

Report of:	Chief Executive – Tony Parkinson Executive Member for Finance and Governance – Councillor Chris Hobson
-------------------	---

Submitted to:	Executive - 14 July 2020
----------------------	--------------------------

Subject:	Monitoring of Implementation of Executive Decisions
-----------------	---

Summary

Proposed decision(s)
That the proposed revised deadlines for the implementation of some agreed Executive decisions be approved.

Report for:	Key decision:	Confidential:	Can be called-in:
Decision	No	No	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Not applicable	Not applicable	.

Ward(s) affected
Not applicable

What is the purpose of this report?

1. To advise of the revised timescales in respect of the implementation of some Executive decisions due to slippage caused by Covid 19 and to seek approval from the Executive with regard to the proposed revised timescales.

Why does this report require a Member decision?

2. Once a decision has been agreed by the Executive, it becomes, in effect, Council policy. It is important that Members are made aware of any delays in implementing any actions required as a result of an Executive decision.

Report Background

3. As part of the Executive decision making process, a report detailing all outstanding Executive decisions is emailed to the Leadership Management Team on a monthly

basis, to assist in the monitoring process. This provides LMT with details of all Executive decisions that have not yet been implemented. The report details the actual date for completion and outlines whether the action required to implement the decision is on target for completion or off target.

As a result of the COVID 19 pandemic, many of the Council's key officers have been redeployed to other areas of work to assist in dealing with the increased and urgent demands on other services. This had resulted in the actions required to implement some of the Executive decisions not being completed within the anticipated timescale. As a consequence, the target dates for completion of a number of Executive actions has had to be revised. A copy of the revised table of Executive actions is attached as an Appendix to the report.

What decision(s) are being asked for? Why is this being recommended?

4. That the revised deadlines for the implementation of a number of agreed Executive decisions be approved.

Other potential decisions and why these have not been recommended

5. No other options were considered.

Impact(s) of recommended decision(s)

Legal

6. There are no legal implications as a result of this report

Financial

7. There are no financial implications arising from this report

Policy Framework

8. The report does not impact on the overall budget and policy framework

Equality and Diversity

9. Not applicable

Risk

10. It is important that the democratic process is followed. If the Council does not have adequate governance processes in place to ensure that it complies with all relevant legislation, it could result in a breach in governance requirements leading to (depending on the seriousness of the breach) fines, reputational damage, government intervention alongside failure to deliver organisational priorities.

Actions to be taken to implement the decision(s)

11. Revise some of the dates for completion of Executive actions on the Committee Management System.

Appendices

12. Appendix One - Outstanding Executive Actions

Background papers

No unpublished background papers were used in the preparation of this report.