

MIDDLESBROUGH COUNCIL
COMMITTEES, MEMBERSHIPS
AND TERMS OF REFERENCE
FOR THE EXECUTIVE
(EXCLUDING PORTFOLIOS)
AND
COMMITTEES OF THE COUNCIL
2021/2022

CONTENTS

Committee	Page Number
Executive	3
EXECUTIVE ADVISORY BODIES/COMMITTEES/SUB-COMMITTEES	
SCHEDULE A	
Executive Sub-Committee for Property	4
COMMITTEES OF THE COUNCIL	
SCHEDULE B	
Casino Licensing Sub-Committee	6
Licensing Sub-Committee (General)	6
Licensing Sub-Committees (A, B and C)	7
Live Well South Tees Board	7
SCHEDULE C	
Chief Officer Appointments Committee	8
Chief Officer Appointments Committee – Joint Appointment Panel	9
Constitution and Members’ Development Committee	9
Corporate Affairs and Audit Committee	10
Corporate Health and Safety Committee	12
Corporate Parenting Board	12
Licensing Committee	13
Overview and Scrutiny Board	14
Ad Hoc Scrutiny Panel	15
Adult Social Care and Services Scrutiny Panel	16
Children and Young People’s Learning Scrutiny Panel	16
Children and Young People’s Social Care and Services Scrutiny Panel	17
Culture and Communities Scrutiny Panel	18
Economic Development, Environment and Infrastructure Scrutiny Panel	18
Health Scrutiny Panel	19
Local Plan Working Group	20
Planning and Development Committee	20
Staff Appeals Committee	21
Standards Committee	21
Teesside Pension Board	22 + APP B
Teesside Pension Fund Committee	23 + APP A
Works Council	24

EXECUTIVE 2021/2022

Membership/Portfolios: The Mayor plus up to nine Executive Members

Chair: The Mayor (also has responsibility for portfolios of Adult Social Care and Public Protection and Children's Safeguarding:

TITLE OF PORTFOLIO:

EXECUTIVE MEMBERS:

Executive Member for Culture, Communities and Education	Councillor Smiles
Executive Member for Environment and Finance and Governance	Councillor Cooper
Executive Member for Regeneration	Councillor Polano

Terms of Reference:

Notwithstanding the fact that the Executive will consider matters which are required of it by legislation and the Council's Constitution; it will also consider issues which:

- a) include the Council's policy plans and budget;
- b) under the Executive Scheme of Delegation is, as directed by the Mayor, a matter to be determined by the Executive;
- c) are key decisions referred to the Executive by the Mayor, Executive Members, Executive Body or Officer for determination;
- d) may be submitted for information purposes;
- e) may be referred to the Executive by a non-executive body (including outside bodies) wishing to seek its views;
- f) arise out of or in connection with the Council's Scrutiny procedures;
- g) any other issues it is felt appropriate to consider.

ADVISORY BODIES/COMMITTEES/SUB- COMMITTEES OF THE EXECUTIVE 2019/2020

The following executive committees and other bodies fall within the requirements of the Local Government and Housing Act 2000 and do not need to comply with the proportionality rules under Sections 15 and 16 of the Local Government and Housing Act 1989.

EXECUTIVE SUB-COMMITTEE FOR PROPERTY (4) ALL MEMBERS OF EXECUTIVE

Membership/Restrictions:	Executive Members only Need not be politically balanced
Chair:	The Mayor
Members:	Councillors Cooper, Polano and Smiles
Terms of Reference:	

When not referred to the Mayor, Executive or Executive Member to determine, the Executive Sub-Committee for Property is delegated the following powers:

- To determine the Council's corporate property priorities.
- To approve the allocation of resources from the Small Scheme Allocation budget.
- To be consulted upon the capital programme.
- To determine 'in year' changes to the new start investment programme and small scheme allocation projects should it become necessary.
- To consider and determine the acquisition and disposal of assets (including land and buildings), other than equipment, plant and machinery for resale, in accordance with the requirements of Financial Regulations and Contract Standing Orders.
- To be consulted upon planning brief proposals.
- To establish effective communication channels to cascade the Council's corporate property priorities.

