

## Appendix A - Place Planning Strategy 2020-25 – Action Plan

Version 1.0 – 2020-10-02

Phase	Priority	Timescales	Lead	Actions	Dependencies and barriers	Progress/update	Cost and funding source
Pri	Complete the construction of 151 primary school places in the centre of town	Sep-2020	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Provide three additional modular classrooms at Breckon Hill increasing capacity by <b>105</b> places.</li> <li>Reconfigure spaces at Abingdon, create additional groups rooms and improve the external areas to increase physical space by <b>46</b> places, increasing capacity by <b>105</b> places.</li> <li>Agree with schools for pupils to access additional capacity in all year groups in advance of scheme completion.</li> <li>Both schools to increase Published Admission Number (PAN) by 15 for September 2022 and admit over PAN in 2020 and 2021.</li> <li>Both schools to formally register capacity with DfE and Council to report capacity in SCAP 2020.</li> </ul>	<ul style="list-style-type: none"> <li>Classroom Extension at Breckon Hill requires S77 approval to build on playing fields.</li> <li>Restricted site at Abingdon a limiting factor.</li> <li>Both schools are their own admissions authority.</li> </ul>	<ul style="list-style-type: none"> <li>Construction of 3 classroom extension at Breckon Hill completed (105 places).</li> <li>Reorganisation of teaching spaces at Abingdon completed (46 places).</li> <li>Additional group rooms at Abingdon completed.</li> <li>Total of 210 additional places on offer to parents via admission team.</li> </ul>	<ul style="list-style-type: none"> <li>Breckon Hill – <b>£1155k</b> £763 Basic Need £252k SCE £140 SCA</li> <li>Abingdon - <b>£1,122k</b> £185k Council capital £937k Basic Need</li> </ul>
Pri	Continue to monitor levels of international new arrivals in the town centre and the net effect on pupil rolls against the increased offer of places in the centre of town	Apr-2020	EMAT/ Admissions	<ul style="list-style-type: none"> <li>Monthly monitoring of international new arrivals</li> <li>Regular timely feedback from Admissions Team</li> <li>Identify net gains and losses between academic years and incorporate into pupil projections</li> <li>Analyse ONS data on migration trends and incorporate into projections</li> <li>Ensure that waiting lists are included in projections of demand</li> <li>Where pressures are identified, provide additional capacity in primary schools.</li> </ul>	<ul style="list-style-type: none"> <li>COVID-19 health pandemic has limited the ability of teams to monitor new arrivals due to travel restrictions.</li> <li>Availability of reliable data</li> </ul>	<ul style="list-style-type: none"> <li>Additional places provided in the centre of town have reduced pressure for places.</li> <li>No additional pressures reported by either EMAT or Admissions during the pandemic. Close monitoring will be required during the Autumn and Spring terms.</li> <li>Waiting list, school, and ONS population migration data included in production of pupil projections</li> <li>Access to Education Assistant available for 15 months provide key link between EMAT/Admissions and improve data quality and monitoring.</li> </ul>	<ul style="list-style-type: none"> <li>1 FTE salary – Migration fund.</li> </ul>
Pri	Continue to monitor the number of children waiting an unreasonable amount of time to secure a school place and develop strategies to assist families in securing school places with minimal delay.	Mar-2025	Head of Access to Education/Admissions	<ul style="list-style-type: none"> <li>Establish regular monitoring mechanism</li> <li>Monitor lost school days whilst children are awaiting placement.</li> <li>Establish and analyse reasons for awaiting placement on a case by case basis.</li> <li>Devise strategies to ensure school admittance – transport, enforcement etc.</li> <li>Agree process to ensure children are engaged in education without delay - i.e. development of Primary Fair Access Protocol (FAP), School Attendance Order process etc.</li> </ul>	<ul style="list-style-type: none"> <li>Consultation with schools re Primary FAP.</li> <li>COVID-19 health pandemic has limited the ability of teams to monitor trends while the admission process has stalled</li> </ul>	<ul style="list-style-type: none"> <li>No additional pressures reported by either EMAT or Admissions. Close monitoring will be required during the autumn and spring terms.</li> <li>Provision of additional primary places should resolve issues of delays to admissions.</li> <li>Access to Education Assistant available for 15 months to provide key link between EMAT/Admissions and undertake casework.</li> </ul>	<ul style="list-style-type: none"> <li>1 FTE salary – Migration fund (as above).</li> </ul>
