

THE CHAIR AND ALL MEMBERS OF THE COUNCIL

Tuesday 13 May 2025

Dear Member

COUNCIL - WEDNESDAY 21ST MAY, 2025

You are hereby summoned to attend a meeting of the Council of the Borough of Middlesbrough to be held on **Wednesday 21st May, 2025** at **7.00 pm** in the Council Chamber to transact the following business, namely:-

1. Welcome and Evacuation Procedure
2. Election of the Chair of Council for the Municipal Year 2025-2026
3. Election of the Vice Chair of Council for the Municipal Year 2025-2026
4. Apologies for Absence
5. Declarations of Interest
To receive any declarations of interest.
6. Minutes - Council - 26 March 2025 3 – 10
7. Announcements/Communications
To receive and consider any communications from the Chair, Mayor, Executive Members or Chief Executive (if any).
8. Mayor's Annual Address
Verbal Report
9. Executive Scheme of Delegation
Verbal Report
10. Political Balance Allocation of Places 2025-2026 11 – 18

| | | |
|-----|---|---------|
| 11. | Appointment of Committee Chairs and Vice-Chairs | 19 – 26 |
| 12. | Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships - 2025-2026 | 27 - 58 |
| 13. | Appointments by the Council and Executive to Joint Committees and Outside Bodies - 2025-2026 | 59 - 78 |
| 14. | Council Diary 2025-2026 | 79 - 84 |
| 15. | Extraordinary Council Meeting - Resolution | 85 – 88 |



Charlotte Benjamin, Director of Legal and Governance Services

PLEASE NOTE THERE IS RESTRICTED
DISABLED ACCESS TO THE COUNCIL CHAMBER

Inspection of Papers – Documents referred to on this Summons may be inspected between 9.00 am and 4.00 pm Monday to Friday at the Town Hall, Middlesbrough. Copies may also be downloaded from the Council's Website.

Questions/Motions – Details of questions or notices of motion received and not enclosed with the Summons will be circulated prior to the meeting.

Should you have any queries in regard to the items on this agenda please contact Susan Lightwing/Scott Bonner, Democratic Services on (Direct Line 01642 729712/729708) or email: susan_lightwing@middlesbrough.gov.uk; scott_bonner@middlesbrough.gov.uk;

Address: Democratic Services, Middlesbrough Council, Town Hall, Middlesbrough TS1 9FX

Website: www.middlesbrough.gov.uk

COUNCIL

A meeting of the Council was held on Wednesday 26 March 2025.

PRESENT: Councillors J Rostron, (Chair), J Ewan (Vice-Chair), J Banks, I Blades, D Branson, E Clynch, C Cooke - Elected Mayor, J Cooke, C Cooper, D Coupe, D Davison, P Gavigan, S Hill, D Jackson, J Kabuye, L Lewis, T Livingstone, L Mason, D McCabe, J McConnell, J McTigue, I Morrish, J Nicholson, M Nugent, J Platt, S Platt, A Romaine, J Ryles, M Saunders, P Storey, J Thompson, S Tranter, N Walker, G Wilson, J Young and L Young

ALSO IN ATTENDANCE: M Edgell, W Sampson, Middlesbrough Independent Improvement Advisory Board

OFFICERS: C Benjamin, S Bonner, M Brown, B Carr, G Field, S Lightwing, J Hedgley, T Hodgkinson, A Johnstone, A Davis, E Scollay, J Weston and K Whitmore

APOLOGIES FOR ABSENCE: were submitted on behalf of Councillors T Furness, L Henman, B Hubbard, L Hurst, N Hussain, D Jones, M McClintock, M Smiles and Z Uddin

24/109 **WELCOME AND FIRE EVACUATION PROCEDURE**

The Chair welcomed all present to the meeting and read out the Fire Evacuation Procedure.

24/110 **DECLARATIONS OF INTEREST**

There were no declarations of interest received at this point in the meeting.

24/111 **MINUTES - COUNCIL - 15 JANUARY, 19 FEBRUARY AND 5 MARCH 2025**

The minutes of the Council meetings held on 15 January, 19 February and 5 March 2025 were submitted and approved as a correct record.

24/112 **ANNOUNCEMENTS/COMMUNICATIONS**

There were no Announcements or Communications for this meeting.

24/113 **LOCAL GOVERNMENT ASSOCIATION PEER REVIEW AND MIDDLESBROUGH INDEPENDENT IMPROVEMENT ADVISORY BOARD REPORTS AND PLANNED APPROACH TO CONTINUOUS IMPROVEMENT - MOVING FORWARD**

A report of the Chief Executive was submitted that set out the Council's planned response to two recently issued reports from the Local Government Association and the Council's Independent Improvement Advisory Board respectively.

The purpose of the report was to ensure the Council continued to deliver continuous improvement activity that would strengthen and embed compliance with the Best Value Duty and maximise the Council's ability to deliver the 2024-2027 Council Plan.

Both reports were positive and identified the great strides the Council had made in the last eighteen months in order to be in a position where it was able to continue on its improvement journey within a Council-led business as usual approach, supported by the regular oversight and challenge mechanisms provided by scrutiny, partners, the public, internal and External Auditors.

The submitted report included a Continuous Improvement Plan, attached at Appendix 3, which set out the planned approach over the next 12 months.

The Mayor invited the Chair of the Middlesbrough Council Independent Improvement Advisory Board to present the Board's final report to Council.

The final report was intended to provide an element of reflection of progress over the past

eighteen months, but mainly focus on looking forward and the issues on which, the MIIAB felt the Council needed to concentrate most, whilst moving forward to support its continuous improvement journey.

As the Council had moved from “recovery” through to “reset” and now on to “delivery”, the MIIAB considered that there were five areas of focus:

- Culture change.
- Governance.
- Plans, priorities, and strategies.
- Financial planning and management.
- Organisational capacity.

As per the MIIAB report, an update was provided on each theme.

The Chair acknowledged that the Council had embraced the approach of the MIIAB and although some conversations had been quite difficult and challenging, the Council had entered into the relationship constructively. The Chair thanked the Chief Executive and the Leadership Team and also the former Chief Executive for their engagement and support.

Several Members asked questions in relation to Member and Officer relationships. The Chair acknowledged that whilst the Council had made good progress in relation to culture change, there was still work to do on this theme.

On a vote being taken it was **ORDERED** as follows that Council:

1. Approved the recommendations set out in the Local Government Association (LGA) Corporate Peer Challenge peer review letter and the final report of the Middlesbrough Independent Improvement Advisory Board.
2. Agreed to formally thank the Middlesbrough Independent Improvement Advisory Board and the support of the LGA senior regional advisor, for their support and oversight during the Council's improvement journey.
3. Agreed to formally thank the LGA Corporate Peer Challenge team for giving up time in their substantive roles as leaders in other local authorities, to support the Council in its continuous improvement journey.
4. Agreed the Continuous Improvement plan.
5. Agreed the planned reporting and assurance arrangements for the Council's continuous improvement activity.
6. Noted the Council's planned approach to continuous improvement going forward and the formal closure of the Corporate Governance Improvement Plan.

24/114 **SUSPENSION OF COUNCIL PROCEDURE RULE NO 4.13.2 – ORDER OF BUSINESS**

The Chair proposed a motion without notice to change the order of business in the agenda of the meeting in accordance with the Constitution paragraph 4.30.1 (c). The motion was seconded by Councillor Blades.

On a vote being taken, the motion was declared **CARRIED**.

ORDERED that, in accordance with Council Procedure Rule No. 4.57, Council agreed to vary the order of business to deal with the items in the following order: Agenda Item 15, Agenda items 6 - 14, and Agenda Items 16 - 18.

24/115 **QUESTIONS FROM MEMBERS OF THE PUBLIC (IF ANY).**

The Chair read out Questions 2/24 and 3/24 submitted by Susan Peat and Rachel Forster, who were not in attendance.

The Executive Member for Environment and Sustainability thanked the members of the public for their questions. The Executive Member stated that due to the financial turnaround, the

Council was in a stronger position to review previous decisions. In relation to parking permits, the Council had listened to residents' concerns and the implementation of charges had been paused. A report would be submitted to Executive in the near future recommending removal of charges and looking at a fairer and more proportionate approach.

24/116 **TEES VALLEY COMBINED AUTHORITY (TVCA) UPDATE**

The Tees Valley Combined Authority Cabinet was due to meet on Friday 28 March 2025 and would be discussing the Adult Education Budget. This agenda item was currently exempt. The Mayor stated that he would like further information in relation as to who the providers were, and what the outcomes would be for the learners, before a decision was taken.

In relation to the UK Shared Prosperity Fund, the Mayor commented that he was disappointed that Councils had not been better consulted on projects that could be submitted. However, the Mayor would be putting forward projects that were of great importance to the town, including the expansion of Middlesbrough College to cope with rising numbers of school leavers, and also the development of Middlehaven.

24/117 **MAYOR'S STATEMENT AND REPORT**

A new Neighbourhoods Policy and Model would be submitted to the Executive for approval at the end of April 2025. The change in approach would cement the recent development of the north, east, south and west teams and engagement approach. Additional staff would be recruited into the teams with the aim of better outcomes for residents and Councillors. Staff would also be placed into other settings including schools, hospitals and doctors' surgeries. It was important to develop better engagement with schools to support them to resolve issues raised by parents or carers and other recurring issues to ensure a quicker response.

The Middlesbrough Priorities Fund would also be discussed at the April meeting of the Executive. The Mayor invited all Councillors to bring forward suggestions for revenue projects and discuss with him what priorities the Council should be investing in. Some Ward funding would also be allocated in due course for localised projects.

In response to a request for an update on the removal of the Linthorpe Road cycle lanes, the Mayor confirmed that the work was going out to tender and it was anticipated that the tender would be awarded in approximately two months and work would commence shortly afterwards.

Members raised issues in relation to damage to pavements, grass verges and parking obstructions. The Mayor agreed that further thought needed to be given in relation to remediating damaged grass verges and whether there were better permanent solutions such as removal.

24/118 **EXECUTIVE MEMBER REPORTS**

Question in relation to the Report of the Executive Member for Development.

Councillor Cooper agreed to email her question to the Executive Member for Development

Question in relation to the Report of the Deputy Mayor and Executive Member for Education and Culture.

Councillor Morrish on VE Day 80.

The Deputy Mayor and Executive Member for Education and Culture explained that previously the Civics Officer would have contacted veterans associations in advance of civic events. The Civics Officer post no longer existed and organisation of such events was now undertaken by the Events Team. Contacting veterans associations in respect of events was not a task that would be carried out by an Elected Member. The Executive Member suggested that there should be further discussion and clarification in relation to the Champion roles and expectations of Elected Members.

Question in relation to the Report of the Executive Member for Children's Services.

Councillor Wilson on Child and Adolescent Mental Health Services (CAMHS).

In the absence of the Executive Member, the Mayor responded stating that this process was the responsibility of the Integrated Care Board (ICB). However it was a valid point that children were having to wait a long time and often travel out of the area for their assessment. The Mayor said he would get some data on this issue. The Mayor also highlighted the the Finlay Cooper Centre who working with people to support people at both the pre and post-diagnosis stages as one of the main issues was the wait time for results. The Mayor praised the excellent work carried out by the Centre.

Question in relation to the Report of the Executive Member for Environment and Sustainability.

Councillor Saunders in relation to the Transporter Bridge.

The Executive Member explained that the Transporter Bridge was one of Middlesbrough's most iconic bridges and the Council was fully committed to securing its future. Responsibility for its maintenance was shared with Stockton On Tees Borough Council. Atkins Realis had been appointed to carry out the preliminary design phase of the restoration project which would take up to 10 months to complete. The cost was just over £768,000 which would be split between Stockton and Middlesbrough Councils, funding from existing budgets, with no new requests for capital. No funding had been provided to date by the Tees Valley Combined Authority. The restoration would require a detailed design plan which would take between 8 and 10 months, followed by the tender process and construction work which would last a minimum of 3 years.

Question in relation to the Report of the Executive Member for Neighbourhoods.

Councillor Kabuye in relation to Community Newsletters.

The Executive Member agreed that the Community Newsletters, sent to residents in the East and South Neighbourhood areas had been a huge success. Work had now started on a Newsletter that would be delivered to every household in Middlesbrough. The Executive Member added her thanks to Officers involved in the newsletters production.

Question in relation to the Report of the Executive Member for Adult Social Care and Public Health.

Councillor McCabe in relation to Council priorities.

The Mayor provided an explanation that the wording in the report under the heading of Council Priorities: A Healthy Place – Helping our residents to live longer, healthier lives – was the description from the Council Plan and not part of the report.

Question in relation to the Report of the Executive Member for Finance.

Councillor Livingstone in relation to Customer Strategy.

The Executive Member for Finance confirmed that the digital first approach in the Customer Strategy was not exclusive. In 2023/24 over 125,000 calls were made to the Council's Customer Centre, there were over 4,700 in-person visits and the website attracted over 2.9 million visitors. Whichever way residents needed to contact the Council would still be available. With regard to payments – this was a separate issue and cash payments would continue. The Strategy stated that Council business processes would be designed around customers and would provide consistency through the route that served the customer best. The Executive Member stated that undertaking would also be included in the Customer Charter.

Question in relation to the Report of the Executive Member for Adult Social Care and Public Health.

Councillor Saunders in relation to the inspection outcome.

The Executive Member agreed to provide further information in relation to the low scores for

assessing needs and safeguarding and the action that would be taken to address this.

Question in relation to the Report of the Executive Member for Neighbourhoods.

Councillor Morrish in relation to commemoration of three years of war in Ukraine.

The Executive Member highlighted that regular events were held to support people arriving in Middlesbrough from Ukraine and this included donating second-hand IT equipment. The Executive Member thanked the Councillor for his suggestion that vehicles that were no longer of use to the Council or untaxed vehicles that had been seized could be sent to Ukraine for charities to use. The Councillor's suggestion would be passed on to Council Officers.

Question in relation to the Report of the Executive Member for Environment and Sustainability.

Councillor Saunders in relation to the Linby and Belle Vue Footbridges.

The Executive Member was not aware of any plans to add lighting to the path leading to the footbridges and asked the Mayor to comment further. The Mayor stated that a meeting had taken place earlier in the day in relation to upcoming transport schemes. A project called Tees to the Topping had been discussed that was being led by The National Trust to connect those two areas. One of the key parts to the plan was the inclusion of the green corridor alongside Berwick Hills and Park End. The Mayor was hoping to get the green light for this scheme fairly soon. The Mayor was keen to ensure that the paths were wide enough and well lit. In respect of the repair work needed to the bridges – funding was being sought. The Mayor agreed to keep the Councillor updated on progress.

24/119 **REPORT OF THE OVERVIEW AND SCRUTINY BOARD**

The Chair of the Overview and Scrutiny Board presented a report, the purpose of which was to provide an update on the current position regarding progress made by the Overview and Scrutiny Board and the individual Scrutiny Panels.

The Chair invited Members to ask questions and to note the report.

ORDERED that the report was noted.

24/120 **URGENT ITEMS**

There were no urgent items submitted within the specified deadlines for this meeting.

24/121 **MEMBERS' QUESTION TIME**

There were no Members' Questions submitted within the specified deadlines for this meeting.

24/122 **NOTICE OF MOTIONS**

Motion No. 173

Consideration was given to Motion No. 173 moved by Councillor Branson and seconded by Councillor L Young of which notice had been given in accordance with Council Procedure Rules No. 53-60 as follows:

Motion on the current state and future of bus services in Middlesbrough and the wider Tees Valley.

