

MEMBERS' INDUCTION

Whilst inductions are aimed at newly elected Councillors all Councillors are also invited to attend

SESSION	DATE/ TIME	TIMINGS	Lead Officer	Venue
		1 HR	Sylvia Reynolds	
Official Photo Shoot			Communications	
Signing of Declarations of Office			Charlotte Benjamin	
SESSION 1: BASIC STARTER TOOLKIT		2 HRS		
Welcome & Intro			Chief Exec/Mayor	
Role of Councillors Key Contacts Members/Democratic Support Member Development: Dealing with Constituents			Sylvia Reynolds	
SESSION 2: MAPPING THE COUNCIL		2HRS		
Governance Arrangements:				
<ul style="list-style-type: none"> • Political structures and roles of the Mayor, Committees, Council and Executive. • Officer organisational structure (includes LMT) what they do and how it all fits together. <ul style="list-style-type: none"> • Corporate Governance 			Sylvia Reynolds	
SESSION 3: THE CONSTITUTION		2 HRS	Charlotte Benjamin	
<ul style="list-style-type: none"> • Council procedure rules • Executive functions • Codes of conduct • Decision making 				

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FURTHER SESSIONS: PRESENTATIONS BY DIRECTORATES:				
Environment & Community Services			Geoff Field	
Children's Services			Sue Butcher	
Finance			Ian Wright	
Adult Social Care and Health Integration			Erik Scollay	
Joint public Health Service – South Tees			Mark Adams	
Regeneration and Culture			Richard Horniman	
Legal and Governance Services			Charlotte Benjamin	