

Template for Impact Assessment Level 1: Initial screening assessment

Subject of assessment:	Insert title			
Coverage:	State the extent or scope e.g. overarching/crosscutting or service-specific.			
This is a decision relating to:	<input type="checkbox"/> Strategy	<input type="checkbox"/> Policy	<input type="checkbox"/> Service	<input type="checkbox"/> Function
	<input checked="" type="checkbox"/> Process/procedure	<input type="checkbox"/> Programme	<input type="checkbox"/> Project	<input type="checkbox"/> Review
	<input type="checkbox"/> Organisational change	<input type="checkbox"/> Other (please state)		
It is a:	New approach:	<input type="checkbox"/>	Revision of an existing approach:	X
It is driven by:	Legislation:	<input type="checkbox"/>	Local or corporate requirements:	<input type="checkbox"/>
Description:	<ul style="list-style-type: none"> Key aims, objectives and activities Annual Executive approval of the Tendering Pipeline for the forthcoming financial year and seeking delegated authority to the relevant Director and Executive Member for contract award. Statutory drivers (set out exact reference) There are no statutory drivers for this service, however, procurement must comply with a range of legislation and instruments, including but not exclusive, Public Contract Regulations 2015 and the Provider Selection Regime (PSR). The annual Tender Pipeline approval strengthens our internal governance arrangements. Differences from any previous approach This process has now become business as usual following its introduction in April 2021. Key stakeholders and intended beneficiaries (internal and external as appropriate) The Council, residents of Middlesbrough, local suppliers, and supply chains Intended outcomes Strengthen internal governance in respect of the award of high value contacts. Increase the markets understanding of tender opportunities for the coming financial year. 			
Live date:	April 2024			
Lifespan:	April 2024 – March 2025			
Date of next review:	January/February 2025			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
<p>Human Rights Could the decision impact negatively on individual Human Rights as enshrined in UK legislation?*</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	The approval from Executive of the tender pipeline for 2024/25 and delegated responsibility to the relevant Director for contract award will ensure that the Council is being fair, open and transparent in all its formal tendering activity. It is not envisioned that this Tender Pipeline approval would negatively impact on individual Human Rights as enshrined in UK Legislation. Evidence includes analysis of performance against legislative requirements. E-tendering portal used to publish tenders and all suppliers are directed and encouraged to register on the portal which provides (this is free of charge)

* Consult the Impact Assessment further guidance appendix for details on the issues covered by each of these broad questions prior to completion.

Screening questions	Response			Evidence
<p>Equality</p> <p>Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law? Could the decision impact differently on other commonly disadvantaged groups?*</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Public Sector Equality Duty (PSED) requires that when exercising its functions the Councils must have due regard to the need to:-</p> <ul style="list-style-type: none"> • eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act; • advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and • foster good relations between persons who share a relevant protected characteristic and persons who do not share it. <p>In having due regard to the need to advance equality of opportunity, the Council must consider, as part of a single equality duty:</p> <ul style="list-style-type: none"> • removing or minimising disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic; • taking steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it; and • encouraging people who share a protected characteristic to participate in public life or in any other activity in which participation is low. <p>The Tender Pipeline 2024/25 is in place to ensure that the Council is fair, open and transparent in all its tendering activity. The Tender Pipeline will ensure fair access to procurement opportunities for all. There are no concerns that these changes could result in adverse differential impacts on groups or individuals. Evidence includes analysis of performance against legislative requirements. E-tendering portal used to publish tenders and all suppliers are directed and encouraged to register on the portal which provides (this is free of charge)</p>
<p>Community cohesion</p> <p>Could the decision impact negatively on relationships between different groups, communities of interest or neighbourhoods within the town?*</p>	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Tender Pipeline 2024/25 is in place to ensure that the Council is fair, open and transparent in all its tendering activity. There are no concerns that the proposal could have an adverse impact on community cohesion. Evidence includes analysis of performance against legislative requirements. E-tendering portal used to publish tenders and all suppliers are directed and encouraged to register on the portal which provides (this is free of charge).</p>

Screening questions	Response	Evidence
<p>Next steps:</p> <ul style="list-style-type: none"> ➡ If the answer to all of the above screening questions is No then the process is completed. ➡ If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed. 		

Assessment completed by:	Claire Walker	Head of Service:	Louise Grabham
Date:	13 th February 2024	Date:	13 th February 2024