

Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	To assess the proposal to increase the costs of school meals provision			
Coverage:	Service Specific			
This is a decision relating to:	<input type="checkbox"/> Strategy	<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Service	<input type="checkbox"/> Function
	<input type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input type="checkbox"/> Project	<input checked="" type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input type="checkbox"/>	Revision of an existing approach:	<input checked="" type="checkbox"/>
It is driven by:	Legislation:	<input type="checkbox"/>	Local or corporate requirements:	<input checked="" type="checkbox"/>
Description:	<ul style="list-style-type: none"> • Key aims, objectives and activities To assess the proposal to increase the price at which we will offer the provision of meals to schools. • Statutory drivers Provision of a Council school meals catering service is discretionary. • Differences from any previous approach Present pricing structure is £1.90 for Primary and £2.00 for secondary. In order to cover costs, prices are increasing to £2.05 for primary school meals and £2.15 for secondary schools. Schools are able to choose to deliver this service themselves or seek another provider. They are not mandated to take the Council service and are free to commission whoever they choose to deliver this service, indeed a number of schools have moved to an alternative provider in the last 12 months. • Key stakeholders and intended beneficiaries (internal and external as appropriate) Users of these services are children. • Intended outcomes. That the service is able to continue to deliver within a cost neutral approach to the Council. 			
Live date:	April 2020			
Lifespan:	n/a			
Date of next review:	April 2020			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation? *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The proposal will not impact on human rights.</p> <p>Evidence to support this position includes, knowledge of the market, ability of schools to commission elsewhere and protections in place through free school meals provision for those who qualify.</p>
Equality Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups? *	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Council has a duty to consider the impact of the proposal on relevant protected characteristics to ensure it has due regard to the public sector equality duty. The duty means the Council must have due regard when taking decisions to the need to:</p> <p>(a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;</p> <p>(b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;</p> <p>(c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.</p> <p>In having due regard to the need to advance equality of opportunity, the Council must consider, as part of a single equality duty:</p> <ul style="list-style-type: none"> removing or minimising disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic; taking steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it; and encouraging people who share a protected characteristic to participate in public life or in any other activity in which participation is low. <p>Because of the nature of the service it is relevant to the age protected characteristic. However there are no concerns that there could a disproportionate adverse impact on this group as a result of changes to the charges for this commercial service. Evidence to support this position includes, knowledge of the market, ability of schools to commission elsewhere and protections in place through free school meals provision for those who qualify.</p>

* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of these broad questions prior to completion.

Screening questions	Response			Evidence
	No	Yes	Uncertain	
Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town? *	☒	☐	☐	Not directly relevant to decision. There are no concerns the proposals could impact on community cohesion. The proposal will ensure the Council's approach to provision of services continues to be sustainable. Schools are free to commission this service from other providers. Evidence to support this position includes, knowledge of the market, ability of schools to commission elsewhere and protections in place through free school meals provision for those who qualify.

Next steps:

- ➡ If the answer to all of the above screening questions is No then the process is completed.
 - ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.
- This assessment has indicated that there is sufficient information to assess the impact and that there will be no disproportionate negative impact on a group or individual because they hold a protected characteristic. In line with guidance, review proposals will now be subject to consultation. If these consultations identify any unforeseen concerns about the possibility of a disproportionate impact, the impact assessment process will be revisited.

Assessment completed by:	Geoff Field	Head of Service:	N/A
Date:	10 September 2019	Date:	