**COMMITTEES OF THE COUNCIL
2021/2022**

The following Council/statutory committees and other bodies deal with matters which fall outside the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 in relation to political balance rules.

THE FOLLOWING SUB COMMITTEE TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

CASINO LICENSING SUB-COMMITTEE (3)

3 Members of Licensing Committee plus 3 named substitute members from Licensing Committee

Political balance rules do not apply

Membership/Restrictions: Must be members of Licensing Committee

Chair: Councillor

Members: Councillors (2 vacancies)

Substitute Members: 3 vacancies (for named substitutes, must be Members of Licensing Committee)

Terms of Reference:

To determine stages 1 and 2 of the large casino competition in accordance with the procedures and consideration in the application pack, the Gambling Act 2005 and any regulations, code of practice and guidance.

LICENSING SUB-COMMITTEE (GENERAL) (3)

Political balance rules do not apply with the exception when dealing with licences under the Scrap Metal Dealers Act 2013

Membership/Restrictions: Any member of the Licensing Committee may substitute, providing they have received any necessary training.

Chair and two other members of Licensing Committee on a rota basis.

Chair: Councillor
(as Chair of Licensing Committee)

Terms of Reference:

To have delegated powers to exercise the functions of the Council to consider,

hear and decide upon applications, renewals, variations and revocations of licences under the Scrap Metal Dealers Act 2013.

LICENSING SUB-COMMITTEES (A, B, C) (3 (Chairs) plus 2 others per sub-committee from members of Licensing Committee on a rota basis)

Political balance rules do not apply

Membership/Restrictions: Appointed under the Licensing Act 2003 and Gambling Act 2005

Any member of the Licensing Committee may substitute, providing they have received any necessary training

Sub-Committee A

Chair: Councillor
(as Chair of Licensing Committee)

THE FOLLOWING LICENSING SUB COMMITTEES TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

Sub-Committee B

Chair: Councillor

Sub-Committee C

Chair: Councillor
Terms of Reference:

To have delegated powers to exercise the functions of the Licensing Authority to hear and decide upon licensing applications requests and referrals under the Licensing Act 2003 and the Gambling Act 2005 except in so far as such functions are delegated to an officer.

LIVE WELL SOUTH TEES BOARD (5)

5 Elected Members:

Mayor or Deputy Mayor (Chair),
Executive Member for Culture, Communities and Education plus statutory council officers and representatives from health.

Membership/Restrictions:

In a departure from the Council's Procedure Rules the following will apply to meetings of the committee:

- Quorum: At least 50% of the members are present. This should include the Chair or Vice Chair, at least one CCG representative and an officer of the Local Authority.

- Substitution: In order to ensure consistency and ability for senior decision-making, ad-hoc substitutions will not be allowed. Each member of the group to nominate one appropriate deputy.
- Voting: Decisions will be reached through a majority vote. The Chair to hold a casting vote.

Voting Members

Elected Members:

Council Officers:

Sue Butcher	Executive Director of Children's Services
M Adams	Director of Public Health
Patrick Rice	Director Adult Social Care Redcar & Cleveland Council
Erik Scollay	Director Adult Social Care and Health Integration

Non Voting Members

Supporting Officers

Chief Executive, Middlesbrough Council
Managing Director Redcar and Cleveland Council

**COMMITTEES OF THE COUNCIL
2021/2022**

The following Committees/Sub-Committees are appointed in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government (Political Groups and Committees) Regulations 1990 and for which political balance rules will apply.

CHIEF OFFICER APPOINTMENTS COMMITTEE (7) 3 LAB: 2 MIG: 2 MICA

Mayor, Deputy Mayor and relevant portfolio holder

Membership/Restrictions: The Committee to consist of at least one member of the Executive.

