

FOCUSED VISIT ACTION PLAN						
PRACTICE IMPERATIVES	Action Number	ACTIONS	WHEN	QUALITY ASSURANCE MEASURE/IMPACT	WHO	STATUS
Goal 1 Partner agencies are fully committed to a multi-agency response to child protection issues	1	Create a Strategic Partnership Board Chaired by the Chief Executive and attended by the senior leadership of partnership agencies.	August	Chief Officer commitment leads to agency commitment in terms of resource and driving culture change.	Chief Executive	Complete
	2	Drive development of a South Tees Children's Hub.	Meeting to agree 05/10/2018	South Tees front door (the CHUB) to go live in April 2019.	Statutory Safeguarding Partners	
	3	Reintroduction of daily multi-agency decision making meetings.	August	Multi agency information and consideration is evident (through audit) in the decision making on children's records and results in holistic decision making.	First Contact Team Manager	Complete
Goal 2 Referrals to Children's Services are appropriate LSCB threshold document is followed by all agencies an there is a clear understanding in partnership about how and where risk should be managed	4	Strengthen the understanding and use of the Threshold of Need Document.	Report to MSCB November	Threshold document is fit for purpose, agreed and understood.	MSCB	
	5	Strengthen the role of agency safeguarding leads in supporting partner agencies to make appropriate referrals to First Contact.	On agenda for 01/09/2018, deferred to next meeting in November for a wider discussion	Performance management information will evidence a reduction in referrals that result in 'No Further Action' received by First Contact, increase in the number of appropriate referrals evidence by partnership audit.	HoS First Contact and Assessment	
	6	Reinforce a SAFER Referral Audit Action Plan i.e. referrals that do not meet the agreed standard will be returned to the referring agency.	Aug-18	Performance management information will evidence a reduction in referrals that result in 'No further Action' received by First Contact and increases in the number of appropriate referrals will be evident through multi agency audit.	First Contact Team Manager	Complete
	7	Change LCS recording system to remove duplicate contacts.	Aug-18	Performance management information will evidence a reduction in the number of multiple contacts per child and a reduction of overall contacts.	First Contact Team Manager	Complete
Goal 3 Front Door information gathering is holistic, considers both current and historical information and the immediate and cumulative impact on the child to inform decision making	8	Front Door staff to receive SoS training and implement the approach with immediate effect.	Sep-18	Audit will demonstrate that all children's records will have a SOS Screening Tool recorded, including a danger statement and safety goals.	HoS First Contact and Assessment/PSW	Complete
	9	Adopt the use of an SOS Screening Tool that results in a clear danger statement, safety goals and rationale for decision making.	Sep-18	Audit will demonstrate that all children's records will have a SOS Screening Tool recorded, including a danger statement and safety goals.	HoS First Contact and Assessment/PSW	Complete
	10	Introduction of multi-agency SOS meetings to consider those children that sit on the cusp of Early Help provision and social work services, those children who have been the subject of three contacts and those that have been re-referred to Childrens Services within 3 months.	Sep-18	Audit will demonstrate that all children's recorded will have a SOS Screening Tool that was discussed at a SOS Meeting on their record, including a danger statement and safety goals.	HoS First Contact and Assessment/PSW	Complete
Goal 4 Sufficient sophistication in demand analysis to enable appropriate resource identification. Allocation of resource to meet demand in the Front Door	11	Carry out demand analysis to ensure staffing meets demand.	Aug-18	Performance data will demonstrate that Referrals are actioned appropriately and within timescales.	HoS First Contact and Assessment	Complete
	12	Map process and pathways to ensure efficiency to support demand planning and pathway redesign.	Oct-18	Performance data will demonstrate that Referrals are actioned appropriately and within timescales.	Business Process Analyst	
Goal 5 All contacts are responded to in 24 hrs	13	Redesign of administration role to support efficiencies in the processing of contacts.	Sep-18	Audit and performance management information will evidence that all contacts are responded to appropriately within 24 hrs as evidenced through performance clinic.	HoS First Contact and Assessment	Complete
	14	Creation of ATM roles to screen, prioritise (RAG rate) and monitor the status of all contacts, according to risk and timeliness.	Sep-18	Audit and performance management information will evidence that all contacts are prioritised with a clear decision/rational for the priority and instruction re next steps.	HoS First Contact and Assessment	Complete
Goal 6 All outcome decisions to have clear recorded management oversight	15	Creation of ATM roles to give additional management oversight of decision making.	Sep-18	Audit and performance management information will evidence that all referrals have clear management oversight recorded to evidence a management decision relating to screening, prioritising and decision making.	HoS First Contact and Assessment	Complete
Goal 7 Recording illustrates that children are at the heart of decision making	16	Improvement Plan to strengthen our work with children and families and support direct work.	Sep-18	Practice improvement plan will be owned, understood and driven by all managers and practitioners in children's services.	HoS Children's Services	
	17	All Child Protection minutes are quality assured by TM or Acting Senior IRO prior to distribution.	Aug-18	Minutes are of a good quality as evidenced through audit.	IRO Team Manager	Complete

Goal 8 Conference minutes are consistently of good quality	18	Review of the Child Protection conference agenda, revise model, trial and review.	Aug-18	Child Protection conference Chairs ensure focus on experiences of and outcomes for children.	IRO Team Manager	Complete
	19	Protection Plans to be included in the conference minutes in order that progress can be measured during review conferences.	Aug-18	Reduction in drift and delay for children and families. This will be evidenced through performance data and feedback from children and families.	IRO Team Manager	Complete
Goal 9 Practice improvement plan to drive practice improvement with pace.	20	Develop a detailed Practice Improvement Plan with HoS and Team Managers which details SMART actions for improving practice	Sep-18	Practice improvement plan will be owned, understood and driven by all managers and practitioners in children's services.	HoS Childrens services	Complete