

<b>Report of:</b>	Director of Legal and Governance Services – Charlotte Benjamin The Mayor: Mr A Preston
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<b>Submitted to:</b>	2 September 2020
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<b>Subject:</b>	Update on Urgent Decisions
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**Summary**

<b>Proposed decision(s)</b>
To provide Council with an update with regard to any urgent decisions that have been taken.

<b>Report for:</b>	<b>Key decision:</b>	<b>Confidential:</b>	<b>Is the report urgent?</b>
To be noted	No	The report is not confidential	Non-urgent report

<b>Contribution to delivery of the 2020-23 Strategic Plan</b>		
<b>People</b>	<b>Place</b>	<b>Business</b>
<b>Ward(s) affected</b>		
No wards in Middlesbrough are directly affected.		

**What is the purpose of this report?**

1. The report provides details of decisions that have been taken under the urgency rules.

**Why does this report require a Member decision?**

2. The Constitution requires the Council to be provided with an update with regard to any urgent decisions that have been taken.

**Report Background**

**SPECIAL URGENT DECISIONS**

3. A special urgent decision is where the required statutory notice of the proposed decision cannot be given (i.e. it is not possible to give the five days public notice). A decision is defined as urgent where any delay likely to be caused by the call-in process would seriously prejudice the interests of the Council or the public. In terms of the Scrutiny call-in procedure, agreement that the decision cannot be reasonably deferred is always

sought from the Chair of Overview and Scrutiny Board or the relevant Scrutiny Panel. Once this agreement is obtained, a copy of the notice is placed on the Council website. The decision taker must sign a form recording the decision and a record of that decision is then published. The information is available on the E-Genda system or via the Council website.

## URGENT DECISIONS

4. An urgent decision is where the required statutory notice of the proposed decision can be given but due to urgent deadlines for implementing those decisions, the Scrutiny call-in procedure do not apply. Agreement is always sought from the Chair of Overview and Scrutiny Board or relevant Scrutiny Panel to exempt the proposed decision from the call-in process. The decision then becomes a public record. The information is also available on the E-Genda system or via the Council website.

## SPECIAL URGENT DECISIONS IN THE PERIOD JANUARY 2020 – JULY 2020

5. The following special urgent decision was taken during this period:

<b>Date:</b>	14/07/2020
<b>Decision Maker</b>	Executive
<b>Decision</b>	Tees Advanced Manufacturing Park - Relocation of Option Site
<b>Reason for Urgency</b>	The prospective inward investor was required to determine whether or not to give notice on current lease by 15 <sup>th</sup> July 2020.

## URGENT DECISIONS TAKEN IN THE PERIOD JANUARY 2020 – JULY 2020

6. The following urgent decisions, with the agreement of the Chair of Overview and Scrutiny Board, were taken:

<b>Date:</b>	18.05.2020
<b>Decision Maker</b>	The Mayor
<b>Decision</b>	Amendment to Section 13a Discretionary Hardship Policy
<b>Reason for Urgency</b>	COVID-19 response – financial support to those customers of working age in receipt of council tax reduction. <b>Hardship funding to those considered financially vulnerable.</b> The funding will mean, to many Middlesbrough residents, a significant reduction in the amount of Council Tax payable and in many instances the awarding of £155.00 will reduce council tax bills to zero.

<b>Date:</b>	03.06.2020
<b>Decision Maker</b>	The Mayor
<b>Decision</b>	Approval of the discretionary grant policy and report.
<b>Reason for Urgency</b>	In response to COVID-19, extension of the business grant to allow local authorities the discretion to provide financial support to businesses through Central Government Funding.

<b>Date:</b>	01/07/2020
<b>Decision Maker</b>	The Mayor
<b>Decision</b>	Discretionary Grant Fund Phase 2.
<b>Reason for Urgency</b>	In response to COVID-19, extension of the business grant to allow local authorities the discretion to provide financial support to businesses through Central Government Funding – extension to the original scheme.

**Other potential decisions and why these have not been recommended**

7. No other options considered.

**Impact(s) of recommended decision(s)**

***Legal***

8. There are no legal implications.

***Financial***

9. There are no financial implications.

***Policy Framework***

10. The decision will not amend the Council's policy framework.

***Equality and Diversity***

11. Report is for information only.

***Risk***

12. The report is for information only. The Mayor is required to report to Council, details of any urgent decisions.

### **Actions to be taken to implement the decision(s)**

13. No actions are necessary, as the report is for information only.

### **Background papers**

14. The following background papers were used in the preparation of this report:

- a) Individual Executive Member decision meeting – The Mayor – 18 May 2020
- b) Individual Executive Member decision meeting – The Mayor – 3 June 2020
- c) Individual Executive Member decision meeting – The Mayor – 1 July 2020
- d) Executive – 14 July 2020