This Council notes:

- Bus deregulation in England has led to a significant reduction in bus services, with research by Friends of the Earth highlighting that bus services in England (outside of London where they have remained regulated) have reduced by 48% in urban areas and 52% rural areas

since 2008.

- The Labour government's commitment to empowering local communities to take back control of their bus services and the achievement of the Mayor of Greater Manchester, Andy Burnham, in successfully ending the deregulation of Greater Manchester's bus network.
- Research from the Office for National Statistics (ONS) highlights that, excluding London, the region with the greatest number of residents without private motor vehicle access in England is the North East. This means it is vital for our local economy that public transport options effectively serve our communities.
- Buses account for up to 83% of all public transport journeys in the region and, excluding London, the North East has more residents without private motor vehicle access than any other region.
- In Middlesbrough, bus journeys are often excessively long, timetables are seen as unreliable, some services are infrequent, and shelters at bus stops are inadequate.
- According to a report by Transport for the North entitled Transport and Social Exclusion in the North (published in February 2024), 44% of respondents said that poor public transport was impacting on their ability to socialise and 29% reported that they were forced to spend money on a vehicle at the expense of other essentials.
- An end to deregulation of buses in the Tees Valley would empower local decision-makers accountable to local people to set routes, timetables and fares, which could help drive much-needed improvements to services in Middlesbrough and the Tees Valley as modelled in other parts of the country.

This Council resolves to:

To write to the Mayor of the Tees Valley Combined Authority and the Secretary of State for Transport calling for an end to the deregulation of buses in the Tees Valley, allowing communities to take back control of their buses.

Councillor Branson spoke in support of the motion.

Councillor L Young reserved his right to speak.

The Chair invited Members to speak to the motion.

Councillors Coupe, Livingstone, Storey, Mohan, and L Young spoke in support of the motion. Councillors Saunders, J Platt, Wilson and Morrish spoke against the motion citing the potential financial implications.

Councillor Branson reminded Members that it was important to bear in mind that the motion was in relation to franchising and not nationalising.

On a vote being taken the motion was **CARRIED**.

Motion No. 174

Consideration was given to Motion No. 174 moved by Councillor Morrish and seconded by Councillor Storey of which notice had been given in accordance with Council Procedure Rules No. 53-60 as follows:

"Middlesbrough Council resolve to establish a non politically balanced, cross party working group of five councillors. The purpose of which is to support the council's events team with civic events and when and if funding is available, to expand on the civic events calendar. The committee will receive no remuneration and will have no dedicated budgets, seeking volunteers from elected members who wish to restore civic pride."

Councillor Morrish spoke in support of the motion.

Councillor Storey spoke in support of the motion.

The Chair invited Members to speak to the motion.

The Mayor added his support to the motion.

On a vote being taken the motion was **CARRIED**.

24/123 **NOTICE OF URGENT MOTIONS (IF ANY)**

There were no Notice of Urgent Motions submitted within the specified deadlines for this meeting.

24/124 **PAY POLICY STATEMENT**

A report of the Director of Legal and Governance Services was presented in respect of the Pay Policy Statement 2025/2026.

The Pay Policy Statement set out the Council's policies on remuneration of its staff in accordance with Section 38 of the Localism Act 2011.

This included various employee policies relevant to the remuneration of Chief Officers in operation within the Council. The actual content of those policies included within the statement would continue to be determined by current mechanisms.

The Pay Policy Statement had to be approved by full Council before publication on the Council's website and before 31 March each year.

A Member suggested that Council should have the opportunity to review the Chief Officer structure. The Mayor clarified that this would be within the remit of the Chief Executive.

On a vote being taken, it was **ORDERED** that the Pay Policy Statement 2025/2026, as set out at Appendix 1 to the submitted report, was approved.

24/125 **APPROVAL OF STATEMENT OF LICENSING POLICY 2025 - 2030 AND CUMULATIVE IMPACT ASSESSMENT 2025 - 2028**

A report was presented to seek Council's approval of the Statement of Licensing Policy 2025 - 2030 and Cumulative Impact Assessment 2025–2028. Copies of the policies were attached as appendices to the submitted report.

Section 5 of the Licensing Act 2003 ("the Act") required Licensing Authorities to prepare and publish a Statement of Licensing Policy that they proposed to apply in exercising their functions under the Act. Such statements were to apply across a stated five-year period. Pursuant to the Act, the Council's Statement of Licensing Policy must be approved by Council. During each five-year period the Council had to keep its Licensing Policy under review and make such 'revisions as it considered to be appropriate'.

The Statement of Licensing Policy and Cumulative Impact Assessment had been developed in accordance with the Act. Evidence provided in the cumulative impact assessment justified the inclusion of three additional ward areas in the Off Licence Cumulative Impact Policy, which were:

Park End and Beckfield.
Brambles and Thorntree.
Berwick Hills and Pallister.

A consultation exercise had been carried out with statutory consultees and wider partners. The consultation ran for a period of 8 weeks from 1 July 2024 until 26 August 2024.

On a vote being taken it was **ORDERED** as follows that Council:

1. Approved the Statement of Licensing Policy 2025–2030
2. Approved the Cumulative Impact Assessment 2025–2028.

FLEXIBLE USE OF CAPITAL RECEIPTS STRATEGY

The Executive Member for Finance presented a report on Flexible Use of Capital Receipts (FUoCR) Strategy 2025/2026.

An error on the first page of the submitted report was highlighted. The report did not contain a key decision as stated on the first page.

Local authorities were ordinarily only able to utilise capital receipts from the sale of fixed assets for specific purposes, and this precluded the financing of revenue expenditure under s15(1) of the Local Government Act 2003 (as amended).

However, from 2016/17 statutory regulations had allowed capital receipts to be used to finance eligible revenue expenditure in specific circumstances and subject to certain conditions. This was achieved through the adoption of a Flexible Use of Capital Receipts (FUoCR) Strategy that was required to be approved by Full Council and was overseen (but not approved) by the Ministry of Housing, Communities and Local Government (MHCLG).

Eligible expenditure under the regulations related to revenue expenditure which:

- was designed to generate ongoing expenditure savings, income generation, and/or more efficient delivery of services, and/or
- transformed service delivery to reduce costs/ reduce demand; and/or
- improves the quality-of-service delivery in future years.

The Council was required to deliver transformational change of its service delivery models to achieve financial sustainability over the period of the Medium-Term Financial Plan (MTFP) from 2025/26 to 2028/29, and the Council's Transformation Programme was an integral part of the Council's MTFP.

The transformation expenditure could only be financed by capital receipts given the low level of revenue reserves held by the Council. The FUoCR strategy therefore provided the funding solution for the revenue costs of transformation work to be funded from capital receipts generated from the review of assets as approved by the Executive in November 2023.

The FUoCR Strategy for 2025/26 set out plans for up to £7.5m of expenditure linked to the Council's Transformation Programme to be incurred during 2025/26 to be funded by capital receipts in accordance with statutory regulations.

The Council was not permitted to apply flexible capital receipts to fund expenditure more than the sum set out in the approved FUoCR Strategy. However, the regulations enabled the revision of the FUoCR strategy during the financial year to reflect an increase in the plan if it was approved by Full Council and notified to MHCLG.

On a vote being taken it was **ORDERED** that Council approved the proposed Flexible Use of Capital Receipts (FUoCR) Strategy for 2025/26.

| | |
|------------------------------|--|
| MIDDLESBROUGH COUNCIL |  |
|------------------------------|--|

| | |
|-------------------------------|--|
| Report of: | Director of Legal and Governance Services (Monitoring Officer) |
| Submitted to: | Council |
| Date: | 21 May 2025 |
| Title: | Political Balance Allocation of Places 2025-2026 |
| Report for: | Decision |
| Status: | Public |
| Council Plan priority: | Delivering Best Value |
| Key decision: | No |
| Why: | Not applicable |
| Subject to call in? | No |
| Why: | Not applicable |

| Proposed decision(s) |
|---|
| <p>That the Council:</p> <p>Approves the allocation of seats on committees that are subject to the rules relating to political balance.</p> |

| Executive summary |
|---|
| <p>The Local Government and Housing Act 1989 requires that the Council periodically reviews the political composition of the Council, and how this is applied to appointments to committees and sub-committees of the Council.</p> <p>The report outlines the rules with regard to political balance and provides details of the total number of places on committees and how those places will be allocated in a manner that reflects the overall political balance.</p> <p>Council is recommended to approve the allocation of places on committees and sub-committees for 2025-2026 in accordance with the political balance of the Council and to ensure robust and effective corporate governance.</p> |

1. Purpose of this report and its contribution to the achievement of the Council Plan ambitions

- 1.1 To seek approval for the allocation of places on committees and sub-committees for 2025-2026 in accordance with the political balance of the Council.
- 1.2 This report will contribute towards the Council Plan ambition to deliver best value by ensuring robust and effective corporate governance.

2. Recommendations

- 2.1 That the Council:

Approves the allocation of seats on committees that are subject to the rules relating to political balance.

3. Rationale for the recommended decision(s)

- 3.1 The decision is recommended to ensure that places on committees are allocated in accordance with the Local Government (Committees and Political Groups) Regulations 1990.

4. Background and relevant information

- 4.1 The Local Government and Housing Act 1989 requires that the Council periodically reviews the political composition of the Council, and how this is applied to appointments to committees and sub-committees of the Council.

- 4.2 The rules for securing political balance on committees and sub-committees appointed by local authorities are contained in sections 15 and 16 of the Act and the Local Government (Committees and Political Groups) Regulations 1990.

- 4.3 The Council is under a duty to:

- (i) Ensure that the membership of those committees and sub-committees covered by the rules reflect the political composition of the Council, as far as practicable.
- (ii) Review the allocation of seats to political groups at, or as soon as practical after, the Annual Council meeting and at certain other specified times for example, as a result of changes in political balance or an increase in the number of committees established.
- (iii) Allocate seats on the committees to the political groups in proportion to their numerical strength on the Council, as far as practicable;
- (iv) Accept nominations made by the groups for the filling of seats allocated to them.

- 4.4 In determining the allocation of seats, the Council must also apply the following four principles, as far as reasonably practicable:
- (i) Not all seats to be allocated to the same political group.
 - (ii) If a political group has a majority on the Council, it must have a majority of seats on committees.
 - (iii) Subject to (i) and (ii) above, the total of all seats on ordinary committees be allocated to the groups in proportion to their respective strengths on the Council, and
 - (iv) Subject to (i) to (iii) above the number of seats on ordinary committees or sub-committees to be allocated to each political group in proportion to the number of all the seats on the committee or sub-committee in proportion to their respective strengths on the Council.
- 4.5 As per the Local Government (Committees and Political Groups) regulations 1990, appointments are made in accordance with the wishes of a political group, then, as long as that person's seat continues to be allocated to that group, the authority or committee which made the appointment shall act in accordance with the wishes of that group in determining whether and when to terminate the appointment. If a group fails to express its wishes within a period of three weeks of being notified of the allocation or vacancy, the Council may make such appointment as it thinks fit.
- 4.6 Where a Group chooses not to take up their full allocation, according to political balance, those vacant places will become available for all groups to take up. Once the seat has been reallocated at Council, this appointment will remain in place for the whole of the Municipal year.
- 4.7 Independent Members who have not formed a political group in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations, are to be allocated in accordance with section 16 (3) of the Regulations: i.e. any seats not allocated according to the requirements in section 15 and 16 of the Act, to be allocated to members who are not members of any political group.
- 4.8 Certain committees and steering/working groups of the Council are exempt from the requirements relating to political balance as they are established under separate legislation. For this reason the following committees and steering/working groups are not covered by the recommendations of this report, in relation to the political balance calculation. Where places are not reserved for particular members for example by virtue of their title or position, those remaining places have been allocated in accordance with the numbers shown in Table 3. These committees and steering/working groups include:
- The Executive.
 - All Executive committees and sub-committees.

- Corporate Health and Safety Steering Group.
- Live Well South Tees Board.
- Licensing Sub-Committees.
- Local Plan Working Group.
- Works Council.

- 4.9 The total number of places on committees is therefore **132** places and these will be allocated in a manner that reflects the overall political balance of the Council.
- 4.10 The calculations relating to the allocation of the **132** places on those committees to be subject to political balance rules are attached at Appendix 1.
- 4.11 As can be seen from Table 4 in Appendix 1, the outcome of applying the required method of calculation would result in the following:

| Name of Group/Unallocated | No. of Seats |
|--|---------------------|
| Conservative | 11 |
| Labour | 69 |
| Liberal Democrats | 6 |
| Marton Independent East Group | 6 |
| Middlesbrough Independent Councillors Association (MICA) | 34 |
| Unallocated | 6 |
| Total | 132 |

Method to Calculate Places

- 4.12 The principles in paragraph 4.4 are applied as below:
- (i) Calculate the total number of seats with votes on all the committees subject to Political Balance.
 - (ii) Calculate the proportion that each political group forms of the total membership of the Authority. Reserve an appropriate number of seats for ungrouped members.
 - (iii) Apply those proportions to the total number of ordinary seats to give the aggregate entitlement of each group; the requirement to apply the proportions “so far as reasonably practicable” are met by rounding down fractional entitlements of less than half, and rounding up entitlements of a half or more; if this results in a greater aggregate than the number of seats available, the fractional entitlement(s) closest to a half should be rounded in the other direction until entitlements balance the available seats.
 - (iv) Apply the proportions to the number of Councillors on each committee to give provisional entitlement to seats on that committee.

- (v) Finally, adjust the seats on each committee so that the total allocated to each group is as near as possible to their aggregate entitlement, whilst preserving the results reached at steps (iv) and (v). Where calculations identify additional seats (not allocated) the largest group followed by the next largest group etc., will have their choice of which committee places they wish to take their allocation from in the unallocated column.
- (vi) Unallocated spaces will be available to any independent members (who are not members of a group) – where more than one independent member is nominated for a seat then the seat is allocated at the discretion of Full Council.

- 4.13 In line with usual practice, it is recommended that the Monitoring Officer be authorised to amend memberships of committees following resignations received from Members and to appoint to vacancies in accordance with group preferences or, where not in a group, in accordance with individual Member's wishes. However, where more than one person (non-group members) applies for the same place, they should decide amongst themselves how those places should be allocated. If agreement cannot be reached between the individual Members, the Council will make that determination.
- 4.14 In order to avoid the need to completely recalculate all committee memberships in the case of an ad hoc (or other) committees being established prior to the next review, it is proposed that any committees or sub-committees be appointed on the basis of the places shown in Table 3 attached.

5. Ward Member Engagement if relevant and appropriate

- 5.1 Not applicable.

6. Other potential alternative(s) and why these have not been recommended

- 6.1 Do Nothing - The Council must ensure that places on committees are allocated in accordance with the Local Government (Committees and Political Groups) Regulations 1990.