Appointment of the Chief Executive will be approved by the full Council following recommendation by the Appointments Committee

Chair: **Nomination for Councillor Mawston**

The Mayor: A Preston

Members: Councillors Cooper, Polano, Rostron, M Storey, Thompson, Waters

Plus Relevant portfolio holder

Terms of Reference:

The Committee will have delegated powers to:

1. Shortlist, interview and make permanent appointments to the posts of Directors.
2. Shortlist, interview and make recommendations for the interim and permanent appointment of the Head of Paid Service; Chief Finance Officer and the Council's Monitoring Officer role, subject to no objections being submitted by the Executive. The appointment of the Head of Paid Service (Chief Executive) will be subject to Full Council approval.
3. Establish a Joint Appointment Panel to consider Joint Authority / Partner Organisation vacant posts at Director level and above. Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable. The Chair to be appointed at the joint meeting.

4. Interim appointments of Directors, for 6 months or less are delegated to the Head of Paid Service. Longer and permanent appointments to be reserved to the Chief Officer Appointments Committee.
5. To undertake disciplinary procedures in relation to statutory officer appointments: Head of Paid Service, Monitoring Officer and Chief Finance Officer.
6. To undertake disciplinary and/or dismissal procedures in relation to Chief Officers, other than the Head of Paid Service, Monitoring Officer, and Chief Finance Officer. Dismissal of the statutory officers is reserved to Full Council.
7. To consider grievances, submitted by Chief Officers, at stage 2 of the Council's grievance policy in circumstances where, in the opinion of the Monitoring Officer/Director of Legal and Governance, following consultation with the Head of Democratic Services and Head of Human Resources, it would be prejudicial to the fair consideration of the grievance for it to be considered by an Executive Director or the Chief Executive.

**CHIEF OFFICER APPOINTMENTS COMMITTEE – JOINT APPOINTMENT PANEL
2 LAB: 1 MIG: 1 MICA**

Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable.

Membership:

Councillor Cooper, Mawston, Rostron and M Storey

The Chair to be appointed at the joint meeting.

Terms of Reference:

To consider Joint Authority / Partner Organisation vacant posts at Director level and above.

**CONSTITUTION AND MEMBERS' DEVELOPMENT COMMITTEE (9)
3 LAB: 1 CON: 3 MIG: 2 MICA (1 SPARE)**

Chair of Council

Vice-Chair of Council

Deputy Mayor

Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: **Nomination for Councillor J Hobson/Rostron**

Vice-Chair: **Nomination for Councillor Bell/Thompson**

Members: Councillors: Helloui, Hubbard, Rooney, Saunders, M Storey and Wright
(Nomination from Councillor Coupe for spare)

Terms of Reference:

1. To be responsible for reviewing and recommending to Council changes to the Constitution.
2. To be responsible for advising and making recommendations to the Council on any matter relating to civic and ceremonial functions of the Council.
3. To develop and review the Member Development Policy.

CORPORATE AFFAIRS AND AUDIT COMMITTEE (7)

3 LAB: 2 MIG: 2 MICA

Plus up to 2 Independent Non Elected Members without voting rights in respect of items 4 to 9 of the undermentioned terms of reference

Membership/Restrictions: No Executive Members

Chair: Nomination for Councillors Hubbard and Rooney

Vice-Chair: Nomination for Councillor Platt

Members: Councillors Higgins, J Hobson, Mawston, Wright

Terms of Reference:

To have delegated powers to:

1. Deal with any matter, which is not an executive function and that has not been delegated to any other committee of the Council.
2. Grant dispensations to Councillors, Co-opted Members and Parish Council Members from the requirements relating to declarations of interest as set out in Section 32 of the Localism Act 2011.
3. Consider any items of urgency that would require the approval of the Council, as determined by the Chief Executive in consultation with the Chair of the Council and the Leader of the Majority Group.
4. External Audit Functions
 - (a) To advise on the appointment of the Council's external auditor.
 - (b) To discuss with the external auditor the nature and scope of audit coverage, including value for money (VFM).
 - (c) To review external audit reports and annual audit letters, together with the management response and make recommendations to the Executive.

