

Appendix 2 – Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Interim Policy on Conversions of Residential Properties			
Coverage:	Site-specific			
This is a decision relating to:	<input type="checkbox"/> Strategy	<input checked="" type="checkbox"/> Policy	<input type="checkbox"/> Service	<input type="checkbox"/> Function
	<input type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input type="checkbox"/> Project	<input type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input checked="" type="checkbox"/>	Revision of an existing approach:	<input type="checkbox"/>
It is driven by:	Legislation:	<input type="checkbox"/>	Local or corporate requirements:	<input checked="" type="checkbox"/>
Description:	<p>An Interim Policy on Conversions of Residential Properties has been prepared for use as a material consideration in the determination of planning applications until the revised Local Plan is adopted.</p> <p>Key aims, objectives and activities The Interim Policy on Conversions of Residential Properties sets out the Council's approach to determining planning applications involving the sub-division and conversions of existing houses to smaller units.</p> <p>Statutory drivers The Council must prepare Local Plans and associated planning documents, under the Planning and Compulsory Purchase Act 2004, and the National Planning Policy Framework (NPPF). The issue has been identified for inclusion in the review of the Local Plan. In order to provide the Council with a policy basis for dealing with applications for the sub-division and conversions of existing houses to smaller units, an Interim Policy on Conversions of Residential Properties has been prepared.</p> <p>Differences from any previous approach Not applicable. There is no current policy that specifically addresses this type of development.</p> <p>Key stakeholders and intended beneficiaries (internal and external as appropriate) The Council, developers and the local community.</p> <p>Intended outcomes To provide a policy basis for the determination of planning applications involving the sub-division and conversions of existing houses to smaller units, until the revised Local Plan is adopted.</p>			
Live date:	Upon adoption.			
Lifespan:	Until the revised Local Plan is adopted.			
Date of next review:	Will be subject to ongoing review as the revised Local Plan is being prepared.			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
<p>Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation? *</p>	☒	☐	☐	<p>The interim policy intends to provide a clear policy basis for determining relevant planning applications. It will be subject to consultation in accordance with the Council's Statement of Community Involvement, and will be applied consistently once approved.</p> <p>In light of the above, it is not considered that the guidance will have an adverse impact on individual human rights.</p>
<p>Equality Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups? *</p>	☒	☐	☐	<p>The interim policy intends to provide a clear policy basis for determining relevant planning applications. It will be subject to consultation in accordance with the Council's Statement of Community Involvement, and will be applied consistently once approved.</p> <p>In light of the above, it is not considered that the guidance will have an adverse impact on different groups or individuals in terms of equality.</p>
<p>Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town? *</p>	☒	☐	☐	<p>The interim policy intends to provide a clear policy basis for determining relevant planning applications. It will be subject to consultation in accordance with the Council's Statement of Community Involvement, and will be applied consistently once approved.</p> <p>In light of the above, it is not considered that the guidance will impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town.</p>

* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of these broad questions prior to completion.

Screening questions	Response			Evidence
<p>Sustainable Community Strategy objectives Could the decision impact negatively on the achievement of the vision for Middlesbrough? Does the decision impact on statutory duties associated with these key objectives? *</p>	☒	☐	☐	<p>The interim policy intends to provide a clear policy basis for determining relevant planning applications. It will be subject to consultation in accordance with the Council's Statement of Community Involvement, and will be applied consistently once approved.</p> <p>In light of the above, it is not considered that the guidance will impact negatively on the Council's sustainable community strategy objectives.</p>
<p>Organisational management / transformation Could the decision impact negatively on organisational management or the transformation of the Council's services as set out in its transformation programme? *</p>	☒	☐	☐	<p>The interim policy intends to provide a clear policy basis for determining relevant planning applications. It will be subject to consultation in accordance with the Council's Statement of Community Involvement, and will be applied consistently once approved.</p> <p>In light of the above, it is not considered that the guidance will impact negatively on the organisational management or the transformation of the Council's services set out in its transformation programme.</p>
<p>Next steps:</p> <p>➡ If the answer to all of the above screening questions is No then the process is completed.</p> <p>➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.</p>				

Assessment completed by:	Paul Clarke	Head of Service:	Paul Clarke
Date:	07 Aug 2019	Date:	07 Aug 2019