

COUNCIL

Report title	Council Diary 2018/2019 – Dates and Times of Council Meetings.
Chief Executive or Director	Strategic Director of Finance, Governance and Support
Date	28 March 2018
Purpose of the report	To request approval of the draft programme of Council committee meeting dates for the Municipal Year 2018/2019 as outlined in the attached Appendix A and to approve the dates and times of Council meetings.
Summary of the report	<p>In order to prepare a diary of meetings for the Municipal Year 2018/2019, Council is requested to approve the attached draft programme for Council, Executive and other committee meetings.</p> <p>The dates are tentative at this stage and may change depending upon the meetings being re-established in the new municipal year and to the requirements of individual chairs appointed at the annual meeting.</p>
Decision(s) asked for	<p>(i) That the timetable of meetings for the Municipal Year 2018/2019, as detailed in the Appendix attached, be approved.</p> <p>(ii) That, with the exception of the following, the dates for ordinary meetings of the Council be designated as meetings at which questions will be taken from members of the public:</p> <ul style="list-style-type: none"> • Budget/Council Tax Setting Meeting – Wednesday 6 March 2019 • Wednesday 22 May 2019 (Annual Meeting)
Impact of decision(s)	The setting of the dates for meetings will enable the dates to be placed on the Committee Management System and for members to place them in their diaries. Failure to plan ahead may result in poor attendance or inquorate meetings.

1. What is the purpose of this report?

To request approval of the draft programme of Council committee meeting dates for the Municipal Year 2018/2019 as outlined in the attached Appendix A and to approve the dates and times of Council meetings.

2. Why is this report necessary?

The report is necessary to enable officers to prepare a diary of meetings for the Municipal Year 2018/2019

3. What decision(s) are being asked for? Why is this being recommended?

1. That the timetable of meetings for the Municipal Year 2018/2019, as detailed in the Appendix attached, be approved.
2. That, with the exception of the following, the dates for ordinary meetings of the Council be designated as meetings at which questions will be taken from members of the public:
 - Budget/Council Tax Setting Meeting – Wednesday 6 March 2019
 - Wednesday 22 May 2019 (Annual Meeting)

4. Other potential decisions and why these have not been recommended

No other options were considered.

5. Impact(s) of recommended decision(s)

Legal

Not applicable

Financial

Not applicable

The Mayor's Vision for Middlesbrough

Not applicable

Policy Framework

Not applicable

Wards

Not applicable

Equality and Diversity

Not applicable

Risk

Not applicable

Actions to be taken to implement the decision(s)

Place the dates on the Committee Management System.

Appendices

Copy of Draft Council Diary

Background papers

None

