Appendix 2 – Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Revised fee structure for Building Control and Development Control					
Coverage:	General					
This is a decision relating to:	☐ **Strategy**		☐ **Policy**	☐ **Service**	☐ **Function**	
	X **Process/procedure**		☐ **Programme**	☐ **Project**	☐ **Review**	
	☐ **Organisational change**		☐ **Other (please state)**			
It is a:	**New approach:**	☐		**Revision of an existing approach:**		X
It is driven by:	**Legislation:**	☐		**Local or corporate requirements:**		X
Description:	A review of incidental charges/fees charged by the Development and Building Control functions of the Planning Service **Key aims, objectives and activities** To review fees and charges for the Service **Statutory drivers** Town and Country Planning Act, Building Act **Differences from any previous approach** The Council charges these fees currently, this approach brings the charges in line with actual costs. **Key stakeholders and intended beneficiaries (internal and external as appropriate)** The Council, and the local community. **Intended outcomes** To introduce a level of charges/fees that reflect the cost of delivering the service					
Live date:	1st April 2020					
Lifespan:	In perpertuity.					
Date of next review:	Not applicable					

Screening questions	Response			Evidence
	No	**Yes**	**Uncertain**	
Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation? *	☒	☐	☐	Fees are already in existence, this report seeks to increase them in line with costs of delivering the service. In light of the above, it is not considered that the guidance will have an adverse impact on different groups or individuals in terms of equality.
Equality Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups? *	☒	☐	☐	Fees are already in existence, this report seeks to increase them in line with costs of delivering the service. In light of the above, it is not considered that the guidance will have an adverse impact on different groups or individuals in terms of equality..
Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town? *	☒	☐	☐	Fees are already in existence, this report seeks to increase them in line with costs of delivering the service. In light of the above, it is not considered that the guidance will have an adverse impact on different groups or individuals in terms of equality.
Sustainable Community Strategy objectives Could the decision impact negatively on the achievement of the vision for Middlesbrough? Does the decision impact on statutory duties associated with these key objectives? *	☒	☐	☐	Fees are already in existence, this report seeks to increase them in line with costs of delivering the service. In light of the above, it is not considered that the guidance will have an adverse impact on different groups or individuals in terms of equality.
Organisational management / transformation Could the decision impact negatively on organisational management or the transformation of the Council's services as set out in its transformation programme? *	☒	☐	☐	Fees are already in existence, this report seeks to increase them in line with costs of delivering the service. In light of the above, it is not considered that the guidance will have an adverse impact on different groups or individuals in terms of equality.

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* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of theses broad questions prior to completion.

Screening questions	Response	Evidence

Assessment completed by:	Paul Clarke	Head of Service:	Paul Clarke
Date:	21st Jan 2020	Date:	21st Jan 2020