Pri	Keep housing development in the South Cluster under review and monitor the impacts on pupil roll numbers	Mar-2025	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Annual review of availability of places at cluster and neighbourhood level.</li> <li>Liaison with MBC Planners over future housing development and Local Plan.</li> <li>Assessment of individual housing developments for S106 requirements</li> <li>Establish investment plan for existing S106 monies in Nunthorpe</li> </ul>	<ul style="list-style-type: none"> <li>Area shares a border with R&amp;C</li> <li>Nunthorpe Secondary School serves significant proportion of the area.</li> </ul>	<ul style="list-style-type: none"> <li>Process established to invest existing S106 monies to expand places</li> <li>Review undertaken with each new development – no contributions currently deemed necessary.</li> <li>Review of 2020 projections – no action necessary once investment above completed.</li> </ul>	£750k - S106 funding
Pri	Develop plans to provide a new primary school to serve the Brookfield housing development	Dec-2021	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Confirm timescales re proposals for development</li> <li>Undertake options appraisal and identify preferred option.</li> <li>Establish business case based on analysis of demand.</li> <li>Gain consensus between Education and strategic planners about the need for a new school/versus increasing existing schools' capacity and identify options.</li> <li>Seek CMT approval of preferred option.</li> </ul>	<ul style="list-style-type: none"> <li>Council cannot establish new provision itself and must seek a provider.</li> </ul>	<ul style="list-style-type: none"> <li>Undertake full review in 2021</li> <li>Updated roll projections based on a recent downturn in estimated births has reduced forecasts of long term demand and increased surplus capacity from 5% to 9%.</li> </ul>	Circa £5,000k - S106 funding
Pri	In order to understand the full picture of supply and demand in the West Cluster of primary schools, undertake a full review of the	Dec-2021	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Confirm timescales re Newham Hall and Hemlington Grange developments.</li> <li>Establish long-term impact of housing set against projections of future roll projections.</li> <li>Establish full record of all S106 funds from developments</li> </ul>		<ul style="list-style-type: none"> <li>Undertake full review in 2021.</li> <li>Updated roll projections have reduced forecasts of long term demand and increased surplus capacity from 5% to 9%.</li> </ul>	

Phase	Priority	Timescales	Lead	Actions	Dependencies and barriers	Progress/update	Cost and funding source
	housing developments and likely impact			<ul style="list-style-type: none"> <li>Identify any necessary interventions and preferred options.</li> </ul>			
Sec	Further develop communications and processes with neighbouring local authorities to ensure that all impacts on Middlesbrough's roll numbers are fully understood and incorporated into future projections models.		Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Establish Tees Valley Place Planning Leads Group</li> <li>Improve communications with DfE via Place Planning Adviser, RSC.</li> </ul>	<ul style="list-style-type: none"> <li>Each LA has their own borders and pressure points which lead to differing priorities and areas of interest</li> </ul>	<ul style="list-style-type: none"> <li>Tees Valley Place Planning Group established with DfE representative</li> <li>COVID-19 health pandemic has restricted activity.</li> <li>Regular (monthly/ bi-monthly) telecom in place with DfE</li> <li>Monthly delivery team teleconferences taking place includes RSC</li> <li>DfE/RSC now triangulating information about Middlesbrough and supporting in a timely and sufficient manner</li> </ul>	£Nil
Sec	Facilitate the establishment of a new secondary school to serve the centre of town providing 1,050 places.	1-Sep-2020 to 1-Sep-2023	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Ensure school funding agreement is in place by 1-Mar-2020.</li> <li>Manage admissions to the school in parallel with coordinated admissions process.</li> <li>Assist DfE to identify and secure temporary accommodation by 1-Sep-2020.</li> <li>Put contingency arrangements in place for temporary site to ensure school can open on 1-Sep-2020</li> <li>Identify and secure site for permanent location of school</li> <li>Complete sale of preferred site with Exec approval</li> <li>Identify level and sources of any supplementary funding required.