

Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Council Tax Support Fund (Discretionary Scheme) 2023/24			
Coverage:	Crosscutting			
This is a decision relating to:	<input type="checkbox"/> Strategy	<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Service	<input type="checkbox"/> Function
	<input checked="" type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input type="checkbox"/> Project	<input type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input type="checkbox"/>	Revision of an existing approach:	<input checked="" type="checkbox"/>
It is driven by:	Legislation:	<input checked="" type="checkbox"/>	Local or corporate requirements:	<input checked="" type="checkbox"/>
Description:	<p>Key aims, objectives and activities To assess the impact of proceeding with a Council Tax Support Fund (Discretionary Scheme) 2023/24</p> <p>Statutory drivers Section 13A(1)(c) of the Local Government Finance Act 1992, as amended by Section 10 of the Local Government Finance Act 2012, gives the council additional discretionary powers to reduce the amount of Council Tax payable in exceptional circumstances.</p> <p>Differences from any previous approach The single member decision will be outside of any policy, but confirming the basis on which available grant funds will be used to reduce liabilities under the sub-section (c) provision as a one-off arrangement. The new policy to be developed separately will reset the ability to make reductions under sub-section (c) according to whatever criteria are determined..</p> <p>Key stakeholders and intended beneficiaries (internal and external as appropriate) Key stakeholders: the Council; Council tax payers</p> <p>Intended outcomes. To seek the approval to utilise the remaining funding</p>			
Live date:	31.3.24			
Lifespan:	2023/2024			
Date of next review:	2024/2025			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?*	☒	☐	☐	No evidence to suggest that the policy will have an adverse impact on individuals in terms of human rights.
Equality Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups?*	☒	☐	☐	No evidence to suggest that the policy will have an adverse impact on individuals in terms of equality.
Community cohesion Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?*	☒	☐	☐	No evidence to suggest that the policy will have an adverse impact on relationships between different groups, communities of interest or neighbourhoods within the town.
Next steps: ➡ If the answer to all of the above screening questions is No then the process is completed. ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.				

Assessment completed by:	Debbie Ingoldsby	Head of Service:	Janette Savage
Date:	28.2.24	Date:	28.2.24

* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of these broad questions prior to completion.