7. Impact(s) of the recommended decision(s)

| Topic | Impact |
|--|---|
| Financial (including procurement and Social Value) | There are no financial implications or impact on any budgets or the Medium-Term Financial Plan (MTFP) arising from the content of this report. |
| Legal | The Council must adhere to the Local Government (Committees and Political Groups) Regulations 1990. |
| Risk | If the Council does not respond effectively and efficiently to legislation it could be in breach of statutory duties in relation to service delivery and fail to make the most of opportunities. The Council is obliged to comply with any legislation or statutory guidance to ensure that the Council is fulfilling its statutory duties. |

| | |
|---|--|
| Human Rights, Public Sector Equality Duty and Community Cohesion | The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required. |
| Reducing Poverty | Not Applicable. |
| Climate Change / Environmental | Not Applicable. |
| Children and Young People Cared for by the Authority and Care Leavers | Not Applicable. |
| Data Protection | Not Applicable. |

Actions to be taken to implement the recommended decision(s)

| Action | Responsible Officer | Deadline |
|---|-----------------------------|-------------|
| Allocate places on committees according to the Political Balance. | Democratic Services Manager | 31 May 2025 |

Appendices

| | |
|---|--|
| 1 | Appendix 1 Step 1 - Total places on those committees subject to rules of proportionality. Step 2 - Calculate overall proportionality for all eligible committees. Step 3 - Political balance according to size of committee. Step 4 – Application of figures in Table 3 to each committee. |
| 2 | |
| 3 | |
| 4 | |

Background papers

| Body | Report title | Date |
|------|--------------|------|
| | | |

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk

APPENDIX 1

Step 1 - Total places on those committees subject to rules of proportionality

Table 1

| Name of Committee | Places |
|---|---------------|
| Audit Committee | 7 |
| Chief Officer Committee | 7 |
| Constitution and Members' Development Committee | 9 |
| Corporate Affairs Committee | 7 |
| Corporate Parenting Board | 9 |
| Licensing Committee | 14 |
| Planning and Development Committee | 10 |
| Staff Appeals Committee | 9 |
| Standards Committee | 9 |
| Teesside Pension Fund Committee | 9 |
| Overview and Scrutiny Board | 15 |
| Adult Social Care and Health Scrutiny Panel | 9 |
| Children's Scrutiny Panel | 9 |
| Place Scrutiny Panel | 9 |
| Total | 132 |

Table 2

| Group | Number in group | Allocation of places | Number of places (rounded) |
|---|------------------------|-----------------------------|-----------------------------------|
| Labour | 24 | 68.87 | 69 |
| Conservative | 4 | 11.48 | 11 |
| Middlesbrough Independent Councillors Association | 12 | 34.43 | 34 |
| Marton East Independent Group | 2 | 5.74 | 6 |
| Liberal Democrats | 2 | 5.74 | 6 |
| Unallocated* Independent and vacant | 2 | 5.74 | 6 |
| Total | 46 | 132.00 | 132 |
| * Do not count as a group | | | |
| mayor not counted | | | |

Step 3 - Political balance according to size of committee

Formula: (Number in group x number on committee) ÷ number of members:

46

Table 3

| Size of committee | Labour Group | | Conservative Group | | Middlesbrough Independent Councillors Association | | Marton East Independent Group | | Liberal Democrats Group | | Unallocated |
|-------------------|--------------|------|--------------------|------|---|------|-------------------------------|------|-------------------------|------|-------------|
| | 24 | | 4 | | 12 | | 2 | | 2 | | 2 |
| 1 | 1 | 0.52 | 0 | 0.09 | 0 | 0.26 | 0 | 0.04 | 0 | 0.04 | 0 |
| 3 | 2 | 1.57 | 0 | 0.26 | 1 | 0.78 | 0 | 0.13 | 0 | 0.13 | 0 |
| 4 | 2 | 2.09 | 0 | 0.35 | 1 | 1.04 | 0 | 0.17 | 0 | 0.17 | 1 |
| 5 | 3 | 2.61 | 0 | 0.43 | 1 | 1.30 | 0 | 0.22 | 0 | 0.22 | 1 |
| 6 | 3 | 3.13 | 1 | 0.52 | 2 | 1.57 | 0 | 0.26 | 0 | 0.26 | 0 |
| 7 | 4 | 3.65 | 1 | 0.61 | 2 | 1.83 | 0 | 0.30 | 0 | 0.30 | 0 |
| 8 | 4 | 4.17 | 1 | 0.70 | 2 | 2.09 | 0 | 0.35 | 0 | 0.35 | 1 |
| 9 | 5 | 4.70 | 1 | 0.78 | 2 | 2.35 | 0 | 0.39 | 0 | 0.39 | 1 |
| 10 | 5 | 5.22 | 1 | 0.87 | 3 | 2.61 | 0 | 0.43 | 0 | 0.43 | 1 |
| 11 | 6 | 5.74 | 1 | 0.96 | 3 | 2.87 | 0 | 0.48 | 0 | 0.48 | 1 |
| 12 | 6 | 6.26 | 1 | 1.04 | 3 | 3.13 | 1 | 0.52 | 1 | 0.52 | 0 |
| 13 | 7 | 6.78 | 1 | 1.13 | 3 | 3.39 | 1 | 0.57 | 1 | 0.57 | 0 |
| 14 | 7 | 7.30 | 1 | 1.22 | 4 | 3.65 | 1 | 0.61 | 1 | 0.61 | 0 |
| 15 | 8 | 7.83 | 1 | 1.30 | 4 | 3.91 | 1 | 0.65 | 1 | 0.65 | 0 |
| 16 | 8 | 8.35 | 1 | 1.39 | 4 | 4.17 | 1 | 0.70 | 1 | 0.70 | 1 |

Step 4 - Apply figures in Table 3 to each committee**Table 4**

| | Total | Lab | Cons | MICA | MEIG | Lib Dems | Unallocated |
|---|------------|-----------|-----------|-----------|----------|----------|-------------|
| Audit Committee | 7 | 4 | 1 | 2 | 0 | 0 | 0 |
| Chief Officer Committee | 7 | 4 | 1 | 2 | 0 | 0 | 0 |
| Constitution and Members' Development Committee | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Corporate Affairs Committee | 7 | 4 | 1 | 2 | 0 | 0 | 0 |
| Corporate Parenting Board | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Licensing Committee | 14 | 7 | 1 | 4 | 1 | 1 | 0 |
| Planning and Development Committee | 10 | 5 | 1 | 3 | 0 | 0 | 1 |
| Staff Appeals Committee | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Standards Committee | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Teesside Pension Fund Committee | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Overview and Scrutiny Board | 15 | 8 | 1 | 4 | 1 | 1 | 0 |
| Adult Social Care and Health Scrutiny Panel | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Children's Services Scrutiny Panel | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Place Scrutiny Panel | 9 | 5 | 1 | 2 | 0 | 0 | 1 |
| Totals | | 72 | 14 | 33 | 2 | 2 | 9 |
| Total Allocation Allowed (as per Step 2 above) | 132 | 69 | 11 | 34 | 6 | 6 | 6 |
| ADJUSTMENT REQUIRED | | -3 | -3 | 1 | 4 | 4 | -3 |

| | |
|------------------------------|--|
| MIDDLESBROUGH COUNCIL |  |
|------------------------------|--|

| | |
|-------------------------------|--|
| Report of: | Director of Legal and Governance Services (Monitoring Officer) |
| Submitted to: | Full Council |
| Date: | 21 May 2025 |
| Title: | Appointment of Committee Chairs and Vice-Chairs |
| Report for: | Decision |
| Status: | Public |
| Council Plan Priority: | Delivering Best Value |
| Key decision: | No |
| Why: | Not applicable |
| Subject to call in? | No |
| Why: | Not an Executive decision |

| |
|--|
| Proposed decision(s) |
| <p>That Full Council approves the amendment to the Constitution at paragraph 4.59 of the Constitution to read as follows:</p> <p>4.59 How are Committee chairs appointed?</p> <p>4.59.1 All Committee chairs and vice chairs will be appointed by each committee of the council at its first meeting following the annual council meeting. In order to facilitate the election of the chair, the first meeting of any committee will be chaired by a member of that committee elected to be chair pro tem by the committee members simply for the purpose carrying out the vote for the chair. When the chair is elected, they will take over chairing of the meeting.</p> <p>4.59.2 Where there is a Committee chair vacancy, the relevant vice chair shall act as the chair until a replacement is appointed by the Committee members.</p> <p>4.59.3 A chair or vice chair may resign from their post by written notice to the Monitoring Officer. Their resignation will take effect when the Monitoring Officer receives the notice.</p> <p>4.59.4 If the chair and the vice chair of a Committee are absent from a meeting, the Committee members will appoint a chair for the meeting. The person presiding at the meeting may exercise any power of the chair. If the chair or the vice chair joins the</p> |

meeting part-way through, they will act as chair for the remainder of the meeting, save for at the first meeting of the Committee as per the provisions of paragraph 4.59.1.

4.59.5 Chairs and vice chairs of sub-committees shall be appointed by their parent Committee.

4.59.6 The Committee may at any time remove the chair or vice chair of a Committee.

4.59.7 An Executive Member may not chair any meeting of the Council, the Overview and Scrutiny Board, a Scrutiny Panel, the Standards Committee, the Corporate Affairs Committee or the Audit Committee.

4.59.8 Where the Council Procedure Rules apply to Committee meetings, references to the Chair should instead be read as references to the chair of that Committee

Executive summary

Whereas at present the Council's Constitution provides that chairs and vice chairs are voted in by Full Council, Full Council is asked to consider an amendment to the Constitution to provide that chairs and vice chairs of committees are voted in by members of the committee. In practical terms this proposed amendment would mean that chairs and vice chairs would be voted in at the first meeting of the committee in any new municipal year, by those Committee members in attendance at that first meeting.

Upon the resignation or removal of any chair or vice chair during the municipal year, the committee would be responsible for voting in a replacement chair or vice chair from within the existing committee membership.

1. Purpose of this report and its contribution to the achievement of the Council Plan

- 1.1 The purpose of this report is to seek a decision from Full Council as to whether to amend the Constitution in relation to the provisions for electing chairs and vice chairs of committees of the council.
- 1.2 At present, the Constitution at paragraph 4.59 provides that Full Council is responsible for electing chairs and vice chairs onto committees.
- 1.3 In the context of wider discussion about cross party involvement in decision-making and a review of the Constitution, it is timely as we move into the new municipal to invite Full Council to consider its preference in relation to the election of committee chairs and vice chairs: specifically whether the preference is to give committees the responsibility for voting their own chairs and vice chairs.
- 1.4 Whilst the Constitution currently provides that Committee chairs and vice-chairs are elected by Full Council, there has previously been custom and practice in

Middlesbrough Council for Committees to elect their chairs and vice chairs. There is no prescribed approach in law; the matter is one upon which councils can choose. Practice is mixed around the country.

- 1.5 It could be said that to allow Committees to vote their own chairs and vice chairs allows for more nuance, and a greater focus on and consideration of the skills of Committee members and their suitability for the role, in the context of the purpose and terms of reference of the committee.
- 1.6 The following motion was carried by Full Council on 16 October 2024:

The people of Middlesbrough voted for a mix of Labour, Independent, Conservative and Liberal Democrat Councillors. The Mayor promised the people of Middlesbrough that he would ensure fairness and scrutiny. Accordingly, this Council resolves to assess how minority voices can be given a significant formalised role within the scrutiny process, as part of broader constitutional reforms which will be explored over the coming year through Constitution and Members' Development Committee. These reforms would be subject to consultation and the concurrent introduction of measures to improve standards in key areas such as attendance, standards of behaviour, and other reasonable expectations of members. In line with our commitment to learning from best practice across the country, we will look to successful measures implemented by other councils to inform this process, such as formalised 'opposition lead' positions and other solutions. This is to ensure that the people of Middlesbrough are fairly and conscientiously represented and their voices are heard.

- 1.7 It could be said that the proposed changes in this report are in the spirit of the motion.

| Our ambitions | Summary of how this report will support delivery of these ambitions and the underpinning aims |
|--|--|
| A successful and ambitious town | Not relevant for this proposed decision |
| A healthy Place | Not relevant for this proposed decision |
| Safe and resilient communities | Not relevant for this proposed decision |
| Delivering best value | The proposed decision supports robust and effective corporate governance by enabling council committees to appoint their own chairs and vice-chairs and thereby promoting an increased focus on the terms of reference, role and purpose of those committees when appointing to the chair and vice chair role. |

2. Recommendations

- 2.1 It is recommended that Full Council amends the Constitution at paragraph 4.59 to read as follows:

4.59 How are Committee chairs appointed?

4.59.1 All Committee chairs and vice chairs will be appointed by each committee of the council at its first meeting following the annual council meeting. In order to facilitate

the election of the chair, the first meeting of any committee will be chaired by a member of that committee elected to be chair pro tem by the committee members simply for the purpose carrying out the vote for the chair. When the chair is elected, they will take over chairing of the meeting.

4.59.2 Where there is a Committee chair vacancy, the relevant vice chair shall act as the chair until a replacement is appointed by the Committee members.

4.59.3 A chair or vice chair may resign from their post by written notice to the Monitoring Officer. Their resignation will take effect when the Monitoring Officer receives the notice.

4.59.4 If the chair and the vice chair of a Committee are absent from a meeting, the Committee members will appoint a chair for the meeting. The person presiding at the meeting may exercise any power of the chair. If the chair or the vice chair joins the meeting part-way through, they will act as chair for the remainder of the meeting, save for at the first meeting of the Committee as per the provisions of paragraph 4.59.1.

4.59.5 Chairs and vice chairs of sub-committees shall be appointed by their parent Committee.

4.59.6 The Committee may at any time remove the chair or vice chair of a Committee.

4.59.7 An Executive Member may not chair any meeting of the Council, the Overview and Scrutiny Board, a Scrutiny Panel, the Standards Committee, the Corporate Affairs Committee or the Audit Committee.

4.59.8 Where the Council Procedure Rules apply to Committee meetings, references to the Chair should instead be read as references to the chair of that Committee

3. Rationale for the recommended decision(s)

3.1 The Constitution at paragraph 2.5 provides as follows, regarding proposed changes to the Council's Constitution:

2.5 When can the Constitution be changed and by whom?

Any change to the Constitution must be approved by Full Council after consideration of a proposal by the Monitoring Officer, unless:

- (a) it is, in the reasonable opinion of the Monitoring Officer, a minor change or is required to remove an inconsistency, ambiguity or typographical error;
- (b) it is required to put into effect any decision of the Council or its Committees; or
- (c) it is required to comply with a legislative provision, in which case, the change may be made by the Monitoring Officer, who will report the change at the next Full Council meeting. The change will take effect on the date decided by the Monitoring Officer or, where appropriate, the date set out in the relevant legislation.

- 3.2 Therefore the approval of Full Council is required to amend the Constitution to reflect the proposal in this report. The report on this discrete issue is brought forward now, rather than with other amendments to the Constitution that will be brought to Full Council later in the year, because of the timeliness of the proposed change since it relates to election of chairs at the start of the new municipal year.

4. Background and relevant information

- 4.1 At present the provision in the Constitution at paragraph 4.59 relating to the election of committee chairs and vice-chairs reads as follows (direct extract from the Constitution, including numbering):

4.59 How are Committee chairs appointed?

4.59.1 The Council will appoint all Committee chairs and vice chairs at its Annual Meeting.

4.59.2 Where there is a Committee chair vacancy, the relevant vice chair shall act as the chair until a replacement is appointed at the next ordinary meeting of the Council.

4.59.3 A chair or vice chair may resign from their post by written notice to the Monitoring Officer. Their resignation will take effect when the Monitoring Officer receives the notice.

4.59.4 If the chair and the vice chair of a Committee are absent from a meeting, the Committee members will appoint a chair for the meeting. The person presiding at the meeting may exercise any power of the chair. If the chair or the vice chair joins the meeting part-way through, they will act as chair for the remainder of the meeting.

4.59.5 Chairs and vice chairs of sub-committees shall be appointed by their parent Committee.

4.59.6 The Council may at any time remove the chair or vice chair of a Committee.

4.59.7 An Executive Member may not chair any meeting of the Council, the Overview and Scrutiny Board, a Scrutiny Panel, the Standards Committee, the Corporate Affairs Committee or the Audit Committee.

