

MIDDLESBROUGH COUNCIL	
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Report of:	Director of Legal and Governance Services
Submitted to:	Council
Date:	21 May 2025
Title:	Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships – 2025-2026
Report for:	Decision
Status:	Public
Council Plan priority:	Delivering Best Value
Key decision:	No
Why:	Not applicable
Subject to call in?	No
Why:	Not applicable

Proposed decision(s)	
<p>That the Council, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules:</p> <p>Approves:</p> <ol style="list-style-type: none"> 1. The establishment of committees, sub committees, boards, panels and working groups for the 2025-2026 Municipal Year, or until amended by Council, (whichever is the latter). 2. The places allocated in accordance with the wishes of the political groups and other Councillors as shown. 3. The vacancies listed at paragraph 2.1.3 of this report are filled in accordance with political group and other Councillors' preferences. <p>Notes:</p> <ol style="list-style-type: none"> 4. The membership, size, and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2025 onwards as set out in Schedule A in the Appendix to this report. 	

Executive summary

The Annual Meeting provides an opportunity for the Council and Executive to review its decision-making, for the committees, sub-committees, boards, panels and working groups to be established, and for the terms of reference as detailed in the attached Appendix to be approved.

Subject to receipt of nominations to vacancies or amendments to places indicated in the attached schedules, Council is asked to approve the places allocated in accordance with the wishes of the political groups and other Councillors as shown.

The membership, size, and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2025 onwards as set out in Schedule A in the Appendix to the report are to be noted.

The vacancies listed at Paragraph 2.1.3 of the report are to be filled in accordance with political group and other Councillors' preferences.

1. Purpose of this report and its contribution to the achievement of the Council Plan ambitions

- 1.1 The purpose of the report is to approve the establishment of committees, sub committees, boards, panels and working groups for the 2025-2026 Municipal Year, or until amended by Council, (whichever is the latter).
- 1.2 This report will contribute towards the Council Plan ambition to deliver best value by ensuring robust and effective corporate governance.

2. Recommendations

- 2.1 That the Council, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules:

Approves:

- 2.1.1 The establishment of committees, sub committees, boards, panels and working groups for the 2025-2026 Municipal Year, or until amended by Council, (whichever is the latter).
- 2.1.2 The places allocated in accordance with the wishes of the political groups and other Councillors as shown.
- 2.1.3 The following vacancies are filled in accordance with political group and other Councillors' preferences:

Schedule C

YOU MATTER TO US - CORPORATE PARENTING BOARD

2 vacancies - open to all

LICENSING COMMITTEE

1 vacancy – open to all

TEESSIDE PENSION FUND COMMITTEE

2 vacancies - open to all

CHILDREN'S SCRUTINY PANEL

1 vacancy – open to all

Schedule D

CORPORATE HEALTH AND SAFETY STEERING GROUP

4 vacancies – open to all

WORKS COUNCIL

2 vacancies - open to all

Notes:

2.1.4 The membership, size, and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2025 onwards as set out in Schedule A in the Appendix to this report.

3. Rationale for the recommended decision(s)

- 3.1 The Council has to appoint to those Committees listed in the attached schedules to ensure that the meetings are quorate, and the decision-making process can prevail.

4. Background and relevant information

- 4.1 The Annual Meeting provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.
- 4.2 Schedule A sets out details of Executive Sub-Committees and Advisory Bodies agreed by the Mayor. Schedules B and C identify the nominations received from the various groups and individual councillors for places on the committees to be established by Council. Wherever possible, independent members, or members who are entitled to request seats from the spare places, will be awarded at least their first-choice place. Schedule D sets out steering/working groups that are not included in the calculation of political balance as they are not Council Committees.
- 4.3 A number of Committees, as indicated in the schedule, will need to be appointed at a later date, due to the make-up of the membership.

5. Ward Member Engagement if relevant and appropriate

5.1 Not relevant.

6. Other potential alternative(s) and why these have not been recommended

6.1 Do Nothing - Decide not to agree the terms of reference and appointments to Committees. This would prevent the Council from taking any decisions.

7. Impact(s) of the recommended decision(s)

Topic	Impact
Financial (including procurement and Social Value)	There are no financial implications or impact on any budgets or the Medium-Term Financial Plan (MTFP) arising from the content of this report.
Legal	The Council is required to agree the terms of reference and appointments to committees in accordance with the requirements of the Constitution.
Risk	Failure to adhere to Local Code of Corporate Governance and deliver governance improvements outlined in the Annual Governance Statement. If the Council does not appoint to Council Committees, it could result in decisions not being taken or a delay in the decision-making process.
Human Rights, Public Sector Equality Duty and Community Cohesion	The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required.
Reducing Poverty	Not Applicable.
Climate Change / Environmental	Not Applicable.
Children and Young People Cared for by the Authority and Care Leavers	Not Applicable.
Data Protection	Not Applicable.

Actions to be taken to implement the recommended decision(s)

Action	Responsible Officer	Deadline
Update the Council's Committee Management system.	Democratic Services Manager	31 May 2025

Appendices

1	Appendix A - Council Appointments to Committees
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Background papers

Body	Report title	Date

Contact: Charlotte Benjamin

Email: charlotte_benjamin@middlesbrough.gov.uk