- (d) To examine any other concerns of the external auditors.
5. Internal Audit Functions
- (a) Monitor the progress and performance of internal audit.
 - (b) To review the internal audit annual plan.
 - (c) To consider significant findings of Internal audit reviews and investigations together with management responses and monitor implementation of agreed recommendations.
 - (d) To advise the Executive on the internal audit function, resourcing and standing within the Authority.
 - (e) To ensure co-ordination between internal and external auditors.
 - (f) To consider the Audit Manager's annual report and comment annually on the adequacy and effectiveness of internal audit control systems within the Council.
6. Risk Management and Business Continuity Functions
- (a) To support and monitor the implementation and ongoing processes for identifying and managing key risks of the Authority.
 - (b) To ensure that effective and proper processes and procedures are in place to ensure business continuity of the Council.
7. Internal Control Functions
- (a) To review and approve the Statement of Internal Control.
 - (b) To monitor the Council's compliance with its own published standards and controls and recommend any necessary changes to Financial Regulations and Contract Standing Orders.
8. Corporate Governance
- (a) Keeping under review the Council's arrangements for Corporate Governance and proposing from time to time necessary actions to ensure compliance with best practice.
 - (b) To keep under review corporate policies such as the Public Information Disclosure Code (Whistleblowing), Anti-fraud Strategies, Data Quality and Diversity Policies.
 - (c) Ensuring that effective systems are in place that will underpin the processes of the Council and ensure the highest standards in respect of audit and corporate governance matters.
9. Reporting

To report to the Executive or to the Council as appropriate, with findings and recommendations.

CORPORATE HEALTH AND SAFETY COMMITTEE (10)

4 LAB: 1 CON: 3 MIG: 2 MICA: 1 SPARE

1 SEAT: Deputy Mayor

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Membership/Restrictions: Nil
(Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: **Nomination for Councillor Branson**

Vice-Chair: **Invite Nominations**

Members: Councillors Arundale, Coupe, McCabe, Cooper, Polano, Rooney, Waters
One nomination for spare: Councillor Coupe

Purpose

To oversee health and safety performance within the Council and recommend appropriate improvement action.

Terms of Reference

1. Promote a positive health and safety culture within Middlesbrough Council.
2. Monitor progress of health and safety performance, receiving reports from the corporate Health and Safety Committee as appropriate.
3. Be briefed on investigations into all reportable and other significant incidents and discuss the effectiveness of mitigation activity.
4. Consider the findings of relevant reports impacting upon health and safety within the Council, including reports provided by enforcing authorities.
5. Consider relevant health and safety matters raised by the Steering Group.
6. Report to full Council as appropriate.

CORPORATE PARENTING BOARD (9) plus Ex-Officio Members and Ex-Officio Officers

3 LAB: 1 CON: 3 MIG: 2 MICA

Deputy Mayor
Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: **Nomination for Councillors Davison and Hellaoui**

Vice-Chair: **Nomination for Councillors Garvey and Higgins**

Members: Councillors Cooper, C Hobson, Saunders, Uddin and Wright

Ex-Officio Members: Deputy Mayor

Ex-Officio Officers: Head of Paid Service
Director of Children's Care
Director of Education
Director of Prevention and Partnership

Terms of Reference - Corporate Parenting Board

To be responsible for the Council's role as a Corporate Parent to those children and young people who are looked after and accommodated by the local authority, that responsibility to also include:

1. ensuring that the education, health, and social needs of children Looked After by the Authority are met;
2. developing effective corporate responses to fulfil the Authority's responsibilities as a corporate parent;
3. to implement changes to policy and practice, and inform service development in the context of corporate parenting;
4. the dissemination of information, concerned with its responsibilities associated with corporate parenting, to all elected Members and relevant staff; and
5. the implementation, maintenance, and review of this Council's 'Corporate Parenting and Strategy' document.

LICENSING COMMITTEE (14)

5 LAB: 1 CON: 4 MIG: 3 MICA: 2 SPARE

Membership/Restrictions: No members of Planning and Development Committee

Chair: **Nomination for Councillor Arundale and J Walker**

Vice-Chair: **Invite Nominations**

Members: Councillors Bell, Dean, Higgins, Hill, C Hobson, Jones, Lewis, Polano, Smiles, S Walker

Terms of Reference:

To have delegated powers to exercise the functions of the Council in relation to all licensing functions except insofar as such functions are delegated to an officer.

