1 initially reserved for Independent)</b>
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to social care and adult services including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to social care and adult services which affect the area or its inhabitants, including services provided by external organisations or bodies.

### **PLANNING AND DEVELOPMENT COMMITTEE (10)**

**7 Labour, 1 Conservative, 1 MICA, and 1 spare**

Membership/Restrictions: No members of Licensing Committee

Chair: Councillor Walters

Vice-Chair: Councillor Bloundele

Members: Councillors Blyth, Dean, J Hobson, McGloin, McIntyre, McGee  
**2 vacancies (1 reserved for Labour)**

Terms of Reference:

To have delegated powers to exercise the powers of the Council to deal with all planning and development functions, except insofar as such functions are delegated to an officer.

### **STAFF APPEALS COMMITTEE (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare**

Membership/ Restrictions: Chair and two other Members to be selected from the full committee to sit at each panel meeting. Panel meetings need not be politically balanced. Should not have had any previous involvement with the matter under consideration.

Chair: Councillor Biswas

Vice-Chair: Councillor D Rooney

Members: Councillors Dean, Harvey, Higgins, J Hobson, Thompson, Saunders  
**1 vacancy (initially reserved for Independent)**

Terms of Reference:

To have delegated powers to hear relevant staff appeals.

### **STANDARDS COMMITTEE (9)**

**6 Labour, 1 Conservative, 1 MICA, 1 spare,  
Plus, if required, 2 Parish Council representatives (1 Nunthorpe Parish Council  
and 1 Stainton and Thornton Parish Council)**

Membership/Restrictions: Appointed under the Localism Act 2011

Chair: Councillor Rostron

Vice Chair: Councillor D Rooney

Members: Councillors Dean, Goodchild, Hubbard, Sharrocks, Storey, J Young  
**1 vacancy (initially reserved for Independent)**

## Terms of Reference:

1. To make reports or recommendations to the Council in relation to:-
  - a) the approval by the Council of local codes of conduct for Members and officers, codes of practice, standing orders and protocols, taking account of national models and guidance or case tribunals.
  - b) the implementation of local codes of conduct etc, and the dissemination throughout the Authority of information and guidance on their operation.
  - c) consideration of any reports relating to the conduct of Members or officers which may be referred to it by the Council's Chair, Monitoring Officer or by the Director of Strategic Resources under section 114 of the Local Government Finance Act 1988 in consultation with the Monitoring Officer, including issues relating to Members' and officers' interests and the maintenance and management of any relevant registers of interests.
  - d) consideration of relevant reports referred by the Monitoring Officer and Section 151 Officer and make recommendations thereon to the Council as necessary.
2. The determination, following an investigation, of allegations of breaches of Members' Codes of Conduct within such statutory provisions or guidance as may exist.
3. To maintain an overview of the whistle-blowing policy, complaints handling and Ombudsman Investigations.
4. Discharge of all of the above functions required by the Localism Act 2011 in relation to Parish Councils.

## **TEESSIDE PENSION FUND AND INVESTMENT PANEL (11)**

**7 Labour, 1 Conservative, 1 MICA and 2 spare** plus one Borough Council Member from Hartlepool, Redcar and Cleveland and Stockton on Tees Borough Councils, a representative of other scheme employers and trade union representatives.

Membership/Restrictions:	None
Chair:	Councillor Bloundele
Vice-Chair:	Councillor Rostron
Members:	Councillors Blyth, Brady, Coupe, McTigue, G Purvis, Sharrocks, Walters <b>2 vacancies (1 initially reserved for Independent)</b>

One voting representative from each of the following Borough Councils

(Hartlepool, Redcar & Cleveland and Stockton).

One non-voting other scheme Employers representative.

Two non-voting Trade Union representatives.

Terms of Reference:

1. For members of the Panel to act as Trustees of the Fund.
2. To have delegated powers to manage the investments of the Fund within the requirements of the Local Government Pension Scheme Regulations as amended from time to time.
3. To manage the Fund in accordance with the Management Agreement:
  - (a) to ensure that the Fund complies with the Local Government Pension Scheme Regulations 1997 (as amended), the Inland Revenue requirements for Pension Funds and any other relevant statutory provision.
  - (b) the selection, appointment and dismissal of investment managers, scheme administrators, independent advisors and ad hoc advisors.
  - (c) the formulation of investment strategy and risks strategy for the Fund under its stewardship, after receiving advice from its independent advisors and the Head of Investments and Treasury Management.
  - (d) setting investments targets and monitoring the investment performance and financial control of the Funds' assets and commissioning the preparation of actuarial valuations and accounts.
  - (e) ensuring that value for money is achieved from all the specialists supplying services to the Fund through a competitive and qualitative selection process and through budgetary control.
  - (f) commissioning any actuarial valuation and taking appropriate action in the light thereof.
  - (g) receiving and agreeing the annual report and accounts.
  - (h) ensuring effective communication with scheme members and pensioners.
  - (i) receiving and dealing with general complaints from scheme members and pensioners.
  - (j) to determine the exercise of the discretions allowed to the administering authority, as laid down in the Local Government Pension Scheme Regulations 1997.
  - (k) any other responsibilities delegated to it by the Authority.
  - (l) to submit an annual report to Council.