4.59.8 Where the Council Procedure Rules apply to Committee meetings, references to the Chair should instead be read as references to the chair of that Committee

- 4.2 If Full Council is minded to support the proposed amendments set out in this report the Constitution should read as follows,

4.59 How are Committee chairs appointed?

4.59.1 All Committee chairs and vice chairs will be appointed by each committee of the council at its first meeting following the annual council meeting. In order to facilitate the election of the chair, the first meeting of any committee will be chaired by a member of that committee elected to be chair pro tem by the committee members simply for the

purpose carrying out the vote for the chair. When the chair is elected, they will take over chairing of the meeting.

4.59.2 Where there is a Committee chair vacancy, the relevant vice chair shall act as the chair until a replacement is appointed by the Committee members.

4.59.3 A chair or vice chair may resign from their post by written notice to the Monitoring Officer. Their resignation will take effect when the Monitoring Officer receives the notice.

4.59.4 If the chair and the vice chair of a Committee are absent from a meeting, the Committee members will appoint a chair for the meeting. The person presiding at the meeting may exercise any power of the chair. If the chair or the vice chair joins the meeting part-way through, they will act as chair for the remainder of the meeting, save for at the first meeting of the Committee as per the provisions of paragraph 4.59.1.

4.59.5 Chairs and vice chairs of sub-committees shall be appointed by their parent Committee.

4.59.6 The Committee may at any time remove the chair or vice chair of a Committee.

4.59.7 An Executive Member may not chair any meeting of the Council, the Overview and Scrutiny Board, a Scrutiny Panel, the Standards Committee, the Corporate Affairs Committee or the Audit Committee.

4.59.8 Where the Council Procedure Rules apply to Committee meetings, references to the Chair should instead be read as references to the chair of that Committee

5. Ward Member Engagement if relevant and appropriate

5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

6.1 The alternative is to maintain the status quo, that is to vote in committee chairs and vice chairs at the annual council meeting.

7. Impact(s) of the recommended decision(s)

| Topic | Impact |
|--|--|
| Financial (including procurement and Social Value) | No implications. |
| Legal | The proposal is not prohibited in law, subject to the amendment of the Council's Constitution. |
| Risk | No implications. |
| Human Rights, Public Sector Equality Duty and Community Cohesion | The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required. |

| | |
|---|--|
| Reducing Poverty | The proposal has no implications on poverty reduction as it is purely a procedural matter that concerns council governance arrangements. |
| Climate Change / Environmental | The proposal has no implications on climate change as it is purely a procedural matter that concerns council governance arrangements. |
| Children and Young People Cared for by the Authority and Care Leavers | The proposal has no implications on children and young people cared for the council, or care leavers, as it is purely a procedural matter that concerns council governance arrangements. |
| Data Protection | The proposal has no implications on data protection as it is purely a procedural matter that concerns council governance arrangements. |

Actions to be taken to implement the recommended decision(s)

| Action | Responsible Officer | Deadline |
|--------------------------------------|---------------------|------------------------|
| Amend and republish the Constitution | Monitoring Officer | As soon as practicable |

Appendices

| | |
|---|--|
| 1 | |
|---|--|

Background papers

| Body | Report title | Date |
|------|--------------|------|
| | | |

Contact: Charlotte Benjamin
Email: charlotte_benjamin@middlesbrough.gov.uk

This page is intentionally left blank

| | |
|------------------------------|--|
| MIDDLESBROUGH COUNCIL |  |
|------------------------------|--|

| | |
|-------------------------------|--|
| Report of: | Director of Legal and Governance Services |
| Submitted to: | Council |
| Date: | 21 May 2025 |
| Title: | Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships – 2025-2026 |
| Report for: | Decision |
| Status: | Public |
| Council Plan priority: | Delivering Best Value |
| Key decision: | No |
| Why: | Not applicable |
| Subject to call in? | No |
| Why: | Not applicable |

| Proposed decision(s) |
|--|
| <p>That the Council, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules:</p> <p>Approves:</p> <ol style="list-style-type: none"> 1. The establishment of committees, sub committees, boards, panels and working groups for the 2025-2026 Municipal Year, or until amended by Council, (whichever is the latter). 2. The places allocated in accordance with the wishes of the political groups and other Councillors as shown. 3. The vacancies listed at paragraph 2.1.3 of this report are filled in accordance with political group and other Councillors' preferences. <p>Notes:</p> <ol style="list-style-type: none"> 4. The membership, size, and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2025 onwards as set out in Schedule A in the Appendix to this report. |

Executive summary

The Annual Meeting provides an opportunity for the Council and Executive to review its decision-making, for the committees, sub-committees, boards, panels and working groups to be established, and for the terms of reference as detailed in the attached Appendix to be approved.

Subject to receipt of nominations to vacancies or amendments to places indicated in the attached schedules, Council is asked to approve the places allocated in accordance with the wishes of the political groups and other Councillors as shown.

The membership, size, and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2025 onwards as set out in Schedule A in the Appendix to the report are to be noted.

The vacancies listed at Paragraph 2.1.3 of the report are to be filled in accordance with political group and other Councillors' preferences.

1. Purpose of this report and its contribution to the achievement of the Council Plan ambitions

- 1.1 The purpose of the report is to approve the establishment of committees, sub committees, boards, panels and working groups for the 2025-2026 Municipal Year, or until amended by Council, (whichever is the latter).
- 1.2 This report will contribute towards the Council Plan ambition to deliver best value by ensuring robust and effective corporate governance.

2. Recommendations

- 2.1 That the Council, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules:

Approves:

- 2.1.1 The establishment of committees, sub committees, boards, panels and working groups for the 2025-2026 Municipal Year, or until amended by Council, (whichever is the latter).
- 2.1.2 The places allocated in accordance with the wishes of the political groups and other Councillors as shown.
- 2.1.3 The following vacancies are filled in accordance with political group and other Councillors' preferences:

Schedule C

YOU MATTER TO US - CORPORATE PARENTING BOARD

2 vacancies - open to all

LICENSING COMMITTEE

1 vacancy – open to all

TEESSIDE PENSION FUND COMMITTEE

2 vacancies - open to all

CHILDREN'S SCRUTINY PANEL

1 vacancy – open to all

Schedule D

CORPORATE HEALTH AND SAFETY STEERING GROUP

4 vacancies – open to all

WORKS COUNCIL

2 vacancies - open to all

Notes:

2.1.4 The membership, size, and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2025 onwards as set out in Schedule A in the Appendix to this report.

3. Rationale for the recommended decision(s)

3.1 The Council has to appoint to those Committees listed in the attached schedules to ensure that the meetings are quorate, and the decision-making process can prevail.

4. Background and relevant information

4.1 The Annual Meeting provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.

4.2 Schedule A sets out details of Executive Sub-Committees and Advisory Bodies agreed by the Mayor. Schedules B and C identify the nominations received from the various groups and individual councillors for places on the committees to be established by Council. Wherever possible, independent members, or members who are entitled to request seats from the spare places, will be awarded at least their first-choice place. Schedule D sets out steering/working groups that are not included in the calculation of political balance as they are not Council Committees.

4.3 A number of Committees, as indicated in the schedule, will need to be appointed at a later date, due to the make-up of the membership.

5. Ward Member Engagement if relevant and appropriate

5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

6.1 Do Nothing - Decide not to agree the terms of reference and appointments to Committees. This would prevent the Council from taking any decisions.

7. Impact(s) of the recommended decision(s)

| Topic | Impact |
|---|---|
| Financial (including procurement and Social Value) | There are no financial implications or impact on any budgets or the Medium-Term Financial Plan (MTFP) arising from the content of this report. |
| Legal | The Council is required to agree the terms of reference and appointments to committees in accordance with the requirements of the Constitution. |
| Risk | Failure to adhere to Local Code of Corporate Governance and deliver governance improvements outlined in the Annual Governance Statement. If the Council does not appoint to Council Committees, it could result in decisions not being taken or a delay in the decision-making process. |
| Human Rights, Public Sector Equality Duty and Community Cohesion | The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required. |
| Reducing Poverty | Not Applicable. |
| Climate Change / Environmental | Not Applicable. |
| Children and Young People Cared for by the Authority and Care Leavers | Not Applicable. |
| Data Protection | Not Applicable. |

Actions to be taken to implement the recommended decision(s)

| Action | Responsible Officer | Deadline |
|---|-----------------------------|-----------------|
| Update the Council's Committee Management system. | Democratic Services Manager | 31 May 2025 |

Appendices

| | |
|----------|---|
| 1 | Appendix A - Council Appointments to Committees |
|----------|---|

Background papers

| Body | Report title | Date |
|------|--------------|------|
| | | |

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk

This page is intentionally left blank

**MIDDLESBROUGH COUNCIL
COMMITTEES, MEMBERSHIPS
AND TERMS OF REFERENCE
FOR THE EXECUTIVE
(EXCLUDING PORTFOLIOS)
AND
COMMITTEES OF THE COUNCIL
2025/2026**

CONTENTS

| Committee | Page Number |
|--|--------------------|
| Executive | 3 |
| EXECUTIVE ADVISORY BODIES/COMMITTEES/SUB-COMMITTEES | |
| SCHEDULE A | |
| Executive Sub-Committee for Property | 4 |
| Local Plan Working Group | 5 |
| COMMITTEES OF THE COUNCIL | |
| SCHEDULE B | |
| Casino Licensing Sub-Committee | 6 |
| Licensing Sub-Committee (General) | 6 |
| Licensing Sub-Committees (A, B and C) | 7 |
| Live Well South Tees Board | 8 |
| SCHEDULE C | |
| Audit Committee | 9 |
| Chief Officer Appointments Committee | 12 |
| Chief Officer Appointments Committee – Joint Appointment Panel | 13 |
| Constitution and Members' Development Committee | 14 |
| Corporate Affairs Committee | 14 |
| (You Matter to Us) Corporate Parenting Board | 15 |
| Licensing Committee | 16 |
| Overview and Scrutiny Board | 16 |
| Adult Social Care and Health Scrutiny Panel | 18 |
| Children's Scrutiny Panel | 18 |
| Place Scrutiny Panel | 19 |
| Planning and Development Committee | 20 |
| Staff Appeals Committee | 20 |
| Standards Committee | 21 |
| Teesside Pension Fund Committee | 22 |
| SCHEDULE D | |
| Corporate Health and Safety Steering Group | 24 |
| Works Council | 25 |

EXECUTIVE 2025/2026

Membership/Portfolios: The Mayor plus up to nine Executive Members

Chair: The Mayor and Executive Member for Transformation and Governance –
C Cooke

TITLE OF PORTFOLIO:

**EXECUTIVE
MEMBERS:**

Deputy Mayor and Executive Member for Culture and
Education
Executive Member for Adult Social Care
Executive Member for Children's Services
Executive Member for Development
Executive Member for Environment and Sustainability
Executive Member for Finance and Members' Champion
Executive Member for Neighbourhoods
Executive Member for Public Health

Councillor Storey
Councillor Rostron
Councillor Henman
Councillor Furness
Councillor Gavigan
Councillor Walker
Councillor Blades
Councillor Ryles

Terms of Reference:

1. Notwithstanding the fact that the Executive will consider matters which are required of it by legislation and the Council's Constitution; it will also consider issues which:
 - a) include the Council's policy plans and budget;
 - b) under the Executive Scheme of Delegation is, as directed by the Mayor, a matter to be determined by the Executive;
 - c) are key decisions referred to the Executive by the Mayor, Executive Members, Executive Body or Officer for determination;
 - d) may be submitted for information purposes;
 - e) may be referred to the Executive by a non-executive body (including outside bodies) wishing to seek its views;
 - f) arise out of or in connection with the Council's Scrutiny procedures;
 - g) any other issues it is felt appropriate to consider.

ADVISORY BODIES/COMMITTEES/SUB- COMMITTEES OF THE EXECUTIVE 2025/2026

The following executive committees and other bodies fall within the requirements of the Local Government and Housing Act 2000 and do not need to comply with the proportionality rules under Sections 15 and 16 of the Local Government and Housing Act 1989.

EXECUTIVE SUB-COMMITTEE FOR PROPERTY (7) ALL MEMBERS OF EXECUTIVE

Membership/Restrictions: Executive Members only
Need not be politically balanced

Chair: The Mayor and Executive Member for
Transformation and Governance – C Cooke

Members:

| | |
|---|--------------------|
| Deputy Mayor and Executive Member for Culture and Education | Councillor Storey |
| Executive Member for Adult Social Care | Councillor Rostron |
| Executive Member for Children's Services | Councillor Henman |
| Executive Member for Development | Councillor Furness |
| Executive Member for Environment and Sustainability | Councillor Gavigan |
| Executive Member for Finance and Members' Champion | Councillor Walker |
| Executive Member for Neighbourhoods | Councillor Blades |
| Executive Member for Public Health | Councillor Ryles |

Terms of Reference:

1. When not referred to the Mayor, Executive or Executive Member to determine, the Executive Sub-Committee for Property is delegated the following powers:
 - To determine the Council's corporate property priorities.
 - To approve the allocation of resources from the Small Scheme Allocation budget.
 - To be consulted upon the capital programme.
 - To determine 'in year' changes to the new start investment programme and small scheme allocation projects should it become necessary.
 - To consider and determine the acquisition and disposal of assets (including land and buildings), other than equipment, plant and machinery for resale, in accordance with the requirements of Financial Regulations and Contract Standing Orders.
 - To be consulted upon planning brief proposals.

- To establish effective communication channels to cascade the Council's corporate property priorities.

LOCAL PLAN WORKING GROUP (4)

Executive Advisory Body - Need not be politically balanced

Any other Ward Members, at the invitation of the Mayor or Chair of the Local Plan working group

Mayor - C Cooke

Executive Member for Development - Councillor Furness

Executive Member for Environment and Sustainability - Councillor Gavigan

Executive Member for Finance and Members' Champion - Councillor Walker

Membership/Restrictions: Working Group

Need not be politically balanced

Any other Ward Members, at the invitation of the Mayor or Chair of the Local Plan working group

Chair: Mayor C Cooke

Members: Councillors Furness, Gavigan, Walker

Terms of Reference:

1. To guide the preparation of the Local Plan relating to changes to the planning system proposed in the Planning and Compulsory Purchase Bill, including associated changes in planning advice and guidance.

**COMMITTEES OF THE COUNCIL
2025/2026**

The following Council/statutory committees and other bodies deal with matters which fall outside the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 in relation to political balance rules.

**THE FOLLOWING SUB COMMITTEE TO BE APPOINTED AT FIRST MEETING OF
FULL LICENSING COMMITTEE**

CASINO LICENSING SUB-COMMITTEE (3)

3 Members of Licensing Committee plus 3 named substitute members from Licensing Committee

Political balance rules do not apply

| | |
|--------------------------|---|
| Membership/Restrictions: | Must be members of Licensing Committee |
| Chair: | To be appointed |
| Members: | Councillors (2 vacancies) |
| Substitute Members: | 3 vacancies (for named substitutes, must be Members of Licensing Committee) |

Terms of Reference:

1. To determine stages 1 and 2 of the large casino competition in accordance with the procedures and consideration in the application pack, the Gambling Act 2005 and any regulations, code of practice and guidance.