**OVERVIEW AND SCRUTINY BOARD (13)
SCRUTINY PANEL CHAIRS OF 6 SCRUTINY PANELS WITH VOTING RIGHTS**

3 LAB, 2 MIG: 2 MICA: PLUS 4 Co-opted Members with voting rights * PLUS up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Nomination for Councillor Saunders and Thompson
Vice- Chair:	Nomination for Councillor Mawston and M Storey
Politically Balanced Members:	Councillors, Bell, Hellaoui, C Hobson, Mawston, Saunders, M Storey
Chair of Scrutiny Panel Ex Officio Voting Members:	6 Chairs of Scrutiny Panels Nominations: Coupe Garvey/Uddin, Hellaoui/Hill, Lewis/McIntyre, Platt, S Walker
Co-opted Members:	Parent Governor x 2 * Church of England * Roman Catholic Church*
Added Members:	Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

The Overview and Scrutiny Board will have delegated power to appoint and disband such scrutiny panels as it thinks fit, and if appropriate after receiving a report from a scrutiny panel, will exercise the following functions of the Council:-

- (a) On behalf of the Council to scrutinise executive decisions.
- (b) On behalf of the Council to scrutinise recommendations by the Executive to the Council.
- (c) Following use of the Council's Call-in procedure to refer back executive decisions once only, PROVIDED that the decision in question shall not already have been actioned. References back must contain details of the Board's concerns together with any revisions proposed.
- (d) To scrutinise the performance of Council services.
- (e) To scrutinise statutory plans of the Council.
- (f) To invite attendance by appropriate individuals to advise (as an 'expert witness') the Board in exercising its role. Such individuals will have expertise in the area subject to scrutiny; e.g. they may be a service user or a professional in the relevant discipline.

- (g) To question members of the executive relating to the scrutiny of executive decisions and recommendations and the performance of Council services.
- (h) To question chief officers, or any other officer after consultation with the chief officer, relating to the scrutiny of service performance and reports on which executive decisions are based.
- (i) To make recommendations to the Council on issues arising from scrutiny of executive decisions, recommendations and performance including for example recommendations that an area of Council policy should be reviewed. Such recommendations must be contained in a report which the executive will see, and have the opportunity to comment on, in draft form before it is finalised and submitted to Council.
- (j) To monitor compliance with audit, external inspectorate reports following their consideration and adoption by the Executive and Council.
- (k) To scrutinise and monitor matters relating to Council budgets, audit and resources issues.
- (l) To refer any significant internal control issues to the Corporate Affairs and Audit Committee.
- (m) To review or scrutinise the decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and
- (n) To make reports or recommendations to the local authority with respect to the discharge of those functions.
- (o) To consider Councillor Calls for Action.

* NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education or education related matters.

AD HOC SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights 2 SPARES

Membership/Restrictions: Cannot include members of the Executive

Chair: Usually Chair OSB

Members: Councillors Coupe, Rooney, Saunders, M Storey
Thompson, J Walker

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To undertake scrutiny examination on corporate issues as directed by the Overview and Scrutiny Board.

ADULT SOCIAL CARE AND SERVICES SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Nomination for Councillor Platt and J Walker
Vice-Chair:	Nomination for Councillor Wilson
Members:	Councillors Coupe, Davison, Jones, Purvis, Rooney, Uddin
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to social care and adult services including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to social care and adult services which affect the area or its inhabitants, including services provided by external organisations or bodies.

CHILDREN AND YOUNG PEOPLE'S LEARNING SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Nomination for Councillor Hellaoui and Hill
Vice-Chair:	Nomination for Councillor Mason
Members:	Councillors Garvey, Jones, Mawston, Nugent, P Storey, Wilson

Co-opted Members: Parent Governor x 2*
Roman Catholic Church*
Church of England *

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children and learning including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to education and learning which affect the area or its inhabitants, including services provided by external organisations or bodies.

