

MIDDLESBROUGH COUNCIL
OVERVIEW AND SCRUTINY BOARD
9 NOVEMBER 2021

ATTENDANCE OF EXECUTIVE MEMBERS AT THE OVERVIEW AND SCRUTINY BOARD

PURPOSE OF THE REPORT

1. To provide information in respect of the scheduled attendance of Members of the Executive at the Overview and Scrutiny Board (OSB).

RECOMMENDATIONS

2. It is **RECOMMENDED** as follows:
 1. That Members of the Overview and Scrutiny Board are appraised of the work of the Executive Member for Environment and Finance and Governance.
 2. That Board Members question the Executive Member for Environment and Finance and Governance in respect of his portfolio and any issues which arise at the meeting.

BACKGROUND

3. Arrangements are in place in the Council to ensure that potential issues for consideration via the scrutiny process (i.e. by the Overview and Scrutiny Board or the relevant scrutiny panel) are highlighted and brought forward as necessary.
4. Overview and Scrutiny also has a responsibility of “holding the Executive to account.” This can happen in a number of different ways and at different stages in the decision-making process. In terms of decision making, this can be:
 - Before decisions are made - such as by examining policy options or considering issues included in the Council’s forward work programme.
 - Immediately after decisions are made, but prior to their implementation, through the call-in process; and
 - After decisions are implemented, through monitoring and evaluation of their effects.

5. Overview and Scrutiny can be involved in holding the Executive to account as a whole, by using the methods outlined in the preceding paragraph, or on an individual basis. The OSB's role in this area has been strengthened in recent years, with arrangements having been made for individual Members of the Executive to attend OSB.
6. This has given OSB Members the opportunity to hear directly from each Executive Member on matters such as their aims and aspirations, progress made, objectives and priorities and also any emerging issues or pressure areas relating to their portfolio.
7. The process has also presented an opportunity for OSB to highlight and question any issues of concern or difficulty (for example in respect of service areas where targets have not been reached or where objectives have not been achieved) and to question what action will be taken to address such issues.
8. Arrangements have been made for the Executive Member for Regeneration to be in attendance at today's meeting. Details of the relevant portfolio are attached at **Appendix 1**.

BACKGROUND PAPERS

9. There were no background papers used in the preparation of this report.

Contact Officer:

Caroline Breheny

Democratic Services

Telephone: 01642 729752(direct line)

e mail: caroline_breheny@middlesbrough.gov.uk

Executive Portfolio:	Executive Member for Environment and Finance and Governance
Portfolio Holder:	Councillor Barrie Cooper
Lead Officer:	In respect of portfolio of Environment - Director of Regeneration and Culture/Director of Environment and Community Services
SCOPE OF PORTFOLIO	
<p>The Executive Member for Environment and Finance and Governance in respect of the portfolio of Environment, has the responsibility for ensuring a safer environment for Middlesbrough – ensuring Middlesbrough is cleaner and more resilient to a changing climate. The Executive Member for Environment and Finance and Governance will have responsibility for:</p> <ul style="list-style-type: none"> • Highways Maintenance • Public buildings • Parks and Open Spaces • Commercial Services • Environmental Sustainability • Strategic lead health and Safety • Winter maintenance • Asset Management • People Transport Services <p>Policy Framework</p> <ul style="list-style-type: none"> • Relevant Environment and Waste Policies and Strategies • One Planet Living and Assisted Energy Strategies <p>Other Plans and Strategies</p> <ul style="list-style-type: none"> • Environment Service Plan (where relevant to the portfolio) • Carbon Reduction and Climate Adaptation (CRACA) Plan • Waste Management Plan • Environment Service Plan (where relevant to portfolio) • Trading Standards (Inc. Metrology) <p>Service Functions</p> <ul style="list-style-type: none"> • Bereavement Services • Climate Change and Environmental Sustainability • Architects and Design Services • Streetscene (Includes: waste management and refuse collection, street cleansing, public toilets, fleet management and open spaces) • Highways Maintenance • Asset Management • Fleet Management • Integrated Transport Unit • Winter Maintenance • School catering • Cleaning Services • Environmental Enforcement • Community Councils • Direct commercial services 	

- Emergency Planning

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.

Executive Portfolio:	Executive Member for Environment and Finance and Governance
Portfolio Holder:	Councillor Barrie Cooper
Lead Officer:	In respect of the portfolio of Finance and Governance – Director of Finance, Director of Legal and Governance Services

SCOPE OF PORTFOLIO

The Executive Member for Environment and Finance and Governance, in respect of the portfolio of Finance and Governance, has the responsibility of ensuring that the Council operates efficiently, openly and fairly. The Executive Member for Finance and Governance has oversight of budgetary issues. Areas falling within this portfolio are:

- Human Resources/payroll
- Legal Services
- Democratic/Member Services
- ICT
- Business Continuity and Risk Management
- Customer Services and Complaints and Compliments
- Information Governance
- Performance Management
- Project and Programme Management
- Financial Management
- Procurement
- Investment Strategy
- Valuation and Estates
- Teesside Pension Fund (as administering authority)
- Business Rates
- Housing Benefits
- Council Tax
- Borrowing Investments and Cash Management
- Insurance
- Information Security
- Adult Commissioning
- Social Care Commissioning

Policy Framework

- Strategic Plan (Overview)
- Council's Budget Strategy
- Capital Strategy
- Medium Term Financial Plan
- Pay Policy Statement

Other Plans and Strategies

- Corporate Equality and Diversity Policy
- People Strategy
- Digital Strategy
- Corporate Risk Management Strategy
- Strategic Risk Register
- Corporate Business Continuity Plan
- Annual Audit and Inspection Letter
- Treasury Management

- Member Development Strategy
- Procurement Strategy
- Information Governance Strategy
- ICT Strategy
- Estates Strategy
- Customer Strategy

Functions at Head of Service Level

- Financial Governance
- Financial Planning
- Teesside Pension Fund
- Strategy Information and Governance
- Legal Services
- Democratic Services including Registrars and Coroners Services
- Revenues and Benefits
- Human Resources
- ICT

Other Roles

- Responsibility (jointly with Deputy Mayor for Digital City Business Trading Ltd including appointment of suitable Directors to act on the Council's behalf.
- Liaison with Internal and External Audit as necessary
- Representation at NEREO/NEPC
- Representation at NEPO
- Corporate governance/decision making

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.