LICENSING SUB-COMMITTEE (GENERAL) (3)

Political balance rules do not apply with the exception when dealing with licences under the Scrap Metal Dealers Act 2013

| | |
|--------------------------|--|
| Membership/Restrictions: | Any member of the Licensing Committee may substitute, providing they have received any necessary training. |
| | Chair and two other members of Licensing Committee on a rota basis. |
| Chair: | Councillor (as Chair of Licensing Committee) |

Terms of Reference:

1. To have delegated powers to exercise the functions of the Council to consider, hear and decide upon applications, renewals, variations and revocations of licences under the Scrap Metal Dealers Act 2013.

LICENSING SUB-COMMITTEES (A, B, C) (3 (Chairs) plus 2 others per sub-committee from members of Licensing Committee on a rota basis)

Political balance rules do not apply

Membership/Restrictions: Appointed under the Licensing Act 2003 and Gambling Act 2005

Any member of the Licensing Committee may substitute, providing they have received any necessary training

Sub-Committee A

Chair: Councillor
(as Chair of Licensing Committee or in the absence of the Chair – the Vice Chair of Licensing)

THE FOLLOWING LICENSING SUB COMMITTEES TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

Sub-Committee B

Chair: Councillor

Sub-Committee C

Chair: Councillor

Terms of Reference:

1. To have delegated powers to exercise the functions of the Licensing Authority to hear and decide upon licensing applications requests and referrals under the Licensing Act 2003 and the Gambling Act 2005 except in so far as such functions are delegated to an officer.

LIVE WELL SOUTH TEES BOARD (5)

5 Elected Members:

Mayor (Chair)

Deputy Mayor and Executive Member for Education and Culture

Executive Member for Adult and Social Care

Executive Member for Children's Services

Executive Member for Public Health

plus statutory council officers and representatives from health.

Membership/Restrictions:

In a departure from the Council's Procedure Rules the following will apply to meetings of the committee:

- Quorum: At least 50% of the members are present. This should include the Chair or Vice Chair, at least one CCG representative and an officer of the Local Authority.
- Substitution: In order to ensure consistency and ability for senior decision-making, ad-hoc substitutions will not be allowed. Each member of the group to nominate one appropriate deputy.
- Voting: Decisions will be reached through a majority vote. The Chair to hold a casting vote.

Voting Members

Elected Members:

Mayor

Deputy Mayor and Executive Member for Education and Culture

Executive Member for Adult and Social Care

Executive Member for Children's Services

Education Member for Public Health

Council Officers:

J Tynan

Executive Director of Children's Services

M Adams

Director of Public Health

P Rice

Director Adult Social Care Redcar & Cleveland Council

Director Adult Social Care and Health Integration

Non Voting Members

Supporting Officers

Chief Executive, Middlesbrough Council

Managing Director, Redcar and Cleveland Council

COMMITTEES OF THE COUNCIL 2025/2026

The following Committees/Sub-Committees are appointed in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government (Political Groups and Committees) Regulations 1990 or the Local Authorities (Standing Orders) (England) Regulations 2001 and for which political balance rules will apply.

AUDIT COMMITTEE (7)

4 LAB: 1 CON: 2 MICA

Plus up to 2 Independent Non-Elected Members without voting rights

Membership/Restrictions: No Executive Members

Chair: To be appointed

Vice-Chair: To be appointed

Members: Councillors Branson, Coupe, Ewan, Hubbard,
Lewis, Wilson, L Young

Terms of Reference:

To have delegated powers to:

Governance, risk and control

(a) review the council's corporate governance arrangements against the good governance framework, including the ethical framework, and consider the local code of governance;

(b) monitor the effective development and operation of risk management in the council;

(c) monitor progress in addressing risk-related issues reported to the committee;

(d) consider reports on the effectiveness of internal controls and monitor the implementation of agreed actions;

(e) consider reports on the effectiveness of financial management arrangements, including compliance with CIPFA's Financial Management Code;

(f) consider the council's arrangements to secure value for money and review assurances and assessments on the effectiveness of these arrangements;

(g) review the assessment of fraud risks and potential harm to the council from fraud and corruption;

- (h) monitor the counter fraud strategy, actions and resources;
- (i) review the governance and assurance arrangements for significant partnerships or collaborations.

Financial and governance reporting

Governance reporting

- (j) review the Annual Governance Statement ('AGS') prior to approval and consider whether it properly reflects the risk environment and supporting assurances, including the head of internal audit's annual opinion;
- (k) consider whether the annual evaluation for the AGS fairly concludes that governance arrangements are fit for purpose, supporting the achievement of the authority's objectives;

Financial reporting

- (l) monitor the arrangements and preparations for financial reporting to ensure that statutory requirements and professional standards can be met;
- (m) review the annual statement of accounts. Specifically, to consider whether appropriate accounting policies have been followed and whether there are concerns arising from the financial statements or from the audit that need to be brought to the attention of the council;
- (n) consider the external auditor's report to those charged with governance on issues arising from the audit of the accounts;

Arrangements for audit and assurance

- (o) consider the council's framework of assurance and ensure that it adequately addresses the risks and priorities of the council;

External audit

- (p) support the independence of external audit through consideration of the external auditor's annual assessment of its independence and review of any issues raised by PSAA or the authority's auditor panel as appropriate;
- (q) consider the external auditor's annual letter, relevant reports and the report to those charged with governance;
- (r) consider specific reports as agreed with the external auditor;
- (s) comment on the scope and depth of external audit work and to ensure it gives value for money;
- (t) consider additional commissions of work from external audit;
- (u) advise and recommend on the effectiveness of relationships between external and internal audit and other inspection agencies or relevant bodies;

(v) provide free and unfettered access to the audit committee chair for the auditors, including the opportunity for a private meeting with the committee;
Internal audit

(w) approve the internal audit charter;

(x) review proposals made in relation to the appointment of external providers of internal audit services and to make recommendations;

(y) approve the risk-based internal audit plan, including internal audit's resource requirements, the approach to using other sources of assurance and any work required to place reliance upon those other sources;

(z) approve significant interim changes to the risk-based internal audit plan and resource requirements;

(aa) make appropriate enquiries of both management and the head of internal audit to determine if there are any inappropriate scope or resource limitations;

(bb) consider any impairments to the independence or objectivity of the head of internal audit arising from additional roles or responsibilities outside of internal auditing and to approve and periodically review safeguards to limit such impairments;

(cc) consider reports from the head of internal audit on internal audit's performance during the year, including the performance of external providers of internal audit services. These will include:

- (i) updates on the work of internal audit, including key findings, issues of concern and action in hand as a result of internal audit work;
- (ii) regular reports on the results of the QAIP;
- (iii) reports on instances where the internal audit function does not conform to the PSIAS and LGAN, considering whether the non-conformance is significant enough that it must be included in the AGS;

(dd) To consider the head of internal audit's annual report, including:

- (i) the statement of the level of conformance with the PSIAS and LGAN and the results of the QAIP that support the statement (these will indicate the reliability of the conclusions of internal audit);
- (ii) the opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control, together with the summary of the work supporting the opinion (these will assist the committee in reviewing the AGS);

(ee) consider summaries of specific internal audit reports as requested. receive reports outlining the action taken where the head of internal audit has concluded that management has accepted a level of risk that may be unacceptable to the authority or there are concerns about progress with the implementation of agreed actions;

(ff) contribute to the QAIP and in particular to the external quality assessment of internal audit that takes place at least once every five years;

(gg) consider a report on the effectiveness of internal audit to support the AGS where required to do so by the accounts and audit regulations (see Appendix A);

(hh) provide free and unfettered access to the audit committee chair for the head of internal audit, including the opportunity for a private meeting with the committee;

Accountability arrangements

(ii) report to those charged with governance on the committee's findings, conclusions and recommendations concerning the adequacy and effectiveness of their governance, risk management and internal control frameworks, financial reporting arrangements and internal and external audit functions;

(jj) report to full council on a regular basis on the committee's performance in relation to the terms of reference and the effectiveness of the committee in meeting its purpose;

(kk) publish an annual report on the work of the committee, including a conclusion on the compliance with the CIPFA Position Statement.

CHIEF OFFICER APPOINTMENTS COMMITTEE (7)

4 LAB: 1 CON: 2 MICA

Ex Officio Voting: Mayor, Deputy Mayor and relevant portfolio holder

| | |
|--------------------------|--|
| Membership/Restrictions: | The Committee to consist of at least one member of the Executive. Appointment of the Chief Executive will either be approved by the full Council, or by full Council following recommendation by the Appointments Committee |
| Chair: | To be appointed |
| Vice Chair: | To be appointed |
| The Mayor: | C Cooke |
| Deputy Mayor: | P Storey |
| Members: | Councillors Blades, Coupe, Ewan, Jackson, Ryles, Saunders, L Young Plus Relevant portfolio holder |

Terms of Reference:

The Committee will have delegated powers to:

1. Shortlist, interview and make permanent appointments to the posts of Directors.
2. Shortlist, interview and make recommendations for the interim and permanent appointment of the Head of Paid Service; Chief Finance Officer and the Council's Monitoring Officer role, subject to no objections being submitted by the Executive. The appointment of the Head of Paid Service (Chief Executive) will be subject to Full Council approval.
3. Establish a Joint Appointment Panel to consider Joint Authority / Partner Organisation vacant posts at Director level and above. Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable. The Chair to be appointed at the joint meeting.
4. Interim appointments of Directors, for 6 months or less are delegated to the Head of Paid Service. Longer and permanent appointments to be reserved to the Chief Officer Appointments Committee.
5. To undertake disciplinary procedures in relation to statutory officer appointments: Head of Paid Service, Monitoring Officer and Chief Finance Officer.
6. To undertake disciplinary and/or dismissal procedures in relation to Chief Officers, other than the Head of Paid Service, Monitoring Officer, and Chief Finance Officer. Dismissal of the statutory officers is reserved to Full Council.
7. To consider grievances, submitted by Chief Officers, at stage 2 of the Council's grievance policy in circumstances where, in the opinion of the Monitoring Officer/Director of Legal and Governance, following consultation with the Head of Legal Services and Head of Human Resources, it would be prejudicial to the fair consideration of the grievance for it to be considered by an Executive Director or the Chief Executive.

CHIEF OFFICER APPOINTMENTS COMMITTEE – JOINT APPOINTMENT PANEL

2 LAB: 1 MICA: 1 UNALLOCATED

Comprising up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable.

The Chair to be appointed at the joint meeting.

Terms of Reference:

1. To consider Joint Authority/Partner Organisation vacant posts at Director level and above.

CONSTITUTION AND MEMBERS' DEVELOPMENT COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Chair of Council

Vice-Chair of Council

Deputy Mayor

Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: Chair of Council – Councillor

Vice-Chair: Vice Chair of Council – Councillor

Deputy Mayor: Councillor Storey

Chair of Overview and Scrutiny Board: Councillor

Members: Councillors Banks, Coupe, Jackson, Kabuye, Lewis, Livingstone, Morrish, L Young

Terms of Reference:

1. To be responsible for reviewing and recommending to Council changes to the Constitution.
2. To be responsible for advising and making recommendations to the Council on any matter relating to civic and ceremonial functions of the Council.
3. To develop and review the Member Development Policy.

CORPORATE AFFAIRS COMMITTEE (7)

4 LAB: 1 CON: 2 MICA:

Membership/Restrictions: No Executive Members

Chair: Chair of Council – Councillor

Vice-Chair: To be appointed

Members: Councillors Banks, Clynch, Coupe, Kabuye, Morrish, Wilson, L Young

Terms of Reference:

To have delegated powers to:

1. Deal with any matter, which is not an executive function and that has not been delegated to any other committee of the Council.

2. Consider any items of urgency that would require the approval of the Council, as determined by the Chief Executive in consultation with the Chair of the Council and the Leader of the Majority Group.

YOU MATTER TO US - CORPORATE PARENTING BOARD (9)
Plus Ex-Officio Members (non voting) and Ex-Officio Officers (non voting)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Deputy Mayor
Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: To be appointed

Vice-Chair: To be appointed

Members: Councillors Clynych, Henman, Jackson,
McCabe, McTigue, Uddin

Ex-Officio Members: Deputy Mayor and Chair of Overview and Scrutiny Board

Ex-Officio Officers: Head of Paid Service
Executive Director of Children's Services
Director of Children's Care
Director of Education and Partnerships

Terms of Reference:

To be responsible for the Council's role as a Corporate Parent to those children and young people who are looked after and accommodated by the local authority, that responsibility to also include:

1. ensuring that the education, health, and social needs of children Looked After by the Authority are met;
2. developing effective corporate responses to fulfil the Authority's responsibilities as a corporate parent;
3. to implement changes to policy and practice, and inform service development in the context of corporate parenting;
4. the dissemination of information, concerned with its responsibilities associated with corporate parenting, to all elected Members and relevant staff; and
5. the implementation, maintenance, and review of this Council's 'Corporate Parenting and Strategy' document.

LICENSING COMMITTEE (14)

7 LAB: 1 CON: 4 MICA: 1 LIB DEM: 1 MEIG

| | |
|--------------------------|---|
| Membership/Restrictions: | No members of Planning and Development Committee |
| Chair: | To be appointed |
| Vice-Chair: | To be appointed |
| Members: | Councillors J Cooke, Cooper, Ewan, Gavigan, Grainge, Hill, Hussain, Jones, Kabuye, Lewis, Livingstone, McTigue, Romaine |

Terms of Reference:

1. To have delegated powers to exercise the functions of the Council in relation to all licensing functions except insofar as such functions are delegated to an officer.

OVERVIEW AND SCRUTINY BOARD (15)

8 LAB: 1 CON: 4 MICA: 1 LIB DEM: 1 MIEG

Includes Chairs of Adult Social Care and Health, Children's, and Place Scrutiny Panels

PLUS 4 Co-opted Members with voting rights*

PLUS up to 2 Added Non-Elected Members without voting rights

| | |
|------------------------------|---|
| Membership/Restrictions: | Cannot include members of the Executive |
| Chair: | To be appointed |
| Vice-Chair: | To be appointed |
| Members: | Councillors Branson, Clynch, Coupe, Davison, Ewan, Hubbard, Kabuye, Lewis, McClintock, Mohan, Morrish, Saunders, Uddin, Wilson, L Young |
| Chairs of 3 Scrutiny Panels: | Councillors |
| Co-opted Members: | Parent Governor x 2 * Church of England * Roman Catholic Church* |
| Added Members: | Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation |

Terms of Reference:

1. The Overview and Scrutiny Board will have delegated power to appoint and disband such scrutiny panels as it thinks fit, and if appropriate after receiving a report from a scrutiny panel, will exercise the following functions of the Council:-
 - (a) On behalf of the Council to scrutinise executive decisions.
 - (b) On behalf of the Council to scrutinise recommendations by the Executive to the Council.
 - (c) Following use of the Council's Call-in procedure to refer back executive decisions once only, PROVIDED that the decision in question shall not already have been actioned. References back must contain details of the Board's concerns together with any revisions proposed.
 - (d) To scrutinise the performance of Council services.
 - (e) To scrutinise statutory plans of the Council.
 - (f) To invite attendance by appropriate individuals to advise (as an 'expert witness') the Board in exercising its role. Such individuals will have expertise in the area subject to scrutiny; e.g. they may be a service user or a professional in the relevant discipline.
 - (g) To question members of the executive relating to the scrutiny of executive decisions and recommendations and the performance of Council services.
 - (h) To question chief officers, or any other officer after consultation with the chief officer, relating to the scrutiny of service performance and reports on which executive decisions are based.
 - (i) To make recommendations to the Council on issues arising from scrutiny of executive decisions, recommendations and performance including for example recommendations that an area of Council policy should be reviewed. Such recommendations must be contained in a report which the executive will see, and have the opportunity to comment on, in draft form before it is finalised and submitted to Council.
 - (j) To monitor compliance with audit, external inspectorate reports following their consideration and adoption by the Executive and Council.
 - (k) To scrutinise and monitor matters relating to Council budgets, audit and resources issues.
 - (l) To refer any significant internal control issues to the Audit Committee.
 - (m) To review or scrutinise the decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and

- (n) To make reports or recommendations to the local authority with respect to the discharge of those functions.
- (o) To consider Councillor Calls for Action.

* NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education-related matters.

ADULT SOCIAL CARE AND HEALTH SCRUTINY PANEL (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED
PLUS up to 2 Added Members without voting rights

| | |
|--------------------------|---|
| Membership/Restrictions: | Cannot include members of the Executive |
| Chair: | To be appointed |
| Vice-Chair: | To be appointed |
| Members: | Councillors Banks, Branson, Coupe, Jackson, Kabuye, McClintock, Mohan, S Platt, Uddin |
| Added Members: | Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation |

Terms of Reference:

1. To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to adult social care and health including:
 - (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
 - (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
 - (c) Service provision.
 - (d) Performance information.
 - (e) Any matters relating to Adult Social Care and Health which affect the area or its inhabitants, including services provided by external organisations or bodies.

CHILDREN'S SCRUTINY PANEL (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED
PLUS up to 2 Added Members without voting rights

| | |
|--------------------------|---|
| Membership/Restrictions: | Cannot include members of the Executive |
|--------------------------|---|

| | |
|-------------------|---|
| Chair: | To be appointed |
| Vice-Chair: | To be appointed |
| Members: | Councillors Clynch, McTigue, Nugent, S Platt, Romaine, Tranter, Uddin, Wilson |
| Co-opted Members: | Parent Governor x 2* Roman Catholic Church* Church of England * |
| Added Members: | Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation |

*NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education-related matters.

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children's services including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to Children's Services which affect the area or its inhabitants, including services provided by external organisations or bodies.

PLACE SCRUTINY PANEL (9)

**5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED
PLUS up to 2 Added Members without voting rights**

Membership/Restrictions: Cannot include members of the Executive

| | |
|----------------|---|
| Chair: | To be appointed |
| Vice-Chair: | To be appointed |
| Members: | Councillors Branson, Coupe, Cooper, Ewan, Jackson, Kabuye, Lewis, Livingstone, Mohan |
| Added Members: | Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation |

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to Regeneration and Environment including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to Regeneration and Environment which affect the area or its inhabitants, including services provided by external organisations or bodies.

PLANNING AND DEVELOPMENT COMMITTEE (10)

5 LAB: 1 CON: 3 MICA: 1 UNALLOCATED

Membership/Restrictions: No members of Licensing Committee

Chair: To be appointed

Vice-Chair: To be appointed

Members: Councillors Blades, Branson, Coupe, Hubbard, Morrish, Rostron, Ryles, Saunders, Thompson, Wilson

Terms of Reference:

To have delegated powers to exercise the powers of the Council to deal with all planning and development functions, except insofar as such functions are delegated to an officer.

STAFF APPEALS COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Membership/ Restrictions: Chair and two other Members to be selected from the full Committee to sit at each panel meeting. Panel meetings need not be politically balanced. Should not have had any previous involvement with the matter under consideration.

No Members of Works Council

| | |
|-------------|---|
| Chair: | To be appointed |
| Vice-Chair: | To be appointed |
| Members: | Councillors Blades, Davison, Hill, Jackson, Lewis, Livingstone, Romaine, Rostron, J Young |

Terms of Reference:

To have delegated powers to hear relevant staff appeals.

STANDARDS COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Plus, if required, 2 Parish Council representatives (1 Nunthorpe Parish Council and 1 Stainton and Thornton Parish Council)

| | |
|--------------------------|---|
| Membership/Restrictions: | Appointed under the Localism Act 2011 Cannot include the Elected Mayor and may not be chaired by an Executive Member |
|--------------------------|---|

| | |
|--------|-----------------|
| Chair: | To be appointed |
|--------|-----------------|

| | |
|-------------|-----------------|
| Vice Chair: | To be appointed |
|-------------|-----------------|

| | |
|----------|---|
| Members: | Councillors Branson, Hurst, Gavigan, McConnell, Morrish, Romaine, Rostron, Saunders, Thompson |
|----------|---|

Terms of Reference:

1. The Standards Committee is responsible for ensuring individual oversight of key issues that relate to ethics in Local Government.

The Standards Committee is also responsible for:

- (a) promoting and maintaining high standards of conduct by Members;
- (b) assisting Members and the Mayor to observe the Members' Code of Conduct;
- (c) advising the Council on the adoption or revision of the Members' Code of Conduct;
- (d) monitoring the operation of, and compliance with, the Members' Code of Conduct;
- (e) advising Members and the Mayor on matters relating to the Members' Code of Conduct;

- (f) arranging to train Members and the Mayor on matters relating to the Members' Code of Conduct;
- (g) considering reports relating to the conduct of Members which may be referred to it by the Council or Chief Officers, including issues relating to Members' interests and the maintenance and management of any relevant registers of interests;
- (h) receiving information from the Monitoring Officer on live complaints and the likely timelines for their investigation to be completed;
- (i) considering relevant reports referred by the Monitoring Officer and the Chief Finance Officer and making recommendations thereon to the Council as necessary;
- (j) granting dispensations to Members, Co-opted members and Parish Councillors and the Mayor from the requirements relating to declarations of interest. The Monitoring Officer may grant a dispensation where the matter is urgent and report it to the next available Standards Committee;
- (k) determining, after due investigation, allegations of breaches of the Members' Code of Conduct and the imposing of any relevant sanctions;
- (l) receiving references from the Corporate Affairs Committee regarding issues of attendance by Members at training on the Code of Conduct; and
- (n) discharging the above functions in relation to Parish Councils.

TEESSIDE PENSION FUND COMMITTEE (9)

5 LAB: 1 CON: 2 MICA: 1 UNALLOCATED

Plus one Borough Council Member from Hartlepool, Redcar and Cleveland and Stockton on Tees Borough Councils.

A representative of the other scheme employers in the Teesside Pension Fund the accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Two representatives of the scheme members of the Teesside Pension Fund, appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Named substitutes are permitted providing they satisfy the knowledge and skills policy of the pension fund.

Voting rights are held by all members including the scheme member representatives as long as they are not employees of Middlesbrough Council.

Membership/Restrictions: Only a Middlesbrough Councillor may be the Chair and the Chair and the Vice Chair will be elected by members of Middlesbrough Council.

The representative members (for other scheme employers and scheme members), are appointed for a period of no more than six years and may be reappointed for further terms.

Councillors of the participating Councils will have a term of office to the next ordinary local government election following their appointment. They may be reappointed for further terms.

Chair:

To be appointed

Vice-Chair:

To be appointed

Members:

Councillors Branson, Coupe, Furness, Jackson, Kabuye, Rostron, Saunders

One voting representative from each of the following Borough Councils (Hartlepool, Redcar & Cleveland and Stockton).

One representative of the other scheme employers in the Teesside Pension Fund

Two representatives of the scheme members of the Teesside Pension Fund.

SCHEDULE D

WORKING GROUPS

Constitutionally these Working Groups are not Council Committees. Whilst the principles of political balance are applied to the membership, they are not included in the calculation of allocation of seats pursuant to political balance requirements.

CORPORATE HEALTH AND SAFETY STEERING GROUP (10)

**5 LAB: 1 CON: 3 MICA: 1 UNALLOCATED
(1 SEAT: Deputy Mayor)**

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Membership/Restrictions: Nil
(Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: To be appointed

Vice-Chair: Staff Side

Members: Councillors Branson, Gavigan, Hubbard, Hussain, Kabuye, Storey

Purpose

To oversee health and safety performance within the Council and recommend appropriate improvement action.

Terms of Reference:

1. Promote a positive health and safety culture within Middlesbrough Council.
2. Monitor progress of health and safety performance, receiving reports from the corporate Health and Safety Committee as appropriate.
3. Be briefed on investigations into all reportable and other significant incidents and discuss the effectiveness of mitigation activity.
4. Consider the findings of relevant reports impacting upon health and safety within the Council, including reports provided by enforcing authorities.
5. Consider relevant health and safety matters raised by the Steering Group.

6. Report to full Council as appropriate.

WORKS COUNCIL (10)

Deputy Mayor is Chair

5 LAB: 1 CON: 3 MICA: 1 UNALLOCATED

| | |
|--------------------------|--|
| Membership/Restrictions: | No Members of Staff Appeals Committee (Constitutionally this is not a Committee of the Council and is not a public meeting) |
| Chair: | Deputy Mayor |
| Vice-Chair: | Staff Side |
| Members: | Councillors Branson, Gavigan, Hubbard, Kabuye, Livingstone, Morrish, Storey, Thompson |

Terms of Reference:

1. To be an advisory body to the Council.
2. To establish regular consultation between elected members of the Council and the recognised trades unions on issues affecting the Council at a strategic level. As this is not a negotiating body, the rights of the trades unions to negotiate issues through the proper negotiating process are preserved.
3. To present resolutions for the Executive's consideration.
4. To discharge any functions specifically assigned to the Works Council.
5. To review annually the operation and performance of the Works Council, including setting and evaluating performance indicators.

This page is intentionally left blank

| | |
|------------------------------|--|
| MIDDLESBROUGH COUNCIL |  |
|------------------------------|--|

| | |
|-------------------------------|--|
| Report of: | Director of Legal and Governance Services (Monitoring Officer) |
| Submitted to: | Council |
| Date: | 21 May 2025 |
| Title: | Appointments by the Council and Executive to Joint Committees and Outside Bodies – 2025-2026 |
| Report for: | Decision |
| Status: | Public |
| Council Plan priority: | Delivering Best Value |
| Key decision: | No |
| Why: | Not applicable |
| Subject to call in? | No |
| Why: | Not applicable |

| Proposed decision(s) |
|--|
| <p>That the Council</p> <p>Approves:</p> <ol style="list-style-type: none"> 1. Subject to amendments to places indicated in the attached schedules, the appointments which are the responsibility of the Council. 2. Bodies identified in the schedules submitted be regarded as approved duties for the payment of travel and subsistence allowance. 3. Subject to consultation with the Deputy Mayor (for Executive appointments), the Group Leader (where a vacancy rests specifically with that political group), or the Chair of Council (for all other nominations/appointments), that the Monitoring Officer be authorised to remove or replace representatives on outside bodies. 4. That a report on any outstanding Outside Body vacancies be submitted to the next Council meeting. |

That the Council

Notes:

5. The nomination of representatives/vacancies detailed in Appendix B – Council/Executive appointments and Appendix C – Executive appointments.

Executive summary

The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) provide for the discharge of the Council's functions through Executive arrangements.

The appendices to the report set out details of the Joint Committees and Outside Bodies to which Middlesbrough Council may make nominations or appointments.

1. Purpose of this report and its contribution to the achievement of the Council Plan ambitions

- 1.1 To consider the appointment of representatives to Joint Committees and Outside Bodies for the Municipal Year of 2025-2026, or until amended by Council/Executive (whichever is the latter).
- 1.2 This report will contribute towards the Council Plan ambition to deliver best value by ensuring robust and effective corporate governance.

2. Recommendations

2.1 That the Council:

Approves:

- 2.1.1 Subject to amendments to places indicated in the attached schedules, the appointments which are the responsibility of the Council.
- 2.1.2 Bodies identified in the schedules submitted be regarded as approved duties for the payment of travel and subsistence allowance.
- 2.1.3 Subject to consultation with the Deputy Mayor (for Executive appointments), the Group Leader (where a vacancy rests specifically with that political group), or the Chair of Council (for all other nominations/appointments), that the Monitoring Officer be authorised to remove or replace representatives on Outside Bodies.
- 2.1.5 That a report on any outstanding Outside Body vacancies be submitted to the next Council meeting.

Notes:

- 2.1.6 The nomination of representatives/vacancies detailed in Appendix B –

Council/Executive appointments and Appendix C – Executive appointments.

3. Rationale for the recommended decision(s)

- 3.1 The Council has agreed to appoint to those Outside Bodies listed in the attached schedules and the appointments are usually agreed at the Council's Annual Meeting.

4. Background and relevant information

- 4.1 The report provides an opportunity for the Council and the Executive to review its appointments to Outside Bodies and to make any necessary changes.
- 4.2 The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) provide for the discharge of the Council's functions through Executive arrangements.
- 4.3 The appendices to this report set out details of the joint committees and outside bodies to which Middlesbrough Council may make nominations or appointments and identify:

- (i) proposed representation requiring approval by the Council:

Appendix A – Council nominations

Appendix B – Council/Executive nominations (Nominations within Appendix B are local choice matters which are nominated on a shared basis between Council and Executive).

- (ii) Appendix C - representation approved by the Executive via delegation to the Deputy Mayor as outlined in the Mayor's Executive Scheme of Delegation:

Deputy Mayor – Delegated Authority

The Deputy Mayor has delegated powers:

- a. To appoint to outside bodies, made by the Executive or jointly with Council.
- b. To appoint to Executive Advisory Bodies (Excluding membership to the Full Executive).

5. Ward Member Engagement if relevant and appropriate

- 5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

- 6.1 Decide not to appoint to Outside Bodies - As a representative on an Outside Body, Councillors may report back to the Council whenever they or the organisation feel that a matter is of major significance to the Council or to the town.