CHILDREN AND YOUNG PEOPLE'S SOCIAL CARE AND SERVICES SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions: Cannot include members of the Executive

Chair: **Nomination for Councillor Garvey and Uddin**

Vice-Chair: **Nomination for Councillor Dodds**

Members: Councillors Higgins, Jones, Nugent, M Storey, J Walker, Wilson

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children and learning including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.

- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to social care and services which affect the area or its inhabitants, including services provided by external organisations or bodies.

CULTURE AND COMMUNITIES SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

- Membership/Restrictions: Cannot include members of the Executive
- Chair: **Nomination for Councillor Lewis and McIntyre**
- Vice-Chair: **Invite Nominations**
- Members: Councillors Arundale, Dean, Dodds, Mason, McCabe, Rostron, Wilson
- Added Members: Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to culture and communities including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to culture and communities which affect the area or its inhabitants, including services provided by external organisations or bodies.

ECONOMIC DEVELOPMENT, ENVIRONMENT AND INFRASTRUCTURE SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

- Membership/Restrictions: Cannot include members of the Executive

Chair: **Nomination for Councillor Furness and S Walker**

Vice-Chair: **Nomination for Councillor Arundale**

Members: Councillors Branson, Coupe, Hubbard, Mawston, Saunders, M Storey

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to economic development, environment and infrastructure including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to economic development, environment and infrastructure which affect the area or its inhabitants, including services provided by external organisations or bodies such as the management of flood risk.

HEALTH SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions: Cannot include members of the Executive

Chair: **Nomination for Councillor Coupe and Rooney**

Vice Chair: **Invite Nominations**

Members: Councillors Arundale, Bell, Davison, Hellaoui, Mawston, McIntyre, P Storey

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

1. To investigate and make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to public health and health service provision, in line with the powers granted in the Health and Social Care Act 2012 and delegated by full Council.
2. To be the statutory consultee, or jointly with other local authorities where appropriate, on any statutory consultations held by the local NHS in pursuance of the Health and Social Care Act 2012 in line with the delegation of such powers by full Council.

LOCAL PLAN WORKING GROUP (8)

Mayor
 Deputy Mayor
 Executive Member for Culture, Communities and Education
 Executive Member for Environment and Finance and Governance
 Executive Member for Regeneration
 Chair of Planning and Development Committee
 Vice-Chair of Planning and Development Committee
 Added Member: Councillor D Rooney

Membership/Restrictions: Working Group
 Need not be politically balanced

The Mayor A Preston

Chair: Councillor

Members: Councillors Cooper, Polano, Rooney, Smiles

Terms of Reference:

To guide the preparation of the Local Plan relating to changes to the planning system proposed in the Planning and Compulsory Purchase Bill, including associated changes in planning advice and guidance.

PLANNING AND DEVELOPMENT COMMITTEE (10)

4 LAB: 3 MIG: 2 MICA, 1 CON

Membership/Restrictions: No members of Licensing Committee

Chair: **Nomination for Councillor J Hobson and J Rostron**

Vice-Chair: **Nomination for Councillor Coupe**

Members: Councillors Branson, Cooper, Dodds, Garvey, Nugent, Thompson, Wilson

Terms of Reference:

To have delegated powers to exercise the powers of the Council to deal with all planning and development functions, except insofar as such functions are delegated to an officer.

STAFF APPEALS COMMITTEE (9)

3 LAB: 1 CON: 3 MIG: 2 MICA:

Membership/ Restrictions: Chair and two other Members to be selected from the full committee to sit at each panel meeting. Panel meetings need not be politically balanced.

Should not have had any previous involvement with the matter under consideration.

Chair: **Nomination for Councillor Bell and Dean**

Vice-Chair: **Nomination for Councillor Sands**

Members: Councillors Cooke, J Hobson, McCabe, Rooney, Smiles, Waters

Terms of Reference:

To have delegated powers to hear relevant staff appeals.