</li> </ul>	<ul style="list-style-type: none"> <li>School being delivered by DfE and OGAT. Council is a stakeholder only despite but retains the statutory responsibility.</li> </ul>	<ul style="list-style-type: none"> <li>100 Russel Street secured as temp location contracts exchanged between DfE and vendor.</li> <li>2 Queen Square secured as interim temporary location – all contracts and works completed 28-Aug-2020</li> <li>Middlehaven site identified as preferred permanent location. Valuation agreed but still requires remediation strategy and Exec approval before exchanging contracts.</li> <li>Funding agreement signed 1-Mar-2020</li> <li>Admissions process managed successfully</li> <li>100 pupils admitted to school 1-Sep-2020</li> </ul>	<ul style="list-style-type: none"> <li>Up to the value of the site (circa £1,208k) plus £1,700k contribution subject to remediation costs. <ul style="list-style-type: none"> <li>£1,208k capital receipt</li> <li>£1,000k – Section 106</li> <li>£300k – Basic Need</li> <li>£400k Council capital</li> </ul> </li> <li>Revenue funding through schools block (minimum funding agreed for first year of operation)</li> </ul>
Sec	Work with existing secondary schools to increase secondary school provision by a further 389 places in order to meet demand with a target of 663 places in order to provide a 2% surplus by 2025/26.	2025/26	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Continue to monitor parental preferences for schools inside and outside of the town.</li> <li>Identify options for further expansions in partnership with schools.</li> <li>Deliver increase in capacity at Outwood Ormesby to 1,050</li> </ul>	<ul style="list-style-type: none"> <li>Council is reliant on secondary schools to deliver new places.</li> </ul>	<ul style="list-style-type: none"> <li>2020 projections show decreased demand for places over the next ten years with rolls expected to peak almost 400 lower than previously forecast in 2025/26</li> <li>Building works at Outwood Ormesby due for completion Oct-2020. Agreement on how to roll these places out required.</li> <li>Discussions around 2021 and 2022 intake ongoing</li> <li>Outwood Acklam PAN to increase to 240 in 2021.</li> </ul>	<ul style="list-style-type: none"> <li>Basic Need</li> <li>Ormesby - <b>£964k</b> <ul style="list-style-type: none"> <li>£864k – Basic Need</li> <li>£100k - school funding</li> </ul> </li> </ul>
Sec	Ensure that additional secondary school places are added in such a way as to meet demand for the Year 7 intake in each academic year.		Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Undertake annual review of projected numbers.</li> <li>Consider the use of temporary accommodation and bulge classes to keep costs low while tailoring provision.</li> <li>Ensure that the offer of places is aligned with the needs of Outwood Riverside.</li> <li>Establish regular monitoring of the secondary admissions process between October and March to ensure that deviations from the projections are identified early and strategies put in place.</li> <li>Work with schools to avoid unplanned reductions in capacities and PANs.</li> </ul>	<ul style="list-style-type: none"> <li>All Middlesbrough secondary schools are academies and their own admissions authority.</li> <li>LA cannot directly control capacity or PANs and is reliant on the RSC.</li> </ul>	<ul style="list-style-type: none"> <li>Projections of peak demand for Y7 places has reduced by approx. 90 places.</li> <li>Progressing discussions with Outwood Ormesby about Y7 offer for 2021 to provide a flexible 2% operating surplus.</li> <li>Progressing discussions with Outwood Ormesby about Y7 offer for 2021 to provide a flexible 2% operating surplus.</li> <li>Outwood Riverside offering 150 Y7 places rising to 210 in 2023/24</li> </ul>	<ul style="list-style-type: none"> <li>Basic Need</li> </ul>
Sec	Continue to monitor migration trends in secondary schools and the impact of housing development, particularly in cohorts where there is expected to be less than 2%	Mar-2025	Strategic School Planning Manager	<ul style="list-style-type: none"> <li>Link with Strategic Planners over population targets in developing Local Plan;</li> <li>Seek evidence of net inward migration from housing - annual analysis to check migration rates in secondary school cohorts;</li> <li>Where necessary identify options for increasing capacity</li> </ul>	<ul style="list-style-type: none"> <li>Limited evidence that housing development increases secondary school rolls</li> </ul>		

Phase	Priority	Timescales	Lead	Actions	Dependencies and barriers	Progress/update	Cost and funding source
	surplus places to be able to cope with minor variations.						