7. Impact(s) of the recommended decision(s)

| Topic | Impact |
|---|--|
| Financial (including procurement and Social Value) | There are no financial implications or impact on any budgets or the Medium-Term Financial Plan (MTFP) arising from the content of this report. |
| Legal | The Council is required to fill vacancies in accordance with Local Government legislation. |
| Risk | Failure to adhere to Local Code of Corporate Governance and deliver governance improvements outlined in the Annual Governance Statement. The Council can be kept up to date on any significant developments that may affect the town or the authority by the representative on the Outside Body. |
| Human Rights, Public Sector Equality Duty and Community Cohesion | The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required. |
| Reducing Poverty | Not Applicable. |
| Climate Change / Environmental | Not Applicable. |
| Children and Young People Cared for by the Authority and Care Leavers | Not Applicable. |
| Data Protection | Not Applicable. |

Actions to be taken to implement the recommended decision(s)

| Action | Responsible Officer | Deadline |
|--|-----------------------------|--------------|
| Inform the Outside Bodies which Councillors have been selected to sit on the various Outside Bodies. | Democratic Services Manager | 30 June 2025 |

Appendices

| | |
|---|---|
| 1 | Appendix A - Council Appointments to Outside Bodies |
| 2 | Appendix B – Council/Executive Appointments to Outside Bodies |
| 3 | Appendix C – Executive Appointments to Outside Bodies |

Background papers

| Body | Report title | Date |
|------|--------------|------|
| | | |

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk

MIDDLESBROUGH COUNCIL

JOINT COMMITTEES AND OUTSIDE BODY APPOINTMENTS BY COUNCIL 2025/2026

JOINT COMMITTEES AND OUTSIDE BODIES – COUNCIL APPOINTMENTS 2025/2026

| Name of Organisation | Purpose of Body | Appointed | Term of Office |
|---|--|---|----------------|
| JOINT COMMITTEES | | | |
| Durham Darlington Teesside Hambleton Richmondshire and Whitby STP Joint Committee | To consider proposals for substantial development and variation to health services as contained in the 'Better Health Programme' | 3 representatives: 2 LAB: Cllr Kabuye, 1 vacancy (LAB) 1 MICA: Cllrs Cooper | Annually |
| River Tees Port Health Authority | Reconstituting the harbour authority by whom the harbour is being improved, maintained or managed or altering their constitution and regulating procedure of, or of any committee of the authority and fixing the quorum at a meeting of or of any committee of the authority. | 5 representatives: nomination: Cllrs Blades, Coupe, Furness, Gavigan, Hurst | Annually |
| South Tees Health Scrutiny Joint Committee | To undertake jointly with Redcar and Cleveland Council, scrutiny of any issue or topic pertaining to the south of the Tees health economy under the powers contained in the Health and Social Care Act 2001, in accordance with agreed protocols. | 5 representatives: 3 LAB: Cllr Kabuye, 2 vacancies (LAB) 2 MICA: Cllrs Jackson, Jones | Annually |
| Tees Valley Health Scrutiny Joint Committee | To undertake jointly with the other Tees Valley authorities, scrutiny of any issue or topic in relation to regional and special health services under powers contained in the Health and Social Care 2001 and Section 244-245 of the National Health Act 2006, in accordance with agreed protocol, statutory guidance and Secretary of State Directions. | 3 representatives: 2 LAB: Cllr Kabuye, 1 vacancy (LAB) 1 MICA: Cllr Cooper | Annually |
| Tees Valley Combined Authority Cabinet | The Combined Authority Cabinet will monitor and evaluate the operation of the Constitution. | 1 representative: The Mayor: C Cooke Substitute: Deputy Mayor and Executive Member for Education and Culture: Cllr Storey | Annually |

JOINT COMMITTEES AND OUTSIDE BODIES – COUNCIL APPOINTMENTS 2025/2026

| Name of Organisation | Purpose of Body | Appointed | Term of Office |
|--|---|--|----------------|
| Tees Valley Combined Authority – Overview and Scrutiny Committee | The work programme of the Scrutiny Committee is intended to encompass upstream work reviewing the most important strategic decisions and the direction of the TVCA, and ensuring that any decisions which are made by the TVCA are in line with its agreed policies. | <p>3 representatives: 2 LAB; Cllr Blades and Branson 1 MICA: Cllr McCabe</p> <p>Substitute Members: 2 LAB: Cllr L Young 1 (LAB) vacancy</p> <p>1 MICA: Cllr Morrish</p> <p>Members may not be a Member or Substitute Member of the Combined Authority's Cabinet or its Sub Committees.</p> | Annually |
| Tees Valley Combined Authority – Audit and Governance Committee | The Audit and Governance Committee is a key component of the TVCA's corporate governance arrangements and is an important source of assurance about the organisation's arrangements for managing risk, maintaining an effective control environment; reporting on financial and other performance; and for the promotion and maintenance of high standards of conduct by its Members. | <p>1 LAB: Cllr Walker 1 LAB Substitute: Cllr Ewan</p> <p>Members and Substitute Members may not be a Member or Substitute Member of the Combined Authority's Cabinet or its Sub Committees.</p> | Annually |

JOINT COMMITTEES AND OUTSIDE BODIES – COUNCIL APPOINTMENTS 2025/2026

| Name of Organisation | Purpose of Body | Appointed | Term of Office |
|---|--|--|----------------------------------|
| Tees Valley Combined Authority - Transport Committee | To agree any transport related business plans as the TVCA may delegate to the TVTC. To agree national representation (including substitutes) on transport Boards and influencing groups where a Tees Valley representative is required. To delegate any appropriate transport functions by unanimous vote to Constituent Authorities. | Executive Member for Development: Cllr Furness Plus 1 named Substitute: Cllr Gavigan | Annually |
| Tees Valley Combined Authority – Independent Remuneration Panel | One Member with current or recent experience of the Independent Remuneration Panel (this can be an Elected Member or an Independent Member). Members may not be a Member or Substitute Member of the Combined Authority's Cabinet or its Sub Committees | Stuart Green | Annually |
| Tees Valley Combined Authority – Education, Employment and Skills Partnership Board | To have responsibility for agreeing all Tees Valley education, employment and skills policy, provisioning and partnership activities for the Combined Authority, including allocating key resources to achieve goals. | Deputy Mayor and Executive Member for Education and Culture: Cllr Storey Substitute: Cllr Branson | Annually |
| Chemoxy | Informal meeting which discusses matters of mutual interest between the community, regulators, the Council and the Company. | 6 representatives: Cllrs Ewan, Kabuye, Lewis, Romaine, Ryles and Uddin (Ward Councillors Central, Newport and North Ormesby) | Annually |
| Cleveland Combined Fire Authority | To determine policy and strategy relating to the objectives of the Authority and its priorities. Each authority appoints in accordance with own political balance. | 4 representatives: 2 LAB: Cllrs Kabuye and Hussain 1 MICA: Cllr McCabe 1 Spare : Cllr Coupe | 4 year term appointed until 2027 |

JOINT COMMITTEES AND OUTSIDE BODIES – COUNCIL APPOINTMENTS 2025/2026

| Name of Organisation | Purpose of Body | Appointed | Term of Office |
|--|--|---|--------------------------|
| Cleveland Police and Crime Panel | The Panel will have the following powers and responsibilities to: Review the draft Police and Crime Plan; Publicly scrutinise the PCC's Annual Report; Review and scrutinise decisions and actions of the PCC; Review and veto the PCC's proposed precept levels. | 3 representatives: Politically Balanced Elected Mayor plus 1 LAB: Cllr Blades 1 MICA: 1 vacancy | Annually |
| Federation of British Cremation Authorities Executive Committee | Trade Association which offers protection to all its members. | 1 representative: Bereavement Services Manager | Annually |
| Hartlepool Power Station Local Liaison Committee | To act as an advisory and consultative committee on matters relating to the operation of the power station and to liaise with national and local organisations and members of the general community. | 4 representatives: Cllrs Coupe, Gavigan, Uddin, 1 vacancy | Annually |
| Levick Trust | The main task of the Trust is to allocate the tenancies of the bungalows to people who meet the qualifying criteria. | 3 representatives: Cllrs Clynch, Ewan, Storey | Four year term from 2024 |
| North East Regional Employers' Organisation (NEREO) NEREO Executive | Brings all regional employers together with trade unions to discuss annual pay rise and other work related issues. It also hears re-grading appeals and disputes and provides training. It facilitates special groups meeting and provides a link with national employers. | 3 representatives: The Mayor, Cllrs Walker and Kabuye 1 representative: The Mayor | Annually |
| North East Regional Joint Health Scrutiny Committee | The Committee will undertake joint scrutiny of NHS bodies, relevant health service providers and commissioners in matters that affect the whole of the North East region. | 1 representative: 1 vacancy | Annually |

JOINT COMMITTEES AND OUTSIDE BODIES – COUNCIL APPOINTMENTS 2025/2026

| Name of Organisation | Purpose of Body | Appointed | Term of Office |
|---|--|--|----------------|
| Northumbria Regional Flood Defence Committee (will also be required to sit on The Tees Valley Flood Risk Partnership) | To discharge all of the Environment Agency's regional flood defence functions, as laid down in S106 of the Water Resources Act 1991, except the raising of drainage charges, issuing of levies and the borrowing of money and to report annually to the Agency on its activities. | 1 representative: Cllr P Gavigan (can nominate substitute – name must be advised prior to meeting) | |
| Tees Heritage Trust Ltd (was Cleveland Building Preservation Trust) | To preserve buildings of particular beauty or historical architectural or constructional interest within the Tees Valley area. | 1 representative: Cllr D Branson | Annually |
| Teesside International Airport Consultative Committee | To acquire, own, operate, manage, develop, administer, and maintain the aerodrome known as Teesside Airport and any extension thereof and addition thereto and to acquire own, operate, control, manage, develop, administer and maintain any other aerodrome wheresoever situated and to provide and maintain facilities and services for air transport and such other services and facilities. | 1 representative: Cllr Kabuye | Annually |
| Tees Valley Community Foundation – Patron of Trustees | The promotion of any charitable purposes for the benefit of the community in the Tees Valley and its immediate neighbourhood and in particular the advancement of education the protection of good health both mental and physical and the relief of poverty and sickness. | 1 representative: Chair of the Council: Cllr | Annually |
| Tees Valley Community Foundation – The Endowment Funds Advisory Board | The promotion of any charitable purposes for the benefit of the community in the Tees Valley and its immediate neighbourhood and in particular the advancement of education the protection of good health both mental and physical and the relief of poverty and sickness. | 1 representative: Cllr Uddin | Annually |

MIDDLESBROUGH COUNCIL

OUTSIDE BODY APPOINTMENTS BY THE COUNCIL / EXECUTIVE 2025/2026

Outside Bodies – Council / Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Appointed By (C) Council (E) Executive | Term of Office |
|--|---|---|----------------|
| Association of North East Councils (Leaders and Elected Mayors Group) | | 2 representatives: (E) The Mayor C Cooke (C) Deputy Mayor Cllr Storey 1 representative: The Mayor (E) | Annually |
| Captain Cook Birthplace Trust | To support the fabric and the work of the Captain Cook Birthplace Museum as a Leisure and Tourism Centre which also provides educational opportunities and resources for local schools. | 3 representatives: 2 (C) Cllrs Davison, McConnell 1(E) Cllr Storey | Annually |
| Middlesbrough CAB (Citizens Advice) Management Committee | The promotion of any charitable purpose for the benefit of the community in Middlesbrough by the advancement of education, the protection of health and relief of poverty, sickness and distress. | (Non voting advisors) 2 representatives: (C) 1 vacancy (E) Cllr Gavigan | |

Outside Bodies – Council / Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Appointed By (C) Council (E) Executive | Term of Office |
|--|---|---|--------------------------|
| Middlesbrough Development Corporation Board | <p>Middlesbrough Development Corporation (the “Corporation”) is the Mayoral Development Corporation responsible for the agreed development and regeneration functions limited to a specified area of land at Middlesbrough</p> <p>Mayor Plus deputy Mayor (but for deputy mayor it can be a nominated individual)</p> <p>With the exception of the TVCA Mayor and elected members of Middlesbrough Council (Mayor and Deputy Mayor) Vice Chair, all Board members will serve for a period of 2 years or until the Annual General Meeting following the TVCA Mayoral Election but may be reappointed if so proposed by the TVCA Mayor.</p> <p>The Mayor and Deputy Mayor of Middlesbrough Council will be appointed to the board at the AGM of Middlesbrough Council. Any reference in this document to Deputy Mayor, may include, in the alternative, a nominated elected Councillor of the borough of Middlesbrough nominated by the Mayor of Middlesbrough Council.</p> | <p>(E) The Mayor: C Cooke</p> <p>(C) Deputy Mayor and Executive Member for Education and Culture: Cllr Storey</p> | 2 year term – until 2026 |
| Middlesbrough Voluntary Development Agency | <p>Charitable Trust - To promote any charitable purposes for the benefit of the community in the local government area of Middlesbrough and its neighbourhood and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness.</p> <p>To promote and organise co-operation in the achievement of the above purposes and to that end bring together in council representatives of the voluntary organisations and statutory authorities within the area.</p> | <p>2 representatives:</p> <p>(C) 1 vacancy</p> <p>(E) Cllr Kabuye</p> | Annually |
| Standing Advisory Council on Religious Education (SACRE) | To advise the local education authority on such matters connected with religious worship in county schools and the religious education to be given in accordance with the agreed syllabus. | <p>2 representatives</p> <p>(C) Cllr L Young</p> <p>(E) Cllr Clynych</p> | Annually |

This page is intentionally left blank

MIDDLESBROUGH COUNCIL

JOINT COMMITTEE AND OUTSIDE BODY APPOINTMENTS BY EXECUTIVE 2025/2026

Joint Committee & Outside Bodies – Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Representative(s) | Term of Office |
|---|---|--|----------------------------------|
| JOINT COMMITTEES Executive appoints Executive Members | | | |
| Joint Archives Committee | Responsibility for the locating, collecting, preserving, processing and promoting the uses of archives and records as defined in the Local Government (Records) Act 1962. | 1 representative: Portfolio Holder Deputy Mayor and Executive Member for Education and Culture – Cllr Storey Substitute: Any Executive Member | Annually |
| Emergency Planning Joint Committee | To discharge emergency planning duties on behalf of the four local authorities in the former Cleveland Council area. | 1 representative: Portfolio Holder: Executive Member for Development: Cllr Furness | Annually |
| Collaborative Procurement Sub-Committee (NEPO) | To improve co-ordination, local purchasing with the object of efficient savings in public expenditure for the benefit of all its members. | Portfolio Holder: Executive Member for Finance: Cllr Walker | Annually |
| North East Culture Partnership – Board (ANEC) | | 1 representative: 1 vacancy | Annually |
| Resources and Finish Task Group (ANEC) | | 1 representative: 1 vacancy | Annually |
| Teesside Pension Board | | 1 representative: Executive Member for Finance: Cllr Walker | 4 year term of office until 2027 |

Joint Committee & Outside Bodies – Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Representative(s) | Term of Office |
|-----------------------------------|---|--|----------------|
| OUTSIDE BODIES | | | |
| Albert Park Trust | To consider and determine issues relevant to the Albert Park Trust. | 3 Executive Members: Cllrs Furness, Storey and Walker | Annually |
| Family Placement Panel | To consider matters relating to: The approval of adoptive parents and foster carers The permanent placement of children with substitute families | 1 representative: Cllr Henman | Annually |
| Groundwork North East Tees Valley | To bring about the sustained regeneration, improvement and management of the local environment by developing partnerships which empower people, business and organisations to maximise their impact and contribution to environmental economic and social well-being. (Board appoints trustees to the charity and as directors of the company). | 1 representative: Portfolio Holder: Executive Member for Environment and Sustainability: Cllr Gavigan | Annually |
| Hustler Trust | To consider and determine issues relevant to the Hustler Trust. | 3 Executive Members: Cllrs Furness, Storey and Walker | Annually |
| King's Academy Trust Board | The Trust Board will operate as the strategic managers of the King's Academy (South Middlesbrough). | 1 representative: Cllr Branson | Annually |

Joint Committee & Outside Bodies – Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Representative(s) | Term of Office |
|---|---|---|----------------|
| Local Government Association | The Association represents all LAs in England and Wales. The Association works with and for member authorities to realise a shared vision of local government that will provide a better future for local people. The Association and committees meet to discuss objectives and progress. | 3 representatives: Portfolio Holder The Mayor – C Cooke Majority Group Leader – Cllr Clynch Minority Group Leader – Cllr Saunders | Annually |
| North East Strategic Migration Partnership | Provides support to migrants and helps make sure the region can benefit from migration. NEMP is hosted by Middlesbrough Council and works with national and regional partners. | 1 representative: Cllr Blades | Annually |
| Nunthorpe & Marton Playing Fields Association – Management Committee | To oversee the running of the various sports which are played at the playing fields, i.e. cricket, squash, football etc. and the social club. | 2 representatives: Cllr McClintock, Cllr Morrish | Annually |
| PATROL Adjudication Joint Committee and The Bus Lane Adjudication Service Joint Committee | Local authorities who undertake civil parking enforcement are required by statute to make provision for independent adjudication. The relationship between the adjudicators and the Joint Committees is derived from and governed by the Traffic Management Act 2004 and, in the case of the Bus Lane Adjudication Service Joint Committee, the Transport Act 2000. | 1 representative: Executive Member for Development: Cllr Furness | Annually |
| South Tees Hospitals NHS Foundation Trust: Council of Governors | To help ensure that the Trust delivers services which meet the needs of patients, carers, staff and local stakeholders by creating strong links with communities and reflecting patient and public views and interests. | 1 representative: Cllr Coupe | Annually |

