

<b>MEMBERS' INDUCTION</b>
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Whilst inductions are aimed at newly elected Councillors all Councillors are also invited to attend

SESSION	DATE/ TIME	TIMINGS	Lead Officer	Venue
		1 HR	<b>Sylvia Reynolds</b>	
Official Photo Shoot			Communications	
Signing of Declarations of Office			Charlotte Benjamin	
<b>SESSION 1: BASIC STARTER TOOLKIT</b>		<b>2 HRS</b>		
Welcome & Intro			Chief Exec/Mayor	
Role of Councillors Key Contacts Members/Democratic Support Member Development: Dealing with Constituents			Sylvia Reynolds	
<b>SESSION 2: MAPPING THE COUNCIL</b>		<b>2HRS</b>		
<b>Governance Arrangements:</b>				
<ul style="list-style-type: none"> <li>• Political structures and roles of the Mayor, Committees, Council and Executive.</li> <li>• Officer organisational structure (includes LMT) what they do and how it all fits together.               <ul style="list-style-type: none"> <li>• Corporate Governance</li> </ul> </li> </ul>			Sylvia Reynolds	
<b>SESSION 3: THE CONSTITUTION</b>		<b>2 HRS</b>	Charlotte Benjamin	
<ul style="list-style-type: none"> <li>• Council procedure rules</li> <li>• Executive functions</li> <li>• Codes of conduct</li> <li>• Decision making</li> </ul>				

SESSION	DATE/ TIME	TIMINGS	Lead Officer	Venue
<b>FURTHER SESSIONS: PRESENTATIONS BY DIRECTORATES:</b>				
Environment & Community Services			Geoff Field	
Children's Services			Sue Butcher	
Finance			Ian Wright	
Adult Social Care and Health Integration			Erik Scollay	
Joint public Health Service – South Tees			Mark Adams	
Regeneration and Culture			Richard Horniman	
Legal and Governance Services			Charlotte Benjamin	