STANDARDS COMMITTEE (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: Plus, if required, 2 Parish Council representatives (1 Nunthorpe Parish Council and 1 Stainton and Thornton Parish Council)

Membership/Restrictions: Appointed under the Localism Act 2011

Chair: Nomination for Mawston

Vice Chair: Nomination for Councillor Saunders

Members: Councillors Dean, Hill, Rooney, Rostron, M Storey, S Walker and Waters

Terms of Reference:

1. To make reports or recommendations to the Council in relation to:-
 - a) the approval by the Council of local codes of conduct for Members and officers, codes of practice, standing orders and protocols, taking account of national models and guidance or case tribunals.
 - b) the implementation of local codes of conduct etc, and the dissemination throughout the Authority of information and guidance on their operation.
 - c) consideration of any reports relating to the conduct of Members or officers which may be referred to it by the Council's Chair, Monitoring Officer or by the Director of

Strategic Resources under section 114 of the Local Government Finance Act 1988 in consultation with the Monitoring Officer, including issues relating to Members' and officers' interests and the maintenance and management of any relevant registers of interests.

- d) consideration of relevant reports referred by the Monitoring Officer and Section 151 Officer and make recommendations thereon to the Council as necessary.
2. The determination, following an investigation, of allegations of breaches of Members' Codes of Conduct within such statutory provisions or guidance as may exist.
3. To maintain an overview of the whistle-blowing policy, complaints handling and Ombudsman Investigations.
4. Discharge of all of the above functions required by the Localism Act 2011 in relation to Parish Councils.

TEESSIDE PENSION BOARD (1)

Membership:

A total of three employer representatives shall be appointed to the Board from the following sources:

(a) In the first year of the board

One employer representative shall be appointed by the Administering Authority.

One employer representative shall be appointed from the Councils of Hartlepool, Redcar and Cleveland, and Stockton-on-Tees.

One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

(b) Thereafter

i. Two employer representatives shall be appointed from the Councils of Hartlepool, Middlesbrough, Redcar and Cleveland, and Stockton-on-Tees.

ii. One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

Member: Executive Member for Environment, Finance and Governance

For Terms of Reference, please see Appendix B

TEESSIDE PENSION FUND COMMITTEE (9)

3 LAB: 1 CON: 3 MIG: 2 MICA

Plus one Borough Council Member from Hartlepool, Redcar and Cleveland and Stockton on Tees Borough Councils.

A representative of the other scheme employers in the Teesside Pension Fund the accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Two representatives of the scheme members of the Teesside Pension Fund, appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Named substitutes are permitted providing they satisfy the knowledge and skills policy of the pension fund.

Voting rights are held by all members including the scheme member representatives as long as they are not employees of Middlesbrough Council

Membership/Restrictions: Only a Middlesbrough Councillor may be the Chair and the Chair and the Vice Chair will be elected by members of Middlesbrough Council).

The representative members (for other scheme employers and scheme members), are appointed for a period of no more than six years and may be reappointed for further terms.

Councillors of the participating Councils will have a term of office to the next ordinary local government election following their appointment. They may be reappointed for further terms.

Chair: **Nomination for Councillor Coupe and Furness**

Vice-Chair: **Nomination for Councillor Polano**

Members: Councillors Bell, J Hobson. Rostron, M Storey, S Walker, Waters

One voting representative from each of the following Borough Councils (Hartlepool, Redcar & Cleveland and Stockton).

One representative of the other scheme employers in the Teesside Pension Fund

Two representatives of the scheme members of the Teesside Pension Fund.

For Terms of Reference, please see Appendix A

WORKS COUNCIL (10)

Deputy Mayor plus 4 LAB: 3 MIG: 2 MICA: 1 CON 1 SPARE

Membership/Restrictions: Nil (Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: **Councillor High**

Vice-Chair: Staff Side

Members: Councillors Arundale, Branson, Higgins, Purvis
Hubbard, Rooney, Sands, M Storey

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Terms of Reference:

1. To be an advisory body to the Council.
1. To establish regular consultation between elected members of the Council and the recognised trades unions on issues affecting the Council at a strategic level. As this is not a negotiating body, the rights of the trades unions to negotiate issues through the proper negotiating process are preserved.
3. To present resolutions for the Executive's consideration.
4. To discharge any functions specifically assigned to the Works Council.
5. To review annually the operation and performance of the Works Council, including setting and evaluating performance indicators