Joint Committee & Outside Bodies – Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Representative(s) | Term of Office |
|--|---|--|----------------|
| Staying Put Advisory Committee | Representatives of local services and organisations, both statutory and non-statutory involved with older and disabled persons to provide support, guidance and advice for the agency. | 4 representatives: Cllrs Hubbard, Rostron, Ryles 1 vacancy | Annually |
| Stewart Park Trust | To consider and determine issues relevant to the Stewart Park Trust. | 3 Executive Members: Cllrs Furness, Storey, Walker | Annually |
| Teesside Ability Support Centre (TASC) | Executive committee dealing with financing and activities of the centre | 1 representative: Portfolio Holder: Cllr Rostron | Annually |
| Teesside International Airport Board | To acquire, own, operate, manage, develop, administer and maintain the aerodrome known as Teesside Airport and any extension thereof and addition thereto and to acquire own, operate, control, manage, develop, administer and maintain any other aerodrome wheresoever situated and to provide and maintain facilities and services for air transport and such other services and facilities. | 1 representative: Cllr Furness | Annually |
| Tees Valley Arts Board | To promote, maintain and encourage for the education of the public the development of the whole range of arts activity in the area hitherto known as Cleveland County and its environs. | 1 representative: Cllr Storey | Annually |

Joint Committee & Outside Bodies – Executive Appointments 2025/2026

| Name of Organisation | Purpose of Body | Representative(s) | Term of Office |
|--------------------------------|--|--|----------------|
| Tees Valley Local Access Forum | The Forum shall be the joint local Access Forum for the areas of Darlington, Middlesbrough, Hartlepool and Stockton-on-Tees. | 1 representative: Executive Member for Environment and Sustainability: Cllr Gavigan | Annually |
| Tennis World | The management committee meets to receive updates on the financial position, activities and initiatives to promote Tennis World. | 3 representatives: 2 vacancies Head of Service | Annually |

| | |
|------------------------------|--|
| MIDDLESBROUGH COUNCIL |  |
|------------------------------|--|

| | |
|-------------------------------|--|
| Report of: | Director of Legal and Governance Services (Monitoring Officer) |
| Submitted to: | Council |
| Date: | 21 May 2025 |
| Title: | Council Diary – 2025-2026 |
| Report for: | Decision |
| Status: | Public |
| Council Plan priority: | Delivering Best Value |
| Key decision: | No |
| Why: | Not applicable |
| Subject to call in? | No |
| Why: | Not applicable |

| Proposed decision(s) |
|---|
| <p>That the Council</p> <p>Approves:</p> <ol style="list-style-type: none"> 1. The timetable of meetings for the Municipal Year 2025-2026, as detailed in the attached Appendix. 2. With the exception of the following: <ul style="list-style-type: none"> • Budget/Council Tax Setting Meetings – Wednesday 18 February 2026 and Wednesday 4 March 2026. • Annual Meeting - Wednesday 20 May 2026. <p>the dates for ordinary meetings of the Council are designated as meetings at which questions will be taken from members of the public.</p> |

Executive summary

In order to schedule meetings for the Municipal Year 2025-2026, Council is requested to approve the attached draft programme for Council, Executive and other Committee meetings.

The dates are tentative at this stage and may change depending upon the meetings being re-established in the new Municipal Year and to the requirements of individual Chairs appointed at the annual meeting.

1. Purpose of this report and its contribution to the achievement of the Council Plan ambitions

- 1.1 To seek approval of the draft programme of Council Committee meeting dates for the Municipal Year 2025-2026 as outlined in the attached Appendix A and to approve the dates and times of Council meetings.
- 1.2 This report will contribute towards the Council Plan ambition to deliver best value by ensuring robust and effective corporate governance.

2. Recommendations

- 2.1 That the Council:

Approves:

2.1.1 The timetable of meetings for the Municipal Year 2025-2026, as detailed in the attached Appendix.

2.1.2 With the exception of the following:

- Budget/Council Tax Setting Meetings – Wednesday 18 February 2026 and Wednesday 4 March 2026.
- Annual Meeting - Wednesday 20 May 2026.

the dates for ordinary meetings of the Council are designated as meetings at which questions will be taken from members of the public.

3. Rationale for the recommended decision(s)

- 3.1 Council is required to approve the diary of meetings for the Municipal Year 2025-2026. The Director of Finance and Transformation (Section 151 Officer) was consulted with regard to the proposed meeting dates for the consideration of the Budget and Council Tax Setting Meeting.

4. Background and relevant information

- 4.1 The Constitution requires that Council approve the diary of meetings for the Municipal Year 2025-2026.

- 4.2 The dates are tentative and may be subject to change, depending on the appointment and availability of individual Chairs.

5. Ward Member Engagement if relevant and appropriate

- 5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

- 6.1 Do Nothing - No Council decisions would be able to be taken if there were no meetings scheduled.

7. Impact(s) of the recommended decision(s)

| Topic | Impact |
|---|---|
| Financial (including procurement and Social Value) | There are no financial implications or impact on any budgets or the Medium-Term Financial Plan (MTFP) arising from the content of this report. |
| Legal | The dates of the meetings for the approval of the budget have been scheduled to enable the budget to be agreed by 11 March 2026, in accordance with statutory requirements. |
| Risk | <p>Failure to adhere to Local Code of Corporate Governance and deliver governance improvements outlined in the Annual Governance Statement. By setting the diary of meetings for the year the Council is ensuring that the good governance is in place and meetings take place in line with the Council's constitution so this would have a positive impact on this risk.</p> <p>If the Council does not respond effectively and efficiently to legislative changes it could be in breach of statutory duties in relation to service delivery and fail to make the most of opportunities. The Council is obliged to hold meetings with members of the public being able to provide questions. By setting a diary of meetings this allows this to happen and has a positive impact on the Council fulfilling its statutory duties.</p> |
| Human Rights, Public Sector Equality Duty and Community Cohesion | The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required. |
| Reducing Poverty | Not Applicable. |
| Climate Change / Environmental | Not Applicable. |
| Children and Young People Cared for by the Authority and Care Leavers | Not Applicable. |
| Data Protection | Not Applicable. |

Actions to be taken to implement the recommended decision(s)

| Action | Responsible Officer | Deadline |
|---|-----------------------------|-------------|
| Schedule meetings as per the programme attached at Appendix A | Democratic Services Manager | 31 May 2025 |

Appendices

| | |
|---|--|
| 1 | Appendix A - Copy of the schedule of meetings. |
|---|--|

Background papers

| Body | Report title | Date |
|------|--------------|------|
| | | |

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk

APPENDIX A

**MIDDLESBROUGH COUNCIL
COUNCIL AND COMMITTEE MEETINGS 2025/2026**

| Committee | Time | Day | May 2025 | June 2025 | July 2025 | Aug 2025 | Sept 2025 | Oct 2025 | Nov 2025 | Dec 2025 | Jan 2026 | Feb 2026 | Mar 2026 | Apr 2026 | May 2026 |
|---|--|---|---------------|--------------|---------------|-------------|------------------------|-------------|------------------------|---------------------|---------------------------|------------------------|--|-------------|----------------|
| Council | 7 00pm (unless indicated otherwise) | WED (unless indicated otherwise) | 21(#1) | | 9* | | 10* | 15* | 26* | | 14* | 18 #2 | Extra Budget Mtg 4(#2) | 1* | 20 (#1) |
| Monthly Members' Briefing | 5.00pm | TUES | 13 | 17 | 15 | | 2 | 7 | 18 | 16 | 6 | 10 | 17 | 14 | 12 |
| (Pre-Executive) | 5.00pm | WED | 28 | | 2 | 20 | 17 (5.30pm) | 29 | 19 (5.30pm) | | 7, 21-(4.30pm) | 25 (5.30pm) | 25 | 22 | |
| Executive | 5.00pm | WED | | 11 | 16 | | 3 | 1 | 12 | 3 | 21 | 4 | 11 | 8 | 6 |
| Overview and Scrutiny Board | 4.30pm | WED | | | 30 | | 17 | 22 | 19 | 17 | 28 | 25 | 18 | 15 | |
| Licensing Committee | 1.00pm | MON | | 23 | 21 | | 1, 22 | 13 | 3, 24 | 15 | 12 | 2, 23 | 16 | 13 | 11 |
| Planning & Development Committee | 1.30pm | THUR | | 5 | 3 | | 4 | 9 | 6 | 4 (10am) | 15 | 12 | 12 | 9 | |
| Audit Committee | 1.30pm | THUR | | | 10, 24 | | 25 | | | 11 | | 19 | | 16 | |
| Constitution and Members Development Committee | 1.00pm | THUR | | 26 | | | 18 | | | 18 | | | 26 | | |
| Corporate Affairs Committee | TBC (Ad-hoc) | TBC | | TBC | TBC | TBC | TBC | TBC | TBC | TBC | TBC | TBC | TBC | TBC | |
| Staff Appeals Committee | 10.00am | WED | | 11 | 9 | | 3 | 8 | 5 | 3 | 21 | 11 | 11 | 8 | 6 |
| Teesside Pension Fund Committee | 11 00am | WED | | 18 | 16 | | 24 | | | 10 | | | 4 | | |
| Teesside Pension Board | 2.00pm | MON | | | 7 | | | | 17 | | | 9 | 31 | | |

APPENDIX A

| | | | | | | | | | | | | | | | |
|---|---------|------|--|-----------|-----------|--|-------------------------|-----------|--|-----------|-----------|--|------------|-----------|--|
| | | | | | | | | | | | | | | | |
| Works Council | 11.30am | THUR | | 12 | | | 11(*11am) | | | 11 | | | TBC | | |
| Corporate Health & Safety Steering Group | 10.00am | THUR | | 12 | | | 11 (*9.30am) | | | 11 | | | TBC | | |
| Standards Committee | 10.00am | MON | | | 14 | | | 20 | | | 19 | | | 6 | |
| Joint Archives Committee | 3.00pm | WED | | | | | | 8 | | | | | 4 | | |
| You Matter to Us (Corporate Parenting Board) | 5.00pm | THUR | | | 10 | | | 16 | | | 22 | | | 16 | |
| Live Well South Tees Board | 2.00pm | THUR | | | 17 | | 11 | | | 4 | | | 5 | | |
| Adult Social Care and Health Scrutiny Panel | 4.30 pm | TUES | | | 1 | | | | | | | | | | |
| Children's Scrutiny Panel | 4.30 pm | TUES | | 24 | | | | | | | | | | | |
| Place Scrutiny Panel | 4.30 pm | MON | | 30 | | | | | | | | | | | |

NOTES:

- * Council meetings at which questions may be taken from members of the public.
- (#1) Annual Meeting.
- (#2) Budget/Council Tax Setting Meeting

| | |
|------------------------------|--|
| MIDDLESBROUGH COUNCIL |  |
|------------------------------|--|

| | |
|----------------------------|--|
| Report of: | Director of Legal and Governance Services (Monitoring Officer) |
| Submitted to: | Council |
| Date: | 21 May 2025 |
| Title: | Extraordinary Council Meeting - Resolution |
| Report for: | Decision |
| Status: | Public |
| Key decision: | No |
| Why: | Not applicable |
| Subject to call in? | No |
| Why: | Not applicable |

| Proposed decision(s) |
|---|
| <p>That the Council</p> <ul style="list-style-type: none"> (i) In accordance with Procedure Rule 4.14.1 (b) is requested to pass a resolution to call an Extraordinary meeting of the Council for the purposes of awarding the Freedom of the Borough to Mr Norman Moorsom and Mr Alan Peacock. (ii) Agree that the date of the Extraordinary meeting will be determined with the approval of the Chair of the Council. |

| Executive summary |
|--|
| <p>The report seeks Council approval, in accordance with Council Procedure Rule 4.14.1(b) to agree a resolution to call an Extraordinary meeting of Council for the purpose of granting the Freedom of the Borough to Mr Norman Moorsom and Mr Alan Peacock.</p> <p>If Council resolve to call an Extraordinary meeting then the date of that meeting will be agreed with the Chair of the Council and arrangements will be made for a Freedom Ceremony to take place.</p> |

1. Purpose of this report

- 1.1 To seek approval of Council, in accordance with Council Procedure Rule 4.14.1(b) to agree a resolution to call an Extraordinary meeting of Council for the purpose of granting the Freedom of the Borough to Mr Norman Moorsom and Mr Alan Peacock.

2. Recommendations

- 2.1 That the Council:

Resolves to:

- (i) call an Extraordinary meeting of the Council for the purposes of granting the Freedom of the Borough to Mr Norman Moorsom and Mr Alan Peacock.
- (ii) agree that the date of the Extraordinary meeting will be determined with the approval of the Chair of Council.

3. Rationale for the recommended decision(s)

- 3.1 The Council's procedure rule 4.14.1(b) provides that Council may resolve to call an Extraordinary meeting.

4. Background and relevant information

- 4.1 The Council of every borough may from time to time, by the authority of not less than two-thirds of their number present and voting at a meeting of the Council specially called for the purpose with notice of the object, admit to be Honorary Proposed Freeman of the Borough, persons of distinction and any persons who have rendered eminent services to the borough.

- 4.2 Two such persons of distinction have been nominated to be admitted to be Honorary Proposed Freeman of the Borough:

4.2.1 Norman Moorsom, former teacher and the most notable living historian of Middlesbrough, with some 40 published works on the town's history dating back to 1963. Recently, Norman has contributed to "Discover Middlesbrough", as well as the work of Ageing Better Middlesbrough and also successfully campaigned for the former St. Hilda's parish church.

4.2.2 Alan Peacock, former Middlesbrough FC and England footballer, who has worked tirelessly following his own diagnosis to raise awareness and support those also living with dementia.

- 4.3 Subject to approval of the recommendations set out at 2.1 in this report, suitable arrangements will be made for the Freedom Ceremony.

5. Ward Member Engagement if relevant and appropriate

5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

6.1 There is an option not to call an Extraordinary Council meeting. This is not recommended as the Freedom Ceremony could not take place.

7. Impact(s) of the recommended decision(s)

| Topic | Impact |
|---|--|
| Financial (including procurement and Social Value) | If Council agree to the Extraordinary Council meeting there will be costs associated with the Freedom Ceremony. The costs are anticipated to be approximately £1,000 and will be met directly from the Democratic Services budget. |
| Legal | There are no legal implications as a result of this decision. |
| Risk | There is no impact on risk as a result of this decision. |
| Human Rights, Public Sector Equality Duty and Community Cohesion | The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required. |
| Reducing Poverty | This decision will have no impact on reducing poverty. |
| Climate Change / Environmental | This decision will have no impact on climate change/environment. |
| Children and Young People Cared for by the Authority and Care Leavers | This decision will have no impact on Children and Young People Cared for by the Authority and Care Leavers. |
| Data Protection | This decision will have no impact on Data Protection. |

Actions to be taken to implement the recommended decision(s)

| Action | Responsible Officer | Deadline |
|--|---------------------|------------------------|
| Make arrangements for an Extraordinary Council Meeting | Monitoring Officer | As soon as practicable |

Appendices

| | |
|---|--|
| 1 | |
|---|--|

Background papers

| Body | Report title | Date |
|------|--------------|------|
| | | |

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk

This page is intentionally left blank