

Report of:	Executive Member for Environment, Finance and Governance and Director of Legal and Governance Services
Submitted to:	Council
Date:	25 May 2022
Title:	Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships - 2022 – 2023
Report for:	Decision
Status:	Public
Strategic priority:	All
Key decision:	No
Why:	Not applicable
Urgent:	No
Why:	Not applicable

Executive summary

1. The annual meeting provides an opportunity for the Council and Executive to review its decision-making and that the committees, sub-committees, boards, panels and working groups be established, and the terms of reference as detailed in the attached Appendix be approved.
2. That, subject to receipt of nominations to vacancies or amendments to places indicated in the attached schedules, Council approves the places allocated in accordance with the wishes of the political groups and other councillors as shown.
3. That the membership, size and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2022 onwards as set out in Schedule A in the Appendix to the report, be noted.
4. That the vacancies listed at Paragraph 6 be filled in accordance with political group and other councillors preferences.

Purpose

1. To approve the establishment of committees, sub committees, boards, panels and working groups for the 2022-2023 Municipal Year, or until amended by Council, (whichever is the latter).

Background and relevant information

2. The report provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.
3. The annual meeting provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.
4. Schedule A sets out details of Executive Sub-Committees and Advisory Bodies agreed by the Mayor. Schedules B and C identify the nominations received from the various groups and individual councillors for places on the committees to be established by Council. Wherever possible, independent members, or members who are entitled to request seats from the spare places, will be awarded at least their first choice place.
5. A number of Committees, as indicated in the schedule, will need to be appointed at a later date, due to the make-up of the membership.

What decision(s) are being recommended?

6. That, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules:

Council approves (a) the places allocated in accordance with the wishes of the political groups and other councillors as shown and (b) fills the following vacancies:

Schedule C

Corporate Affairs and Audit Committee

1 Vacancy – open to all Members

1 nomination: Councillor C Hobson

Corporate Health and Safety Steering Group

2 Vacancies: – open to all Members

Licensing Committee

2 Vacancies – open to all Members

1 nomination: Councillor McCabe

Ad Hoc Scrutiny Panel

4 Vacancies – open to all Members

Adult Social Care and Services Scrutiny Panel

1 Vacancy – open to all Members

Children and Young Peoples’ Learning Scrutiny Panel

1 Vacancy – open to all Members

1 nomination: Councillor C Hobson

Children and Young Peoples’ Social Care and Services Scrutiny Panel

1 Vacancy – open to all Members

Culture and Communities Scrutiny Panel

1 Vacancy – open to all Members

1 nomination: Councillor Dodds

Economic Development, Environment and Infrastructure Scrutiny Panel

1 Vacancy for Vice Chair of the Panel – open to all Members of Economic Development, Environment and Infrastructure Scrutiny Panel

Health Scrutiny Panel

1 Vacancy – open to all Members

1 nomination: Councillor Davison

Staff Appeals Committee

1 Vacancy – open to all Members

Teesside Pension Fund Committee

3 Vacancies – open to all Members

Works Council

2 Vacancies – open to all Members

1 nomination: Councillor Saunders

- (ii) That Council notes the nomination of representatives/vacancies detailed in Appendix B – Council/Executive appointments and Appendix C – Executive appointments.
- (ii) That the bodies identified in the schedules submitted be regarded as approved duties for the payment of travel and subsistence allowance.
- (iii) That subject to consultation with the Deputy Mayor (for Executive appointments), the Group Leader (where a vacancy rests specifically with that political group), or the Chair of Council (for all other nominations/appointments), the Monitoring Officer be authorised to remove or replace representatives on outside bodies.

Rationale for the recommended decision(s)

- The Council has to appoint to those Committees listed in the attached schedules to ensure that the meetings are quorate and the decision making process can prevail.

Other potential decision(s) and why these have not been recommended

- Decide not to agree the terms of reference and appointments to Committees. This would prevent the Council from taking any decisions.

Impact(s) of the recommended decision(s)

Legal

- The Council is required to agree the terms of reference and appointments to committees in accordance with the requirements of the Constitution.

Strategic priorities and risks

- The relevant risks this decision would influence are cited below, with an explanation as to why they are relevant and how it would affect each risk.

Risk No	Risk Description	Impact
O8-054	Failure to adhere to Local Code of Corporate Governance and deliver governance improvements outlined in the Annual Governance Statement.	If the Council do not appoint to Council Committees it could result in decisions not being taken or a delay in the decision making process.

Human Rights, Equality and Data Protection

- The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required.

Financial

- There are no financial implications arising from the recommendations within this report

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Update the Council's Committee Management system.	Democratic Services Officers	31 May 2022

Appendices

1	Appendix A - Council Appointments to Committees
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Background papers

Body	Report title	Date

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