

Report of:	The Monitoring Officer – Bryn Roberts
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AGENDA ITEM 15

Submitted to:	Council, 16 January 2019
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Subject:	Change of dates to Council and Executive meetings.
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Summary

Proposed decision(s)
To advise Council of the change of dates to Council and Executive meetings.

Report for:	Key decision:	Confidential:	Can be called-in:
Decision	No	No	No

Contribution to delivery of the 2018-22 Strategic Plan		
Business Imperatives	Physical Regeneration	Social Regeneration
The change to the dates of the Council and Executive meetings are necessary due to the unexpected unavailability of key Members.	Not applicable	Not applicable

Ward(s) affected
Not applicable

What is the purpose of this report?

1. The purpose of the report is to advise Council of the change of dates to Council and Executive meetings.

Why does this report require a Member decision?

2. Any changes to full Council meeting dates are usually submitted to Council for information.

Report Background

3. Council will recall that at its October meeting it noted a change in various meeting dates, made in order to fit in with the budget consultation process. Unfortunately,

due to the unexpected unavailability of key Members, it has been necessary to make further minor amendments to meeting dates as follows:

Council: Change from 6 March 2019 to 4 March 2019 (**MONDAY**)

Executive: Change from 26 February 2019 to 22 February 2019 (**FRIDAY**)

These changes do not impact on the budget consultation process.

What decision(s) are being asked for?

4. That Council note the change of dates to Council and Executive meetings.

Why is this being recommended?

5. To ensure the availability of key Members.

Other potential decisions and why these have not been recommended

6. No other options have been considered.

Impact(s) of recommended decision(s)

Legal

7. No impact.

Financial

8. No impact.

Policy Framework

9. Not applicable. The report does not propose an amendment to the policy framework.

Equality and Diversity

10. Not applicable.

Risk

11. The meeting dates have been revised in order to ensure that all necessary key Members are available for the meetings.

Actions to be taken to implement the decision(s)

12. The appropriate dates of the above meetings will be amended.

Background papers

No background papers were used in the preparation of this report.

Bryn Roberts, Monitoring Officer