

**JOINT ARCHIVES COMMITTEE**

A meeting of the Joint Archives Committee was held on Wednesday 23 February 2022.

**PRESENT:** Councillors Councillor Stephen Hill, J Beall (Vice-Chair)

**PRESENT BY INVITATION:** Councillors

**ALSO IN ATTENDANCE:**

**OFFICERS:** Susie Blood, Charlotte Nicol, Ruth hobbins, Paul Shout and gaye kirby

**APOLOGIES FOR ABSENCE:** L Westbury and Nicholson

7 **APOLOGIES FOR ABSENCE**

Apologies had been received from Councillors Wesbury and Nicholson.

8 **JOINT ARCHIVES COMMITTEE- QUORUM**

A formal notice had been issued to all concerned of a meeting of the Joint Archives Committee to be held on 23 February 2022.

At the appointed time of 10.30 am the following were present:-

Councillors S Hill (Middlesbrough Council) and Councillor J Beall (Stokton Council)

Apologies for absence: Councillor V Nicholson (Hartlepool Council) and Councillor L Wesbury (Redcar and Cleveland Council)

Officers: S Blood, M Freeman, J McNally, L Kibble, G Kirby C Nicol and P Shout,

Part 4, Paragraph 16, of the Council's Constitution states that if after a period of five minutes there is still not a quorum, the meeting will adjourn immediately. Remaining business will be considered at a time and date fixed by the Chair or at the next ordinary meeting.

The quorum of a meeting will be the greater of 3 or one quarter of the whole number of Members. As three Members were required to achieve a quorum, the Chair declared there was not a quorum present, and adjourned the meeting, with the remaining business to be considered at the next meeting of the Committee.

9 **DECLARATIONS OF INTEREST**

Meeting adjourned

10 **MINUTES- JOINT ARCHIVES COMMITTEE - 27 OCTOBER 2021**

Meeting adjourned

11 **JOINT ARCHIVES BUDGET 2022-23**

Meeting adjourned

12 **SERVICE LEVEL AGREEMENT- VERBAL UPDATE**

Meeting adjourned

13 **COMMUNITY ENGAGEMENT OFFICER**

Meeting adjourned

14 **ANY OTHER URGENT ITEMS WHICH IN THE OPINION OF THE CHAIR, MAY BE CONSIDERED.**

Meeting adjourned