SEN & AP	Increase capacity for Special Educational Needs places available within Middlesbrough via Free Schools, Academies and maintained sector	Oct-2020 Aug-2021	Judi Libby	<ul style="list-style-type: none"> <li>Analyse current data on pupils with special educational needs and drill down into segmented need.</li> <li>Undertake a full review of specially resourced provision and Special School provision to ensure that it is meeting pupils' needs.</li> </ul>		<ul style="list-style-type: none"> <li>Complete</li> <li>Some delay due to COVID pandemic</li> <li>Gap identified for pupils with SLD – additional 8 places secured through additional classroom at Priory Woods. Scheme on site.</li> <li>Discovery Free School delivering 61 places in temporary accommodation.</li> </ul>	<ul style="list-style-type: none"> <li>£192k – Special Provision fund.</li> <li>Free School Programme</li> </ul>
SEN & AP	Identify mainstream secondary schools to take forward an increase in specially resourced ASD provision.	Sep 2020	Judi Libby	<ul style="list-style-type: none"> <li>Complete discussion with all secondary schools and identify suitable partner school.</li> <li>Scope, finance and deliver new-build provision at selected school.</li> <li>Secure RSC approval where necessary/ formally register new provision with DfE.</li> <li>Agree referral and admission process for access to provision</li> <li>Continue to monitor.</li> </ul>		<ul style="list-style-type: none"> <li>ASD unit being established at Acklam Grange/</li> <li>Acklam Grange identified to establish new ASD provision.</li> <li>Business case approved by RSC but still requires formally recording on DfE register of establishments.</li> <li>All permissions granted and scheme on site. Due Oct-2020.</li> <li>First pupils admitted to unit – Sep-2020.</li> <li>Referral process agreed and SLA in place to govern admissions.</li> <li>Outwood Academy Acklam base converting to ASD. Pupils attending.</li> </ul>	<ul style="list-style-type: none"> <li>£646k – Special Provision Fund</li> </ul>
SEN & AP	Increase number of places for pupils with SEMH at KS4 and post-16	Sep 2022	Judi Libby	<ul style="list-style-type: none"> <li>Identify and commission quality provision</li> <li>Submit joint bid for all-through SEMH Free school via Free School Programme</li> <li>Identify site/location in conjunction with other LA partners</li> <li>Commission places and agree referral process/admissions</li> </ul>		<ul style="list-style-type: none"> <li>Provision reviewed and provision commissioned via SEMH Free School and Hollis Academy-in planning stage</li> <li>Site agreed in R&amp;C. Design progressing. Due to open Sep-2022.</li> <li>Currently identifying children to attend upon opening.</li> </ul>	<ul style="list-style-type: none"> <li>Free School Programme</li> </ul>