

GRANT SERVICE SPECIFICATION BETWEEN MIDDLESBROUGH COUNCIL AND GROUNDWORK SOUTH TEES

This is an agreement between Middlesbrough Council and Groundwork South Tees.

The purpose of the agreement is to maintain and develop the relationship between both parties to promote a strong and vibrant voluntary sector, working in ways consistent with Middlesbrough's Community Strategy.

This agreement is for the period April 2008 to April 2011.

National Policy

The Federation of Groundwork Trusts, of which Groundwork South Tees is a member, is a strategic partner of the Department for Communities and Local Government. Groundwork supports communities in need, working with partners to help improve the quality of people's lives, their prospects and potential and the places where they live, work and play. The trust delivers six programmes (Communities, Land, Education, Youth, Employment and Business) in Middlesbrough.

Contribution towards Community Strategy and Local Area Agreement

The activities of Groundwork South Tees directly contribute to the following themes and associated indicators of performance.

Creating Stronger Communities

Creating Safer Communities

Supporting Children and Young People

Promoting Adult Health and Well-being / Tackling Exclusion and Promoting Equality

Enhancing the Local Economy (including Economic Vitality, Housing and Transport)

Securing Environmental Sustainability

Groundwork South Tees Obligations

A copy of the following information and policies must be provided to the Council for inspection and copies produced when requested –

- Constitution
- Health and safety policy
- Equalities/ Diversity policy

- Child protection policy
- Criminal Record Bureau checks
- Staff training and development procedures
- Staff supervision and support procedures
- Disciplinary procedure
- Grievance and complaints procedure
- Recruitment
- Valid insurance documents relating to public and employer liability.

To provide the past years audited accounts within 9 months of the end of the financial year to which they relate.

To submit, within 1 month of the end of the financial year, a breakdown of expenditure of the grant awarded by the Council.

Not to undertake any significant changes relating to the organisations activities as identified within this agreement without prior consultation with the Council.

Groundwork South Tees must ensure it complies with the law in carrying out its grant-aided activity.

Middlesbrough Council's Obligations

Middlesbrough Council will invest in the core/project costs of Groundwork South Tees so that it may perform its core functions as set out in the constitution, subject to an agreed payment and to a defined level of service set out in this agreement.

The council commit to a 1/3-year funding agreement subject to satisfactory monitoring and evaluation of the services provided by Groundwork South Tees

Payment of grant will be in 2 instalments, the second payment following a 6-month review. Payment will be made promptly.

Joint Commitments

The Council and Groundwork South Tees will respect the confidentiality of information given to each other as part of this agreement.

Either party may request that the terms and conditions of this agreement be renegotiated. Any variation must be made in writing and signed by both parties.

Middlesbrough Council has no legal liability for, or responsibility in respect of Groundwork South Tees, its officers or agents, or acts carried out on its behalf.

Either party may terminate this agreement by giving the other party six months (or less if agreed by both parties) in writing.

SERVICE OBJECTIVES AND SPECIFICATIONS

OBJECTIVE	OUTCOME	OUTPUTS	TARGETS
To ensure that Groundwork are fit for purpose.	Appropriate policies, procedures and strategies in place.	Funding strategy in place. Ensure robust safeguarding processes are in place.	Identify and apply for funding for both core and project costs. Work towards achieving the 'Safe Systems' quality mark.

<p>Ensure community participation in the delivery of projects.</p>	<p>Local people involved in Groundwork projects.</p> <p>Provide opportunities for young people aged 16 – 18 to increase employability.</p> <p>Opportunities for people to volunteer through Groundwork projects.</p>	<p>Number of people involved in Groundwork projects.</p> <p>Opportunities offered to young people classed at NEET.</p> <p>Regular volunteering opportunities offered.</p>	<p>500 people involved in projects.</p> <p>100 young people accessing opportunities.</p> <p>35 volunteers involved.</p>
<p>Contribute to an environment for a thriving third sector</p>	<p>Groundwork working in partnership with other VCS organisations.</p> <p>To promote voluntary sector activity at a strategic level</p>	<p>Developing projects to ensure the involvement of VCS partners.</p> <p>Attendance and membership of appropriate groups.</p>	<p>Partnerships with 20 VCS organisations.</p> <p>Membership of the Community Network.</p> <p>Executive Director is the Chair of Middlesbrough Partnership's Environment Action Group.</p>